

GENERAL ORDERS

No. 5



HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 31 December 2007

**OFFICE OF THE ADMINISTRATIVE ASSISTANT  
TO THE SECRETARY OF THE ARMY**

**Administrative Assistant to the Secretary.** The Administrative Assistant to the Secretary of the Army (10 USC 3018) (UIC: SAW1YSAA), the senior career official within the Department of the Army (DA), is the principal advisor to the Secretary with respect to administrative matters and has oversight of the administration function within the Department of the Army. The Office of the Administrative Assistant (OAA) is composed of the following elements:

*a. Resource Operations Center (ROC).* This confirms that on 1 January 2005, Executive Support/Organizational Management (ESOM) was redesignated as the Resource Operations Center (ROC) (UIC: SJW313AA), a directorate under the control of the Administrative Assistant.

*b. U.S. Army Resources and Programs Agency (RPA).* This confirms that on 1 October 2002, RPA (UIC: SJW2TZAA) was redesignated as a field operating agency under the control of the Administrative Assistant. RPA includes the following directorates:

Equal Employment Opportunity  
Human Resource Management  
Resource Services-Washington

*c. U.S. Army Headquarters Services (AHS).* This confirms that on 11 October 2007, U.S. Army Services and Operations Agency (UIC: SJW313AA) was redesignated as the U.S. Army Headquarters Services (AHS), a field operating agency under the control of the Administrative Assistant. AHS includes the following directorates:

Army Multimedia and Visual Information  
Army Publishing  
HQDA Security and Safety  
Logistics-Washington  
Pentagon Chaplain  
Real Estate and Facilities-Army  
Records Management and Declassification Agency  
Resource Operations Center  
Support Services-Washington  
The Institute of Heraldry

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\*This General Order supersedes Department of the Army General Order 2002-10, dated 26 November 2002. For DAGO 2004-03, this General Order rescinds only references to U.S. Army Services and Operations Agency. For DAGO 2006-01, this General Order rescinds only references to U.S. Army Resources and Programs Agency.

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*d. U.S. Army Information Technology Agency (ITA).* This confirms that on 1 October 2002, ITA (UIC: SJW06HAA) was redesignated as a field operating agency under the control of the Administrative Assistant. ITA includes the following directorates:

Consolidated Customer Service Center  
Defense Telecommunications Services-Washington  
Enterprise Security Services-Pentagon  
Information Management Support Center  
Information Technology Integration-Pentagon  
Network Infrastructure Services and Operations-Pentagon  
Pentagon Data Center Services  
Pentagon Telecommunications Center

*e. U.S. Army Center of Military History (CMH).* This confirms that on 14 March 2007, the U.S. Army Center of Military History (UIC: SJW3YUAA) was transferred to the OAA as a field operating agency under the control of the Administrative Assistant. CMH includes the following divisions:

Field Programs and Historical Services  
Histories  
Museums  
Publishing


National Museum of the U.S. Army (NMUSA), as to the management of Table of Distribution and Allowances for the NMUSA Project, programmed NMUSA funding, and routine administrative support, as set forth in Memoranda of Agreement. The Assistant Secretary of the Army (Installations and Environment) exercises all responsibility on behalf of the Army for the successful completion of the NMUSA Project and all associated actions.

[SAAA]

By Order of the Secretary of the Army:

GEORGE W. CASEY, JR.  
*General, United States Army*  
*Chief of Staff*

Official:

  
JOYCE E. MORROW  
*Administrative Assistant to the*  
*Secretary of the Army*

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