

**Army Regulation 700–100
MCO 8012.1**

Logistics

Munitions Support for Joint Operations

**Headquarters
Departments of the Army,
and the Marine Corps
Washington, DC
1 October 2019**

UNCLASSIFIED

SUMMARY of CHANGE

AR 700–100/MCO 8012.1

Munitions Support for Joint Operations

This is a major revision, dated 1 October 2019—

- o Ensures that steps are in place to maintain auditability financial trails (para *7a*).
- o Provides the applicable Services timelines for support (paras *7b* and *7c*).
- o Provides updated regulatory guidance (throughout).

Logistics
Munitions Support for Joint Operations

By Order of the Secretary of the Army and the Commandant of the Marine Corps:

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History. This publication is a major revision.

Summary. This regulation prescribes policies and procedures for the supply of munitions in Joint operations.

Applicability. This regulation applies to the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve, unless otherwise stated. It also applies to the Active and Reserve Components of the Marine Corps and Commanders in Chief of unified and specified commands involved in retail munitions support in Joint peacetime, wartime, and/or contingency operations.

Proponent and exception authority. The proponent of this regulation is Deputy Chief of Staff, G–4. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or

field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25–30 for specific guidance.

Army internal control process. This regulation contains internal control provisions in accordance with AR 11–2 and identifies key internal controls that must be evaluated (see appendix B).

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from the Deputy Chief of Staff, G–4 (DALO–SPM), 500 Army Pentagon, Washington, DC 20310–0500. Send copies of supplements to JCS/J–4–LRD, Washington, DC 20310–5000. Also, the

copies will be furnished to the applicable Service headquarters or Commander, Marine Corps Systems Command (PMM–116), Quantico, VA 22556–9092.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Deputy Chief of Staff, G–4 (DALO–SPM), 500 Army Pentagon, Washington, DC 20310–0500. Also, Marine Corps users are invited to send comments and suggested improvements to Commander, Marine Corps Systems Command (PMM–116), Quantico, VA 22556–9092.

Distribution. This publication is available in electronic media only and is intended for the Regular Army, the Army National Guard/Army National Guard of the United States, the U.S. Army Reserve, and for the Marine Corps.

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*This publication supersedes AR 700-100/MCO 8012.1, dated 26 March 2014.

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Glossary

1. Purpose

This regulation provides standardized procedures for units or activities of one Service to obtain routine retail munitions support from another Service and immediate emergency retail munitions in direct support during combat operations from another Service when service stocks have been depleted and normal resupply will not provide adequate or timely support. These procedures are applicable for request, issue, receipt, reimbursement, and documentation of routine and immediate emergency munitions support during Joint combat and training operations. The objective is to establish the simplest possible procedures to ensure the support of common levels of support for peacetime operations and the emergency exchange of common conventional munitions between Service components in Joint operations under wartime and/or contingency conditions.

2. References and forms

See appendix A.

3. Explanation of abbreviations and terms

See the glossary.

4. Responsibilities

a. Service component commanders will implement the procedures in this regulation as prescribed by Joint force commanders.

b. Individual military Services will retain logistical support responsibilities in accordance with Joint Publication (JP) 4-0 and Title 10 of the United States Code (10 USC).

5. Records management (recordkeeping) requirements

The records management requirement for all record numbers, associated forms, and reports required by this regulation are addressed in the Records Retention Schedule-Army (RRS-A). Detailed information for all related record numbers, forms, and reports are located in Army Records Information Management System (ARIMS)/RRS-A at <https://www.arims.army.mil>. If any record numbers, forms, and reports are not current, addressed, and/or published correctly in ARIMS/RRS-A, see DA Pam 25-403 for guidance.

6. Objectives

a. Documentation of transactions should be considered of secondary importance and not interfere with emergency support. Therefore, documentation may be accomplished prior to or following issue of munitions.

b. Allocation of critical munitions remains a combatant commander's prerogative in accordance with JP 3-0. Elevate issues that cannot be resolved at the combatant commander's level to the Joint Staff Logistics Directorate (J4) for resolution during the Joint Materiel Priorities and Allocation Board.

c. Responsibility for safety, security, and accountability of munitions transfers with ownership.

d. Emergency resupply considerations override reimbursement considerations.

e. Support to coalition partners will be in accordance with procedures listed in CJCSI 2120.01D.

f. Provide munitions for U.S. Air Force to Joint coalition, including emerging issues at retail locations, in accordance with AFMAN 21-201.

7. Procedures for requesting ammunition support for retail locations

a. Scope. These procedures apply to retail level ammunition facilities and installations both inside the continental United States and outside the continental United States. Memorandums of agreement between Services can be developed where needed to more clearly identify procedures, processes, and services provided. Additionally, these procedures ensure that audit requirements are met in order to ensure auditability of either Services' assets without loss of audit trails.

b. Authorization procedures.

(1) The requesting Service component will identify long-term and short-term retail ammunition requirements to the supporting Service component for planning and coordination purposes.

(2) Depending on its preference, a requesting Service component can transfer wholesale assets (to support their overall retail requirements) to the supporting Service component at the beginning of the fiscal year or as those retail requirements become known. The requesting Service component command (SCC) will coordinate with the issuing Service component to affect asset transfer.

c. Retail support and accountability procedures.

(1) The Service component that has physical custody of munitions materiel in storage will also maintain accountability for that materiel in that Service component's system of record, regardless of which Service component owns the materiel.

(2) The requesting Service component will identify (forecast) long-term (12 months out) and short-term (90 days out) retail ammunition requirements to the supporting Service component for planning and coordination purposes.

(3) Ship ammunition to the supporting (storing) SCC ammunition facility using DD Form 1348-1A (Issue Release/Receipt Document).

(4) Services will account for other Services' ammunition in their retail accountable system. Provide military standard requisitioning and issue procedures (MILSTRIP) data for proper accountability.

(5) Transfer of ammunition accountability will occur when receipt of the ammunition asset is acknowledged by the consignee. The supporting (storing) Service component will notify the requesting (owning) Service of receipt of assets by the most expedient means once items are posted to accountable records. Provide other documents, such as DD Form 1348-1A, signed as receipted by the storing activity, to the requesting (owning) Service component and/or activity.

(6) The requesting Service command and/or activity will follow the supporting Service component's retail ammunition support regulations, procedures, processes, and documentation. The supporting Service command and/or activity will provide the requester with detailed instructions required for issue and turn-in of ammunition.

(7) Account for and inventory items in storage in accordance with the storing Service component's applicable procedures. The storage activity is responsible for the content, changes, and accuracy of the inventory held under its control to include providing surveillance actions as needed in accordance with DA Pam 742-1. The storage activity will conduct causative research, document inventory adjustments, and conduct any investigations resulting from inventory verified as missing, lost, or gained.

(8) The storing Service component and/or activity will provide the requesting (owning) Service status on assets and serviceability of items stored at their facility. The requesting (owning) Service will provide disposition to the storing installation on any identified unserviceable or excess assets.

(9) The requesting Service is responsible for funding munitions transportation to and from a retail site.

(10) If the retail site is a Government-owned, contractor-operated facility, the using unit is responsible for providing funds to compensate for services above the published statement of work.

d. Reimbursement. Provide retail services and operations between Services to the greatest extent possible as a common level of support. DODI 4000.19 covers details of interservice support and reimbursement.

e. Asset reporting. Asset reporting will be in accordance with established service retail reporting procedures.

8. Procedures for emergency resupply of munitions in Joint operations

a. Scope. These procedures are limited to intratheater support and will not change the continental United States wholesale resupply system or single manager for conventional ammunition functions in accordance with DODD 5160.65.

b. Requesting procedures.

(1) The requester identifies requirements to the authorizing command.

(2) The issuing command and/or activity will provide to the requester detailed instructions required to issue munitions.

(3) The requester is responsible for coordinating the transportation of munitions.

(4) The requester may use any of the forms listed below:

(a) *DD Form 1348-1A.* At a minimum, complete the following:

1. *Send to block.* Name of activity supplying munitions.

2. *Requisition is from block.* Name of the requesting activity.

3. *Stock number block.* National stock number or Department of Defense Ammunition Code (DODAC).

4. *Unit of issue block.* Appropriate unit of issue.

5. *Quantity block.* Requested quantity.

6. *Document number block.* Requesting unit's document number.

7. *Priority block.* Priority code.

8. *Remarks block.* Signature of requesting official (requestor's authentication).

9. *Other blocks.* Leave blank.

(b) *DA Form 581.* On DA Form 581 (Request for Issue and Turn-In of Ammunition), at a minimum complete—

1. *Block 1 and Block 2.* Mark the appropriate block for desired action.

2. *Block 3.* The requestor's document number.

3. *Block 7.* The issuing ammunition supply point (ASP).

4. *Block 8.* The requesting unit.

5. *Block 9.* The date that the material is needed (required delivery date).

6. *Block 10.* Leave blank.

7. *Block 11.* Leave blank.

8. *Block 12.* Department of Defense Activity Address Code.
 9. *Block 13a.* Name of the authorized requestor.
 10. *Block 13b.* Date authorized requestor signed.
 11. *Block 13c.* Signature of the authorized requestor.
 12. *Block 14a.* Name of the authorized approver.
 13. *Block 14b.* Date authorized approver signed.
 14. *Block 14c.* Signature of authorized approver.
 15. *Block 15.* Number of item requested (for example, #1, #2, #3, and so forth).
 16. *Block 16.* Department of Defense Identification Code being requested.
 17. *Block 17.* Specific national stock number if needed; otherwise, leave blank.
 18. *Block 18.* Nomenclature of item requested.
 19. *Block 19.* Unit of issue (for example, box, can, pallet, each, and so forth).
 20. *Block 20.* Quantity requested.
 21. *Block 21.* Training or test event code (if training or test activity).
 22. *Block 22.* Leave blank.
 23. *Block 23.* ASP fills in quantity issued or received.
 24. *Block 24.* ASP fills in lot number and serial number if item has one.
 25. *Block 25.* ASP annotates condition code of items issued.
 26. *Block 26.* ASP use.
 27. *Block 27.* ASP use.
 28. *Block 28.* Usually for exception data.
 29. *Block 29.* To note any associated document numbers or continued listing of serial numbers.
 30. *Block 30.* (a,b,c). Name and signature of person issuing stock as well as date issued.
 31. *Block 31.* (a,b,c). Name and signature of person receiving stock as well as date received.
 32. *Block 32.* Total Army Munitions Information System control number.
- c. Authorization procedures.*
- (1) The SCC will coordinate with the issuing Service component and requestor to affect asset transfer.
 - (2) The SCC will verify the emergency requirement and ensure minimum essential MILSTRIP data are provided for proper accountability.
- d. Accountability.*
- (1) Accomplish stock accountability in accordance with applicable Service procedures.
 - (2) Transfer of ownership will occur upon asset release by the consignor.
- e. Reimbursement.* Reimburse for munitions in accordance with DOD 7000.14–R. Reimburse for munitions at replacement cost. Reimbursement will be accomplished at Service and/or DOD budgetary levels in accordance with the DOD 7000.14–R.
- f. Asset reporting.* Report assets in accordance with established Service procedures and as directed by the Commander in Chief and/or Joint force commander.
- g. Privacy Act.* Any misuse or unauthorized disclosure of personally identifiable information (PII) may result in both civil and criminal penalties. DOD recognizes that the privacy of an individual is a personal and fundamental right that shall be respected and protected. DOD's need to collect, use, maintain, or disseminate PII about individuals for purposes of discharging its statutory responsibilities will be balanced against the individuals' right to be protected against unwarranted invasion of privacy. All collection, use, maintenance, or dissemination of PII will be in accordance with the Privacy Act of 1974, as amended (5 USC 552a), and DODI 5400.11, implemented per DOD 5400.11–R.
- h. Records management.* Records created as a result of this order shall be managed according to National Archives and Records Administration approved dispositions per DODI 5015.02 to ensure proper maintenance, use, accessibility, and preservation, regardless of format or medium.

Appendix A

References

Section I

Required Publications

This section contains no entries.

Section II

Related Publications

A related publication is a source of additional information. The user does not have to read it to understand this regulation.

AFMAN 21–201

Munitions Management

AR 11–2

Managers' Internal Control Program

AR 25–30

Army Publishing Program

CJCSI 2120.01D

Acquisition and Cross-Servicing Agreements

DA Pam 25–403

Guide to Recordkeeping in the Army

DA Pam 742–1

Ammunition Surveillance Procedures

DOD Dictionary of Military and Associated Terms

DOD Dictionary of Military and Associated Terms

DOD 5400.11–R

Department of Defense Privacy Program

DOD 7000.14–R

DOD Financial Management Regulations (FMRS)

DODD 5160.65

Single Manager for Conventional Ammunition (SMCA)

DODI 4000.19

Support Agreements

DODI 4140.01

DOD Supply Chain Materiel Management Policy

DODI 5015.02

DOD Records Management Program

DODI 5160.68

Single Manager for Conventional Ammunition (SMCA): Responsibilities of the SMCA, the Military Services, and United States Special Operations Command (USSOCOM)

DODI 5400.11

DOD Privacy and Civil Liberties Programs

JP 3–0

Joint Operations

JP 4–0

Joint Logistics

JP 4–01.5

Joint Terminal Operations

5 USC 552a

Records maintained on individuals

10 USC

Armed Forces

10 USC 101

Definitions

10 USC 251

Federal Aid for State Governments

10 USC 252

Use of Militia and Armed Forces to Enforce Federal Authority

10 USC 688

Retired members: authority to order to active duty; duties

10 USC 12301

Reserve components generally

10 USC 12302

Ready Reserve

10 USC 12303

Ready Reserve: members not assigned to, or participating satisfactorily in, units

10 USC 12304

Selected Reserve and certain Individual Ready Reserve members; order to active duty other than during war or national emergency

10 USC 12305

Authority of President to suspend certain laws relating to promotion, retirement, and separation

10 USC 12406

National Guard in Federal Service: call

Section III**Prescribed Forms**

This section contains no entries.

Section IV**Referenced Forms**

Unless otherwise indicated, DA forms are available on <https://army.pubs.army.mil>.

DA Form 11–2

Internal Control Evaluation Certification

DA Form 581

Request for Issue and Turn-In of Ammunition

DA Form 2028

Recommended Changes to Publications and Blank Forms

DD Form 1348–1A

Issue Release/Receipt Document (Available at <http://www.esd.whs.mil/portals/54/documents/ddform/dd/dd13481a.pdf>.)

Appendix B

Internal Control Evaluation

B–1. Function

The function of this evaluation is to ensure that there is adequate visibility and a financial trail to ensure financial auditability and accountability of munitions items.

B–2. Purpose

The purpose of this evaluation is to assist ammunition managers at the theater, SCC, and Service in evaluating the key internal controls listed. This is a guide and does not cover all regulatory safety and security controls that should be present.

B–3. Instructions

Base answers on the actual testing of key internal controls (for example, document analysis, direct observation, sampling, and simulation). Explain answers that indicate deficiencies and identify the corrective action supporting documentation. Evaluate these internal controls at least once every five years. Use DA Form 11–2 (Internal Control Evaluation Certification) to certify that the evaluation has been conducted.

B–4. Test questions

- a.* Is there an email or directive from the losing Service concurring with the transfer of munitions?
- b.* Has a method of payback been identified?
- c.* Are both Services cognizant of the transfer?
- d.* Does providing the munitions create a readiness impact on the losing Service?
- e.* Does the gaining Service have a plan for backfill?

B–5. Supersession

This evaluation replaces the internal control evaluation previously published in AR 700–100/MCO 8012.1, dated 26 March 2014.

B–6. Comments

Help make this a better tool for evaluating internal controls. Submit comments to the Deputy Chief of Staff, G–4 (DALO–SPM), 500 Army Pentagon, Washington, DC 20310–0500.

Glossary

Section I

Abbreviations

AFMAN

Air Force Manual

ARIMS

Army Records Information Management System

ASP

ammunition supply point

CJCSI

Chairman of the Joint Chiefs of Staff Instruction

DA

Department of the Army

DOD

Department of Defense

DODAC

Department of Defense Ammunition Code

DODD

Department of Defense directive

DODI

Department of Defense instruction

JP

Joint Publication

MILSTRIP

military standard requisitioning and issue procedures

PII

personally identifiable information

RRS-A

Records Retention Schedule-Army

SCC

Service component command

USC

United States Code

Section II

Terms

Authorizing command

Combatant commander and/or Joint task force commander authorized to verify emergency requirements and validate requests. For the Army, this would normally be the theater support command; for the Marine Corps, this would normally be the division ammunition officer. This definition does not preclude munitions support in genuine emergencies when the authorizing official cannot be contacted.

Common items

- a. Any item of materiel that is required for use by more than one activity.
- b. Sometimes loosely used to denote any consumable item except repair parts or other technical items.
- c. Any item of materiel procured for, owned by (Service stock), or used by any Military Department of the DOD and is also required to be furnished to a recipient country under the grant-aid military assistance program.
- d. Readily available commercial items.

- e. Items used by two or more military Services of similar manufacture or fabrication that may vary between the Services as to color or shape (as vehicles or clothing).
- f. Any part or component that is required in the assembly of two or more complete end items (see JP 4–01.5).

Contingency operations

A military operation that is either designated by the Secretary of Defense as a contingency operation or becomes a contingency operation as a matter of law. See 10 USC 101(a)(13) to read: “The term ‘contingency operation’ means a military operation that—(A) is designated by the Secretary of Defense as an operation in which members of the armed forces are or may become involved in military actions, operations, or hostilities against an enemy of the United States or against an opposing military force; or (B) results in the call or order to, or retention on, active duty of members of the uniformed Services under section 688, 12301(a), 12302, 12304, 12304a, 12305, or 12406 of this title, chapter 15 of this title, or any other provision of law during a war or during a national emergency declared by the President or Congress.”

Emergency munitions support

A combat condition resulting when munitions stocks of a Service component of a Joint force are depleted to the extent that the mission could be jeopardized and normal resupply from that Service will not provide adequate and timely support. It is envisioned that quantities of munitions exchanged under such conditions would be the minimum necessary to supply the requester until normal resupply could be resumed. These emergency resupply procedures are designed to affect resupply in genuine emergencies and do not replace Services’ logistical support responsibilities outlined in JP 4–0.

Issuing command

SCC or activity furnishing munitions support.

Joint force

A general term applied to a force composed of significant elements assigned or attached, of two or more Military Departments operating under a single Joint force commander.

Munitions

Conventional ammunition, missiles, and other associated explosive and nonexplosive items and components.

Requester

Unit, headquarters, or other organization authorized to submit requests for munitions support.

Retail munitions support

Support between supporting supply activities and users in the area in which Joint operations are conducted.

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