

ALARACT 001/2023

DTG: R 132022Z JAN 23

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SUBJ/ALARACT 001/2023 - NOMINATIONS FOR SELECTION TO ATTEND THE 2023 U.S. ARMY MEDICAL DEPARTMENT (AMEDD) JUNIOR LEADERSHIP COURSE (JLC)

THIS ALARACT MESSAGE HAS BEEN TRANSMITTED BY JSP ON BEHALF OF HQDA OTSG//DASG-HSZ//DAMO-DASG

1. (U) REFERENCES:

1.A. (U) AR 600-8-2, SUSPENSION OF FAVORABLE PERSONNEL ACTIONS (FLAG)

1.B. (U) AR 600-9, THE ARMY BODY COMPOSITION PROGRAM

1.C. (U) DA PAM 600-4, ARMY MEDICAL DEPARTMENT OFFICER PROFESSIONAL DEVELOPMENT AND CAREER MANAGEMENT

1.D. (U) AR 351-3, PROFESSIONAL EDUCATION AND TRAINING PROGRAMS OF THE ARMY MEDICAL DEPARTMENT

1.E. (U) AR 350-1, ARMY TRAINING AND LEADER DEVELOPMENT

2. (U) PURPOSE. THE ARMY MEDICAL DEPARTMENT (AMEDD) JUNIOR LEADERSHIP COURSE (JLC) IS A LEADERSHIP COURSE THAT STARTS WITH A NOMINATION AND SELECTION PROCESS TO IDENTIFY OUTSTANDING JUNIOR LEADERS, WHO HAVE CONSISTENTLY DEMONSTRATED THE CORE ARMY VALUES AND WARRIOR ETHOS IN THE EXECUTION OF THEIR DUTIES AND WHO DEMONSTRATE SKILLS, ATTRIBUTES, AND POTENTIAL REQUIRED TO BECOME FUTURE LEADERS IN THE AMEDD. NOMINATIONS ARE USED TO IDENTIFY COURSE PARTICIPANTS. THIS MESSAGE DELINEATES THE NOMINATION PROCEDURE AND SELECTION CRITERIA FOR THE 2023 AMEDD JLC.

3. (U) SITUATION. THE 2023 JLC WILL BE CONDUCTED AT THE FORT BELVOIR COMMUNITY CENTER, BUILDING 1200, TAYLOR ROAD, FORT BELVOIR, VA 22060, FROM 17-21 APRIL 2023.

4. (U) SUSPENSE. NOMINATIONS WILL BE SUBMITTED NO LATER THAN 09 FEBRUARY 2023.

5. (U) MISSION. THE U.S. ARMY MEDICAL COMMAND (MEDCOM) AND THE OFFICE OF THE SURGEON GENERAL (OTSG) EXECUTE THE AMEDD'S JLC FROM 17-21 APRIL 2023 AT FORT BELVOIR COMMUNITY CENTER IN ORDER TO PROVIDE SELECTED OFFICERS, NONCOMMISSIONED OFFICERS, AND CIVILIANS FROM EACH CORPS, PROFESSIONAL DEVELOPMENT, AND SENIOR LEADER MENTORSHIP NESTED WITH ARMY MEDICINE PRIORITIES.

6. (U) EXECUTION.

6.A. (U) ELIGIBILITY/SELECTION CRITERIA.

6.A.1. (U) ACTIVE OR RESERVE COMPONENT AMEDD OFFICERS IN THE RANK OF SECOND LIEUTENANT THROUGH CAPTAIN (OR MAJORS WITH LESS THAN 2 YEARS TIME IN GRADE FOR DENTAL, VETERINARY, AND MEDICAL CORPS), WARRANT OFFICER ONE OR CHIEF WARRANT OFFICER TWO (MEDICAL SERVICE AND VETERINARY CORPS), SERGEANT FIRST CLASS WITH A MEDICAL MILITARY OCCUPATIONAL SPECIALTY, AND CIVILIAN EMPLOYEES IN GENERAL SCHEDULE (GS) 09-12, (OR EQUIVALENT) ON PERMANENT APPOINTMENT.

6.A.2. (U) MUST NOT BE FLAGGED PER AR 600-8-2 OR PENDING UNIFORM CODE OF MILITARY JUSTICE ACTION.

6.A.3. (U) MUST BE IN COMPLIANCE WITH AR 600-9.

6.A.4. (U) MUST HAVE AT LEAST ONE YEAR OF SERVICE REMAINING AFTER COMPLETION OF THE 2023 JLC (17-21 APRIL 2023).

6.A.5. (U) NOMINEE MUST NOT BE A PREVIOUS ATTENDEE OF THE ARMY AMEDD JLC, OF THE MEDICAL SERVICE CORPS SPONSORED JUNIOR OFFICER WEEK, OF THE NURSE CORPS SPONSORED CJ REDDY COURSE, OR OF THE DENTAL CORPS JUNIOR OFFICER WEEK.

6.B. (U) AMEDD CIVILIAN EMPLOYEES.

6.B.1. (U) THIS PROGRAM IS OPEN TO GS 09-12, OR EQUIVALENT ARMY MEDICINE CIVILIAN EMPLOYEES ON PERMANENT, CAREER, OR CAREER CONDITIONAL APPOINTMENT ONLY; SCHEDULE A, EXCEPTED SERVICE APPOINTMENTS WITHOUT TIME LIMITATION, OR EXCEPTED SERVICE APPOINTMENTS IN THE DEFENSE CIVILIAN INTELLIGENCE PERSONNEL SYSTEM (10 USC 1601); OR TITLE 10 PERSONNEL ON TIME-LIMITED APPOINTMENTS WHERE THERE IS REASONABLE EXPECTATION OF CONTINUED EMPLOYMENT.

6.B.2. (U) ELIGIBILITY REQUIREMENTS: MUST HAVE A HIGH SCHOOL DIPLOMA OR GENERAL EDUCATION DIPLOMA; HAVE COMPLETED THE CIVILIAN EDUCATION SYSTEM (CES) FOUNDATION COURSE OR STARTED AS A FEDERAL

SERVICE CIVILIAN ON OR BEFORE 30 SEP 2006; AND COMPLETED THE GRADE APPROPRIATE CES COURSE OR HAVE EQUIVALENT CREDIT; THE CERTIFICATE OF COMPLETION OR HEADQUARTERS, DEPARTMENT OF THE ARMY-APPROVED EQUIVALENT CREDIT MUST ACCOMPANY THE PACKAGE. DOCUMENTATION OF FUTURE REGISTRATION OR UNSUCCESSFUL ATTEMPTS TO OBTAIN A CES ATTENDANCE QUOTA FOR THE GRADE APPROPRIATE RESIDENT COURSE WILL ALSO BE ACCEPTED.

6.B.3. (U) MUST NOT HAVE ADVERSE ACTIONS PENDING.

6.B.4. (U) MUST NOT HAVE ANY PENDING AND OR ADVERSE EQUAL EMPLOYMENT OPPORTUNITY (EEO) ACTIONS AND SUBMIT AN EEO CLEARANCE MEMORANDUM WITH NOMINATION PACKET.

6.C. (U) RESPONSIBILITIES.

6.C.1. (U) WITHIN EACH AMEDD CORPS, THE CORPS CHIEF, OR DESIGNATED REPRESENTATIVE, IS THE AWARDING AUTHORITY FOR NOMINEES SELECTED. EACH AMEDD CORPS WILL DETERMINE AND CONDUCT THEIR OWN SELECTION PROCESS.

6.C.2. (U) NOMINATIONS ARE ACCEPTED FROM SUPERVISORS, SENIOR OFFICERS, AREA OF CONCENTRATION CONSULTANTS, OR COMMANDERS HAVING FIRST-HAND KNOWLEDGE OF THE NOMINEE'S CONTRIBUTIONS AND POTENTIAL.

6.D. (U) MILITARY PACKET REQUIRED DOCUMENTS.

6.D.1. (U) A COMPLETE NOMINATION PACKET WILL CONSIST OF THE FOLLOWING DOCUMENTS, IN ORDER, IN A SINGLE PDF FILE: 1-NOMINATION MEMORANDUM; 2-NARRATIVE SUMMARY; 3-COMMANDER'S LETTER OF ENDORSEMENT; 4-OFFICER RECORD BRIEF WITH DA PHOTO REDACTED; 5-THREE MOST RECENT OFFICER EVALUATION REPORTS OR ACADEMIC EVALUATION REPORTS WITH SOCIAL SECURITY NUMBERS AND DODID NUMBERS REDACTED; 6- CURRICULUM VITAE (CV); AND 7-OER/AER RELEASE CONSENT FORM (SIGNED BY THE NOMINEE).

6.D.2. (U) COMPLETE PACKET PER SAMPLE PACKET.

6.D.3. (U) INCOMPLETE NOMINATION PACKETS WILL NOT BE PROCESSED FOR SELECTION.

6.D.4. (U) THE NARRATIVE SUMMARY WILL BE NO MORE THAN TWO PAGES, SINGLE SPACED, WRITTEN BY THE NOMINATING INDIVIDUAL, AND SHOULD ADDRESS THE NOMINEE'S DUTY PERFORMANCE, LEADERSHIP QUALITIES, MENTORSHIP ABILITY, AND POTENTIAL AS A FUTURE LEADER IN THE AMEDD.

6.D.5. (U) THE LETTER OF ENDORSEMENT WILL BE WRITTEN AND SIGNED BY AN O-3 COMPANY COMMANDER OR HIGHER LEVEL COMMAND, STATING THAT THE NOMINEE IS NOT FLAGGED AND IS IN COMPLIANCE WITH AR 600-8-2 (NOT UNDER UNIFORM CODE OF MILITARY JUSTICE ACTIONS) AND IS IN COMPLIANCE WITH AR 600-9 (THAT IS, MEETS HEIGHT/WEIGHT AND/OR MEETS BODY COMPOSITION REQUIREMENTS). ALSO, THAT NOMINEE WILL HAVE AT LEAST 1 YEAR OF SERVICE REMAINING AFTER SELECTION, AND THE UNIT WILL FUND ALL TEMPORARY DUTY EXPENSES ASSOCIATED WITH THIS JLC EVENT FOR THEIR NOMINEE.

6.D.6. (U) A CV TEMPLATE IS PROVIDED IN THE SAMPLE PACKET; HOWEVER, ANY PROFESSIONAL CV IS ACCEPTABLE.

6.D.7. (U) WHEN ASSEMBLING THE PACKET TOGETHER, RECOMMENDERS SHOULD PRINT ALL DOCUMENTS AND SCAN TOGETHER AS ONE PDF DOCUMENT. DO NOT COMBINE FILES AS A PORTFOLIO.

6.E. (U) CIVILIAN PACKET REQUIRED DOCUMENTS.

6.E.1. (U) A COMPLETE NOMINATION PACKET WILL CONSIST OF THE FOLLOWING DOCUMENTS, IN ORDER, IN A SINGLE .PDF FILE: 1-CURRENT RESUME; 2-STATEMENT OF INTEREST; 3- LAST TWO (2) PERFORMANCE APPRAISALS; 4-CIVILIAN EDUCATION SYSTEM COMPLETION; 5- ENDORSEMENTS; AND 6-CIVILIAN CAREER BRIEF.

6.E.2. (U) REMOVE ALL DODID NUMBERS AND SOCIAL SECURITY NUMBERS FROM NOMINATION PACKET.

6.E.3. (U) CURRENT RESUME (TWO (2) PAGES MAX) CONTAINING THE FOLLOWING INFORMATION IN ORDER: NAME; CURRENT GRADE; PHONE NUMBER; EMAIL ADDRESS; SUPERVISOR NAME AND TELEPHONE NUMBER FOR EACH POSITION; BRIEF DESCRIPTION OF WORK EXPERIENCE; EDUCATION (INCLUDE TYPE OF DEGREE: MAJOR, DATES ATTENDED; GRADE POINT AVERAGE); TRAINING/CERTIFICATIONS; AND AWARDS.

6.E.4. (U) STATEMENT OF INTEREST, CAREER ASPIRATIONS, AND SUITABILITY FOR THE PROGRAM (NOT TO EXCEED 500 WORDS): BE SURE TO HIGHLIGHT CURRENT RELATED EXPERIENCE, AS WELL AS ADDRESS ANTICIPATED COMPETENCIES TO BE GAINED IF SELECTED. ADDRESS HOW YOU WILL USE THE EXPERIENCE GAINED AND ACQUIRED KNOWLEDGE/COMPETENCIES IN YOUR CONTINUED EMPLOYMENT.

6.E.5. (U) LAST TWO (2) PERFORMANCE APPRAISALS (INCLUDING ANNOTATED SUPPORT FORMS): IF THESE APPRAISALS ARE NOT AVAILABLE, YOU MUST INCLUDE AN EXPLANATION ABOUT THE MISSING APPRAISALS, VERIFIED BY

YOUR SUPERVISOR OR CIVILIAN PERSONNEL ADVISORY CENTER, AND YOUR NEXT RECENT APPRAISAL(S).

6.E.6. (U) CES COMPLETION: THE CES APPROPRIATE COURSE CERTIFICATE OF COMPLETION OR DOCUMENTATION OF HEADQUARTERS, DEPARTMENT OF THE ARMY-APPROVED EQUIVALENCY OR CONSTRUCTIVE CREDIT MUST ACCOMPANY THE NOMINATION PACKAGE. NOTE: YOUR APPLICATION WILL ALSO BE ACCEPTED IF YOU HAVE COMPLETED PHASE I OF THE CES INTERMEDIATE COURSE. YOU MUST HAVE COMPLETED THE CES FOUNDATION COURSE IF YOU BECAME A DA CIVILIAN ON OR AFTER 30 SEP 2006.

6.E.7. (U) THE LETTER(S) OF ENDORSEMENT WILL BE WRITTEN AND SIGNED BY AN O-3/GS-12 OR HIGHER SUPERVISOR, STATING THAT THE NOMINEE DOES NOT HAVE ANY EEO COMPLAINTS AND/OR ADVERSE ACTIONS PENDING.

6.E.8. (U) CANDIDATES SHOULD PRINT ALL DOCUMENTS AND SCAN TOGETHER AS ONE PDF DOCUMENT. DO NOT COMBINE FILES AS A PORTFOLIO.

7. (U) SUBMISSION OF NOMINATIONS.

7.A. (U) NOMINATIONS WILL BE SUBMITTED VIA EMAIL IN A SINGLE PDF FILE IN THE ORDER LISTED ABOVE, NO LATER THAN 09 FEBRUARY 2023 TO THE FOLLOWING POCS:

7.B. (U) MEDICAL CORPS (MC) OFFICERS: LTC JASON KIM,  
COMM: (210) 221-7373 JASON.S.KIM7.MIL@ARMY.MIL.

7.C. (U) NURSE CORPS (AN) OFFICERS: LTC THERESA NOWAK/MAJ HEATHER BARTON/MAJ LAMERTIS IHENETU,  
COMM: (703) 681-8012; USARMY.NCR.HQDA-OTSG.MBX.OTSG-ANC@HEALTH.MIL.

7.D. (U) DENTAL CORPS (DC) OFFICERS: MAJ INO RUIZ,  
COMM: (210) 221-7489; INO.M.RUIZ.MIL@ARMY.MIL.

7.E. (U) VETERINARY CORPS (VC) OFFICERS: COL STEVEN BATY, COMM: 210-221-6564; MEDCOE-VC-CHIEF-OFFICE@ARMY.MIL.

7.F. (U) MEDICAL SERVICE CORPS (MSC) OFFICERS: LTC JOSEPH W. WALKER,  
COMM: (210) 221-7373; USARMY.JBSA.MEDICAL-COE.MBX.MEDICAL-SERVICE-CORPS@ARMY.MIL.

7.G. (U) SPECIALIST CORPS (SP) OFFICERS: LTC RACHEL E. MORGANS,  
COMM: (210) 221-8306; USARMY.JBSA.MEDICAL-COE.MBX.AMEDD-SP-CORPS-OFFICE@ARMY.MIL.

7.H. (U) CIVILIAN CORPS: MR. DANIEL SAENZ, COMM: (210) 808-6982;  
USARMY.JBSA.MEDICAL-COE.MBX.CIVILIAN-CORPS-CHIEF@ARMY.MIL.

7.I. (U) ENLISTED CORPS (EC): SFC HARMONY K. COBURN,  
COMM: (210) 221-6387; HARMONY.K.COUBURN.MIL@ARMY.MIL.

8. (U) SELECTED JUNIOR LEADERS WILL ATTEND A FIVE-DAY LEADER DEVELOPMENT SHORT COURSE PROGRAM, THAT WILL INCLUDE EXPOSURE TO A VARIETY OF INTERAGENCY ACTIVITIES AND DIALOGUE WITH KEY/SENIOR LEADERS, EXECUTIVES, AND EXPERTS FROM MULTIPLE FIELDS. THE AMEDD JUNIOR LEADERS' CURRICULUM IS DESIGNED TO BUILD THE EXPERIENCE AND KNOWLEDGE CRITICAL TO ADDRESSING FUTURE COMPLEX ISSUES WITHIN ARMY MEDICINE AND THE JOINT HEALTH SERVICES ENTERPRISE.

9. (U) COORDINATING INSTRUCTIONS.

9.A. (U) SEATS ARE DISTRIBUTED BASED ON THE PROPORTIONATE SIZE OF THE FOLLOWING EIGHT AMEDD CORPS:

9.A.1. (U) MEDICAL CORPS (MC): ALLOCATED TWENTY-ONE (21) ACTIVE/RESERVE COMPONENT OFFICER SEATS.

9.A.2. (U) NURSE CORPS (AN): ALLOCATED FOURTEEN (14) ACTIVE/RESERVE COMPONENT OFFICER SEATS.

9.A.3. (U) DENTAL CORPS (DC): ALLOCATED NINE (9) ACTIVE/RESERVE COMPONENT OFFICER SEATS.

9.A.4. (U) VETERINARY CORPS (VC): ALLOCATED SEVEN (7) ACTIVE/RESERVE COMPONENT OFFICER SEATS.

9.A.5. (U) MEDICAL SERVICE CORPS (MSC): ALLOCATED NINETEEN (19) ACTIVE/RESERVE COMPONENT OFFICER SEATS.

9.A.6. (U) SPECIALIST CORPS (SP): ALLOCATED NINE (9) ACTIVE/RESERVE COMPONENT OFFICER SEATS.

9.A.7. (U) AMEDD CIVILIAN CORPS: ALLOCATED SIX (6) SEATS.

9.A.8. (U) ENLISTED CORPS: ALLOCATED FIFTEEN (15) ACTIVE/RESERVE COMPONENT ENLISTED SEATS.

9.B. (U) CENTRAL FUNDING IS NOT AVAILABLE FOR THIS EVENT. SELECTED OFFICERS/CIVILIANS WILL SECURE OPERATIONAL FUNDING TO ATTEND. OPERATIONAL FUNDS AT THE MEDICAL TREATMENT FACILITIES ARE THE DEFENSE HEALTH PROGRAM (DHP) APPROPRIATION. OPERATIONAL FUNDS AT

THE MEDICAL READINESS COMMAND AND MEDCOM HEADQUARTERS ARE OPERATIONS & MAINTENANCE-ARMY.

10. (U) POINTS OF CONTACT.

10.A. (U) THE PRIMARY POINT OF CONTACT IS THE AMEDD LEADERSHIP COURSE PROGRAM MANAGER LTC JOSEPH W. WALKER at 210-221-8661 OR JOSEPH.W.WALKER1.MIL@ARMY.MIL.

10.B. (U) THE ALTERNATE POINTS OF CONTACT ARE CPT ALEX KENNEDY AT SHAUN.A.KENNEDY2.MIL@ARMY.MIL AND CPT ALEXANDRA DE LA O, AT ALEXANDRA.DELAO.MIL@ARMY.MIL.

11. (U) THIS ALARACT MESSAGE EXPIRES ON 21 JUNE 2023.

ATTACHMENT:

1. NOMINATION PACKET TEMPLATE

YOUR OFFICE SYMBOL

DATE

MEMORANDUM FOR OFFICE OF THE CHIEF, X CORPS, ATTN: ATMC-CCA, 3630 STANLEY ROAD, SUITE 298, JOINT BASE SAN ANTONIO (JBSA) – FORT SAM HOUSTON, TX 78234-6100

SUBJECT: NOMINATION OF LT/CPT HIGH SPEED TO ATTEND THE 2023 AMEDD JUNIOR LEADERSHIP COURSE (JLC)

1. IT IS MY PLEASURE TO NOMINATE CPT HIGH SPEED TO ATTEND THE 2023 AMEDD JLC.

2. PERSONNEL DATA:

A. RANK AND FULL NAME (FIRST, MIDDLE, LAST) AND DEPARTMENT OF DEFENSE IDENTIFICATION NUMBER (DOD ID):

B. NOMINEE'S COMPONENT (ACTIVE/ARNG/USAR):

C. CURRENT UNIT OF ASSIGNMENT, OFFICE SYMBOL, AND ADDRESS:

D. CURRENT DUTY LOCATION, OFFICE SYMBOL, AND ADDRESS (IF DIFFERENT FROM UNIT OF ASSIGNMENT):

E. CORPS, AREA OF CONCENTRATION (AOC) OR MILITARY OCCUPATIONAL SPECIALTY (MOS) & DATE OF RANK (DOR):

F. PHONE NUMBER (DUTY AND CELL PHONE):

G. EMAIL ADDRESS (MILITARY/ENTERPRISE AND ALTERNATE):

3. LT/CPT HIGH SPEED IS NOT A PREVIOUS ATTENDEE OF THE JLC OR DENTAL CORPS JUNIOR OFFICER WEEK.

4. ALL REQUIRED ENCLOSURES: NARRATIVE SUMMARY, COMMANDER LETTER OF ENDORSEMENT, REDACTED ORB/SRB/ERB WITH NO DA PHOTO, SIGNED OER/NCOER/AER RELEASE CONSENT, THREE LATEST OERS/NCOERS/AERS, CURRICULUM VITAE.

5. POINT OF CONTACT IS THE UNDERSIGNED AT ENTERPRISE EMAIL OR PHONE NUMBER.



NOMINATING OFFICIAL'S NAME  
RANK, CORPS  
POSITION/TITLE

6 ENCLS

1. NARRATIVE SUMMARY
2. COMMANDER LETTER OF ENDORSEMENT
3. REDACTED ORB/SRB/ERB WITH NO DA PHOTO
- 4.5.6. LAST THREE OERS/NCOERS/AERS
7. CURRICULUM VITAE

UNCLASSIFIED

ENCLOSURE 1. NARRATIVE SUMMARY

NARRATIVE SUMMARY OF CPT HIGH SPEED FOR THE JUNIOR LEADERSHIP  
COURSE SELECTION

NARRATIVES WILL BE NO MORE THAN ONE PAGE IN LENGTH, SINGLE-SPACED WITH ARIAL 12 FONT, UNCLASSIFIED. DUTY PERFORMANCE, LEADERSHIP QUALITIES, MENTORSHIP ABILITY, AND POTENTIAL AS A FUTURE SENIOR LEADER OF THE ARMY, AMEDD AND THE NOMINEE'S RESPECTIVE CORPS SHOULD BE ADDRESSED IN THE NARRATIVE. MUST BE WRITTEN BY THE NOMINATING OFFICIAL.

UNCLASSIFIED

ENCLOSURE 2. COMMANDER LETTER OF ENDORSEMENT

(YOUR OFFICE SYMBOL)

DATE

MEMORANDUM FOR OFFICE OF THE CHIEF, X CORPS, ATTN: ATMC-CCA, 3630 STANLEY ROAD, SUITE 276, JOINT BASE SAN ANTONIO (JBSA) FORT SAM HOUSTON, TEXAS 78234-6100.

SUBJECT: COMMANDER LETTER OF ENDORSEMENT FOR CPT HIGH SPEED FOR THE 2023 JLC

1. AS THE (HOSPITAL/CLINIC/TROOP COMMANDER -OR- BDE/BN/CO COMMANDER), I FULLY ENDORSE THE NOMINATION OF CPT HIGH SPEED, FOR SELECTION AND ATTENDANCE TO THE 2023 AMEDD JUNIOR OFFICER COURSE.
2. CPT HIGH SPEED IS IN COMPLIANCE WITH AR 600-8-2 AND AR 600-9 AND IS NOT FLAGGED OR PENDING UCMJ ACTIONS.
3. CPT HIGH SPEED HAS AT LEAST 1 YEAR OF SERVICE REMAINING AFTER SELECTION.
4. IF CPT HIGH SPEED IS SELECTED TO ATTEND THE JLC, OUR UNIT WILL FULLY FUND THIS TDY.
5. POINT OF CONTACT IS THE UNDERSIGNED AT ENTERPRISE EMAIL OR YOUR PHONE NUMBER.

I.M. COMMANDER  
RANK, CORPS  
COMMANDING

UNCLASSIFIED

ENCLOSURE 3. ORB/SRB/ERB WITHOUT DA PHOTO AND WITHOUT PII

UNCLASSIFIED

ENCLOSURES 4, 5, 6. THREE (3) LATEST OFFICER EVALUATION REPORTS (OER)  
/ NON-COMMISSIONED OFFICER REPORTS (NCOER)/ ACADEMIC EVALUATION  
REPORTS (AER) (SSN AND/OR DOD ID NUMBERS REDACTED)

(PLACE HOLDER FOR THREE LATEST OERS/NCOERS/AERS)

UNCLASSIFIED

ENCLOSURE 7. CURRICULUM VITAE (CV)

(EXAMPLE TEMPLATE PROVIDED BELOW - NOMINEE MAY LEAVE AREAS THAT ARE NOT APPLICABLE TO THEM BLANK OR USE THEIR OWN PREFERRED ALTERNATIVE CV TEMPLATE)

**CURRICULUM VITAE**

I. **PERSONAL DATA**

NAME:  
ADDRESS:  
E-MAIL/TEL#:

II. **EDUCATION**

YEAR                                      DEGREE                                      INSTITUTION

III. **POST GRADUATE EDUCATION**

YEAR                                      POSITION                                      INSTITUTION

IV. **ACADEMIC APPOINTMENTS AT MEDICAL SCHOOLS**

YEAR                                      POSITION                                      INSTITUTION

V. **MILITARY SERVICE**

CURRENT ASSIGNMENT                                      BEGINNING DATE      DUTY TITLE  
PREVIOUS ASSIGNMENTS                                      DATES                                      DUTY TITLE

VI. **BOARD CERTIFICATION**

CERTIFICATION BOARD(S)                                      DATE                                      NUMBER

VII. **STATE LICENSE** (*LIST ONLY ACTIVE LICENSES*)

LICENSE(S)                                      DATE                                      NUMBER

VIII. **MEMBERSHIP IN NATIONAL AND REGIONAL SCIENTIFIC SOCIETIES \ PROFESSIONAL ORGANIZATIONS**

(INCLUDE LEADERSHIP OFFICES HELD OR COMMITTEE POSITIONS FOR EACH ORGANIZATION, IF APPLICABLE)

IX. **AREAS OF RESEARCH INTEREST**

X. **RESEARCH PROTOCOLS / GRANTS AS PI OR AI**

(LIST UP TO 5 MOST FUNDED OR UNFUNDED RECENT PROTOCOLS, IF APPLICABLE)

<u>TITLE</u> <u>(AMOUNT)</u>	<u>FUNDED</u>
1.	
2.	
3.	

XI. **TEACHING ACTIVITIES FOR THE PAST FIVE YEARS**

1. LOCAL TEACHING (UP TO 10 EXAMPLES)

2. REGIONAL / NATIONAL / INTERNATIONAL TEACHING (UP TO 5 EXAMPLES)

XII. **OTHER PROFESSIONAL ACTIVITIES (E.G. JOURNAL REVIEWER)**

(NO MORE THAN FIVE)

XIII. **CLINICAL ACTIVITIES**

(ATTENDING, CONSULTANT; DAYS/WEEK AND MONTHS/YEAR)

XIV. **COMMITTEES (LOCAL MTF AND/OR ARMY MEDICINE/DHA LEVELS)**

(LIST THE FIVE MOST SIGNIFICANT AND LEADERSHIP POSITIONS, IF APPLICABLE)

XV. **HONORS AND AWARDS**

1. MILITARY AWARDS

2. ACADEMIC AWARDS

XVI. **BIBLIOGRAPHY**

1. PEER REVIEWED JOURNALS (*MUST PROVIDE PMID FOR EACH PUBLICATION*)

A.

B.

C.

2. BOOK CHAPTERS

A.

B.

C.

3. OTHER PUBLICATIONS (*PUBLICATIONS THAT DO NOT HAVE PMID, MAY INCLUDING MANUSCRIPTS THAT HAVE BEEN ACCEPTED BUT NOT YET PUBLISHED IN THIS LIST*)

A.

B.

C.

4. PODIUM PRESENTATIONS AT REGIONAL/NATIONAL/INTERNATIONAL MEETINGS (*NOT NECESSARILY AS THE PRESENTER BUT MUST BE ON THE ABSTRACT. LIST TITLE, MEETING NAME, LOCATION AND DATE*)

A.

B.

C.

5. POSTER PRESENTATIONS AT REGIONAL/NATIONAL/INTERNATIONAL MEETINGS (*NOT NECESSARILY AS THE PRESENTER BUT MUST BE ON THE ABSTRACT. LIST TITLE, MEETING NAME, LOCATION AND DATE*)

A.

B.

C.