

Army Regulation 702-12

Product Assurance

**Quality
Assurance
Specialist
(Ammunition
Surveillance)
Program**

**Headquarters
Department of the Army
Washington, DC
2 July 2021**

UNCLASSIFIED

SUMMARY of CHANGE

AR 702–12
Quality Assurance Specialist (Ammunition Surveillance) Program

This major revision, dated 2 July 2021—

- o Clarifies medical requirements and who is qualified to perform physicals (para 2–3 and app B).
- o Clarifies the organizations responsible for providing quality assurance specialist (ammunition surveillance) support (table 3–1).
- o Updates office symbols and phone numbers (throughout).

Product Assurance

Quality Assurance Specialist (Ammunition Surveillance) Program

By Order of the Secretary of the Army:

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General, United States Army
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Official:


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History. This publication is a major revision.

Summary. This regulation implements authority and responsibilities for the conduct and management of the Quality Assurance Specialist (Ammunition Surveillance) Program and the general qualifications and placement guidance for program careerists. It also correlates Headquarters, Department of the Army responsibilities in managing the Army Explosives Safety Program and related quality assurance specialist (ammunition surveillance) support.

Applicability. This regulation applies to the Regular Army, the Army National Guard/Army National Guard of the United States, the U.S. Army Reserve and specifically to, Department of the Army civilians. It also applies to supported joint U.S. military assistance advisory groups

and Department of Defense installations, activities, and commands that receive, store, maintain, issue, use, and dispose of ammunition and missiles managed by the U.S. Army. During mobilization, policies contained in this regulation may be modified by the proponent.

Proponent and exception authority.

The proponent of this regulation is the Deputy Chief of Staff, G–4. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity’s senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25–30 for specific guidance.

Army internal control process.

This regulation contains internal control provisions in accordance with AR 11–2 and identifies key internal controls that must be evaluated (see app C).

Supplementation. Supplementation of this regulation and establishment of

agency, command, and installation forms are prohibited without prior approval from the Deputy Chief of Staff, G–4 (DALO–SPM), 500 Army Pentagon, Washington, DC 20310–0500.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Deputy Chief of Staff, G–4 (DALO–SPM), 500 Army Pentagon, Washington, DC 20310–0500.

Committee management. AR 15–1 requires the proponent to justify establishing/continuing committee(s), coordinate draft publications, and coordinate changes in committee status with the Office of the Administrative Assistant to the Secretary of the Army, Department of the Army Committee Management Office (AARP–ZA), 9301 Chapek Road, Building 1458, Fort Belvoir, Virginia 22060–5527. Further, if it is determined that an established group identified within this regulation later takes on the characteristics of a committee, as found in the AR 15–1, then the proponent will follow all AR 15–1 requirements for establishing and continuing the group as a committee.

Distribution. This regulation is available in electronic media only and is intended for the Regular Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve.

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*This regulation supersedes AR 702–12, dated 30 August 2012.

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Glossary

Chapter 1 General

1-1. Purpose

This regulation authorizes and sets forth the responsibilities to conduct and administer the Quality Assurance Specialist (Ammunition Surveillance) (QASAS) Program and the general qualifications and placement guidance for careerists (Department of the Army (DA) Civilians) in this program. It also establishes functions the QASAS performs to maintain the Army's readiness and warfighting capabilities, thereby exempting DA civilian QASAS duties outlined in this publication from being conducted by private-sector organizations or military occupational specialties performance. This regulation also directs QASAS area and off-post support responsibilities.

1-2. References and forms

See appendix A.

1-3. Explanation of abbreviations and terms

See the glossary.

1-4. Responsibilities

- a. The Director of the Army Staff, through the Director of Army Safety, will—
 - (1) Be responsible for the Army staff's safety and explosives safety programs as defined in Army regulation (AR) 385-10 and Department of the Army Pamphlet (DA Pam) 385-64.
 - (2) Coordinate explosives safety policy and standards with the Deputy Chief of Staff (DCS), G-4 (DALO-SPM) to coordinate QASAS assistance with explosives safety in the field.
- b. The DCS, G-4 will—
 - (1) Direct, provide guidance for, and oversee the Ammunition Surveillance Program.
 - (2) Program and fund the resources needed to conduct the Ammunition Surveillance Program.
 - (3) Coordinate with the Director of Army Safety on explosives safety policy and standards to provide for QASAS coordination and explosives safety assistance to the field.
- c. The Civilian Human Resources Agency/U.S. Army Civilian Career Management Activity will—
 - (1) Be the functional chief of the QASAS civilian career program (CP).
 - (2) Provide QASAS personnel to perform support as outlined in paragraph 3-1 for Department of Defense installations, activities, and commands that receive, store, maintain, issue, use, and dispose of munitions (also referred to as ammunition and explosives (AE)).
 - (3) Designate an individual to serve as the QASAS Program's functional chief representative. The QASAS Program's functional chief representative will broadly guide and direct program operating policy, will oversee CP management through semiannual in-process reviews, and will serve as the chairperson of the QASAS CP planning board per AR 690-950.
- d. The CP manager for CP 20, Ammunition Civilian Career Management Office, is responsible for the day-to-day, overall management of the QASAS CP.

1-5. Records management (recordkeeping) requirements

The records management requirement for all record numbers, associated forms, and reports required by this regulation are addressed in the Records Retention Schedule-Army (RRS-A). Detailed information for all related record numbers, forms, and reports are located in Army Records Information Management System (ARIMS) RRS-A at <https://www.arims.army.mil>. If any record numbers, forms, and reports are not current, addressed, and/or published correctly in ARIMS/RRS-A, see DA Pam 25-403 for guidance.

Chapter 2 Quality Assurance Specialist (Ammunition Surveillance) Program

2-1. Ammunition surveillance

- a. Ammunition surveillance includes the following:
 - (1) Quality assurance and logistics functions related to the inspection, storage, receiving, issuing, testing, and classification of AE.

(2) Functions that affect explosives safety during handling, storage, transportation, maintenance, use, and disposal of AE.

(3) Core functions of inspecting and determining the serviceability and reliability of the Army's AE stockpile, inspecting and monitoring AE-related operations for compliance with explosives safety requirements, and protecting the Army's warfighting assets and the public from unnecessary exposures to explosives hazards.

b. AR 740-1, complemented by AR 702-6 and DA Pam 742-1, establishes the Ammunition Surveillance Program and prescribes policy, assigns duties, and outlines goals.

2-2. Program responsibilities of quality assurance specialist (ammunition surveillance) careerists

QASAS careerists will—

a. Develop, manage, and execute the Ammunition Surveillance Program.
b. Conduct tests and studies to assess serviceability or deterioration of AE.
c. Inspect and monitor AE-related operations for regulatory compliance.
d. Develop and approve procedures and apply controls so that AE logistical operations (for example, storage or maintenance) comply with explosives safety policy and procedures.

e. Develop, analyze, and apply information about design, production, modification, disposal, and reliability of AE.
f. Provide technical assistance to the Army, including matters related to AE management (such as research, development, test, evaluation, explosives safety, and compliance) regarding applicable Federal and state regulations (for example, Environmental Protection Agency's AE rule) and regarding Department of Defense and Army implementation policy and guidance.

g. Support Army commands (ACOMs), Army service component commands (ASCCs), direct reporting units (DRUs), garrisons, and installations providing technical assistance to commanders and safety directors of explosive safety programs. Safety directors and managers remain responsible for management of their explosive's safety programs.

2-3. Assigning and managing quality assurance specialist (ammunition surveillance) personnel

Due to the unique nature, specialized training, and broad spectrum of skills required to perform QASAS duties, each position is considered part of the mandatory mobility program. In performance of their duties, QASAS careerists work closely with military units in operational environments. This requires that all careerists meet stringent qualification and physical requirements. This ensures CP 20 maintains the skill depth necessary to conduct worldwide missions. To ensure CP 20 personnel are physically fit to accomplish duties as assigned, satisfactorily meet security screening and evaluation, and exhibit no medical impairment that may seriously handicap the performance of their duties, all careerists regardless of location, are required to complete a physical examination. A physical examination is required to be performed by qualified medical personnel. Government doctors, personal doctors, or physician assistants are acceptable. New selectees are required to meet physical standards prior to entry; existing careerists are required to obtain a physical every 2 years or as required by their local organization. Additionally, careerists may require a physical prior to deployment, when changing positions, or when their supervisor requires a physical based on performance issues.

a. Intern selectees, journey-level careerists, reinstated persons, and rehired annuitants are required to meet standards outlined in appendix B or suitable alternative documentation from the individual performing the physical may be used to record the physical examination conducted in accordance with AR 40-502. If, after medical examination, it is found that an employee has a medical condition which impairs their capabilities to safely and efficiently perform the core duties of their position, management may allow careerists up to 1 year for rehabilitation/recovery when a competent medical authority has determined that the physical impairments are correctible within a reasonable time frame. Alternately, management may place the employee in another position which accommodates their medical condition/limitations. If these options are not feasible, the employee may be removed from Federal service for failure to perform the duties of their position when it has been determined the condition itself is disqualifying, its recurrence cannot be ruled out, and the duties of the position are such that a recurrence would pose a reasonable probability of substantial harm. Supervisor decisions may be referred to the CP management office for further disposition if necessary.

b. The Ammunition Civilian Career Management Office assigns QASAS to fill positions (by direct placement) and manages the recruitment, training, assignment, and promotion of QASAS personnel.

c. Assignment of personnel is based on a variety of factors including location needs, ongoing operations, availability of qualified personnel, and skill sets. Priority of assignments is—

(1) Chemical storage and demilitarization sites, outside the continental United States and deployments.

(2) Headquarters, depots, forts, camps, stations, and production facilities.

d. Commands to which QASAS are assigned, supervised, and rated will appraise the performance of assigned QASAS. Forward a completed careerist appraisal to the CP 20 CP management office (see para 3–3). For additional guidance on submitting a careerist appraisal, contact the QASAS CP manager (see para 3–3).

e. During deployment for contingency or wartime operations, QASAS support may be obtained by an ACOM, ASCC, or DCS, G–4, through Civilian Human Resources Agency/U.S. Army Civilian Career Management Activity.

f. Senior-level QASAS who are assigned to the U.S. Army Defense Ammunition Center Logistics Review and Technical Assistance Office will—

- (1) Inspect, review, and assess AE operations for effectiveness per AR 700–13.
- (2) Identify issues affecting the Army’s mission performance and provide recommendations to address them.
- (3) Provide onsite technical assistance for AE malfunctions, accidents, and incident investigations.
- (4) Assist in developing AE logistics policy and procedures to effectively implement and sustain automatic identification technology.
- (5) Advise on technical matters affecting stockpile reliability and explosives safety.
- (6) Provide technical assistance to plan, develop, construct, and modify AE equipment and facilities.
- (7) Assess AE operations and identify whether adequate QASAS coverage is available.
- (8) Assist in implementing explosives safety standards and assess and monitor the use of those standards during AE-related operations such as—
 - (a) Use and handling.
 - (b) Storage.
 - (c) Transportation.
 - (d) Maintenance.
 - (e) Demilitarization.
 - (f) Testing.
 - (g) Training.

g. Locations with more than one QASAS assigned to an organization with an AE mission will rotate QASAS personnel through all available job assignments consistent with personnel staffing resources and mission requirements.

h. The QASAS in charge will—

- (1) Adjust intervals and order of assignment to support mission requirements.
- (2) Monitor QASAS physicals to ensure they are received every other year or as otherwise required and that the report of physical and related documentation are provided to the Ammunition Civilian Career and Management Office.

Chapter 3

Area Support Responsibilities to Off-Post Customers

3–1. Area support to off-post customers

a. QASAS will provide AE surveillance support, as specified in DA Pam 742–1, to ACOMs, ASCCs, DRUs, commanders, and senior commanders of installations during peacetime and mobilization. Support agreements will document specific support requirements, including funding for travel and per diem expenses of the support provider. ACOMs, ASCCs, DRUs, commanders, and senior commanders may recommend revisions to QASAS functional responsibilities in table 3–1 to accommodate future Army restructuring.

b. Organizations that employ QASAS will first use this resource to manage their AE surveillance program. When additional QASAS support is required, organizations will contact the appropriate organization listed in table 3–1 to arrange for support.

c. QASAS functional responsibilities include, but are not limited to—

(1) Technical support that is—

- (a) Normally conducted at 12-month intervals but will not normally exceed 15 months.
- (b) Normally conducted upon request of the supported installation.
- (c) Reimbursable when not identified as base-level support.

(2) AE support that includes—

- (a) AE storage.
- (b) AE transportation.
- (c) AE malfunctions support provided by AR 75–1.
- (d) AE suspension and restrictions.
- (e) Propellant stability programs.
- (f) Review of standard operating procedures and local regulations pertaining to munitions operations.
- (g) Mobilization assistance.

(h) Inspection (or approval of inspection procedures) for AE that affects the readiness of the unit.

Table 3-1

Quality assurance specialist (ammunition surveillance) technical assistance

Responsible organization for providing support ¹ (prime ammunition supply point)	State, territory, or supported installation ²
401st Army Field Support Brigade (AFSB) Camp Arifjan, Kuwait Defense switched network (DSN) 318-430-3592	Southwest Asia (Central Command)
402d AFSB—Fort Shafter, HI (808) 497-4915, DSN 315-438-4915	AK, HI, American Samoa, Guam, Mariana Islands, and Marshall Islands
U.S. Army Pacific—HI (Eighth U.S. Army)/Korea DSN 315-438-8118 (U.S. Army Pacific/Japan) DSN 315-723-4749 (Korea)	Japan and Korea (Pacific Command)
404th AFSB—Joint Base Lewis-McChord, WA DSN 312-793-1697	AL (Redstone), AZ, CA, ID, IL, LA, MA, MD, NJ, NV, OR, UT, WA, and WI
405th AFSB —Kaiserslautern, Germany United States Army Europe DSN 314-483-7775	Europe and Israel ² (European Command)
406th AFSB—Fort Bragg, NC DSN 312-593-7576/9645 910-643-7576/9645	AL (Fort Rucker), CT, DC, DE, FL, GA, KY (Fort Campbell), ME, MS, MO, NC, National Capital Region, NH, NY, OH, PA, RI, SC, TN, VA, and VT
407th AFSB—Fort Hood, TX 254-737-7747	AZ, Arkansas, CO, IA, KS, KY (Fort Knox), MN, MT, ND, NE, NM, SD, TX, OK, WY, Puerto Rico, U.S. Virgin Islands, AL (Redstone), and Central and South America (Southern Command)
National Guard Bureau	State, territory, or supported installation ^{2,3}
Camp Atterbury, IN	IL
Camp Blanding, FL	GA, PR, SC, and VI
Camp Grayling, MI	WI
Camp Guernsey, WY	CO, NE, and SD
Camp Mabry, TX	TX only
Camp Ripley, MN	IA and ND
Camp Roberts, CA	AK, GU, HI, and NV
Camp Shelby, MS	LA
Camp Williams, UT	AZ and NM
Columbus, OH	KY and WV
Fort Chaffee, Arkansas	KS, MO, and OK
Fort Indiantown Gap, PA	CT, DC, DE, MA, MD, ME, NH, NJ, NY, RI, and VT
Fort Picket, VA	NC
Pelham Range, AL	TN (Fort McClellan)
Orchard Combat Training Center, ID	MT, OR, and WA
Other prime ammunition supply points	State, territory, or supported installation
Arizona National Guard DSN 853-3206	AZ (Camp Navajo)

Notes.

¹ The Army organizations in this table are responsible for supporting QASAS, upon request, for the Reserve Officers' Training Corps, the U.S. Army Reserve, and installations within their geographic area with an AE mission but without an assigned QASAS.

Table 3–1
Quality assurance specialist (ammunition surveillance) technical assistance—Continued

² Army Sustainment Command (ASC) AFSBs are the primary provider for Regular Army and Reserve sites. Headquarters, ASC is the primary provider of QASAS support to Israel, all sea- and land-based Army preposition stocks, and continental United States-based unit operations stocks. Contact the ASC senior QASAS at (309) 782–1697 or DSN 793–1697 for questions or additional information. The National Guard is the provider for the National Guard sites.

³ National Guard regional QASAS support National Guard facilities. Contact National Guard senior QASAS (703) 607–9657 or DSN 327–9657 for questions or additional information.

d. Reviewed units are responsible for checking AE, including missile suspensions and restrictions, at least weekly, using the Munitions History Program at <https://mhp.redstone.army.mil>.

e. Regarding explosives safety support, although safety directors and managers are responsible for managing their respective explosives safety management programs, QASAS personnel are available to provide technical assistance upon request in the following areas:

(1) Developing the Department of Defense Explosives Safety Board’s required explosives safety submissions (for example, explosives site plans or explosives licenses).

(2) Preparing explosives safety deviation and risk acceptance and identifying mitigation measures to reduce potential risk.

(3) Reviewing protective construction designs for AE operational facilities (for example, production, manufacture, testing, storage, surveillance, maintenance, demilitarization, and disposal facilities to comply with explosives safety standards).

(4) Conducting safety inspections of AE handling, storage, use, maintenance, and disposal areas to be conducted at least annually.

(5) Monitoring AE uploads and other activities that involve the transportation, storage, or conduction of other AE-related operations to ensure compliance with applicable requirements, particularly for such operations for which a deviation approval and risk acceptance has been approved or is awaiting approval.

(6) Assisting garrisons and installations in the master planning process and annually reviewing master plans to ensure construction or major modifications are not planned within an explosives safety quantity distance arc.

(7) Reviewing explosives safety quantity distance compliance for existing and planned facilities, both prior to and after construction.

(8) Reviewing standard operating procedures and directives for compliance with explosives safety requirements.

(9) Evaluating AE-related activities, including but not limited to—

(a) Production, storage, handling, maintenance, operating, demilitarization, and disposal.

(b) Transportation.

(c) Explosives safety training.

(10) Participating, when requested, in accident, incident, or mishap investigations involving AE.

(11) Evaluating explosives safety submission policies and procedures to ensure compliance during the conduct of operational and tactical AE-related activities, such as—

(a) Siting and operation of AE storage areas (for example, ammunition holding areas, ammunition transfer points, and basic load ammunition storage areas).

(b) Siting of uploaded tactical vehicles.

(c) Providing relief in place and transfer of authority for AE-related operations.

(d) Establishing locations for and processing of captured AE.

(e) Managing retrograde, reconstitution, and reset activities in a tactical area of operation that involves AE.

3–2. Quality assurance specialist (ammunition surveillance) technical assistance

Headquarters, ASC and the National Guard Bureau (NGB) provide installation-level, logistics readiness center support, including QASAS technical assistance to units within the limits of available resources. Units requiring QASAS technical assistance should develop and coordinate a memorandum of agreement or an intraservice support agreement, in accordance with guidance contained in AR 5–9, with the supporting AFSB and NGB site for the required technical assistance. The memorandum of agreement or intraservice support agreement should outline the technical assistance needed and the means that funding for such assistance will be provided. The installations listed in the responsible organization column in table 3–1 will be the prime ammunition supply point supporting the locations listed in table 3–1’s state, territory, or supported installation column. However, the AFSB and NGB can assign work and support to alternate ammunition supply point personnel based on workload or other circumstances.

3-3. Communications

For questions on administering the QASAS CP, contact the CP 20 CP manager in the Ammunition Civilian Career Management Office (ACCMA-Logistics), McAlester, Oklahoma 74501-9053, (918) 420-8925 or DSN 312-956-8925.

Appendix A

References

Section I

Required Publications

AR 40–502

Medical Readiness (Cited in para 2–3*a*.)

AR 385–10

The Army Safety Program (Cited in para 1–4*a*(1).)

AR 700–13

Worldwide Department of Defense Military Munitions (Ammunition) Logistics/Surveillance/Explosives Safety Review and Technical Assistance Program (Cited in para 2–3*f*(1).)

AR 702–6

Ammunition Stockpile Reliability Program (Cited in para 2–1*b*.)

AR 740–1

Storage and Supply Activity Operations (Cited in para 2–1*b*.)

Section II

Related Publications

A related publication is a source of additional information. The user does not have to read it to understand this publication.

AR 5–9

Installation Agreements

AR 11–2

Managers' Internal Control Program

AR 15–1

Department of the Army Federal Advisory Committee Management Program

AR 25–30

Army Publishing Program

AR 75–1

Malfunctions Involving Ammunition and Explosives

AR 690–950

Career Program Management

DA Pam 25–403

Guide to Recordkeeping in the Army

DA Pam 385–64

Ammunition and Explosives Safety Standards

DA Pam 742–1

Ammunition Surveillance Procedures

Section III

Prescribed Forms

This section contains no entries.

Section IV

Referenced Forms

Unless otherwise indicated, DA forms are available on the Army Publishing Directorate website (<https://armypubs.army.mil>).

DA Form 11-2

Internal Control Evaluation Certification

DA Form 2028

Recommended Changes to Publications and Blank Forms

Appendix B

Instructions for Completion of Required Physical Examination

B-1. Overview

The careerist is responsible for informing the examining physician of the information noted in paragraph B-2 and obtaining a copy of the physician's record. A military or civilian physician, including the careerist's personal physician, may perform the physical.

B-2. Physical exam requirements

The exam will note the following:

a. Purpose of examination— Biennial (every 2 years) physical, entry physical, and so forth (specific locations may have more stringent requirements).

b. Position title, series, and grade—QASAS, general schedule (GS)–1910 (grade).

c. Brief description of what the position requires the employee to do. Performs surveillance inspections and tests of ammunition including a variety of intricate and hazardous component parts, subassemblies, major assemblies and/or end items such as: explosive-filled grenades, mines, projectiles, rockets and motors, igniters, bombs, chemical-filled ammunition items; pyrotechnics, mechanical devices; guided missiles and related packing and packaging material; single manager conventional ammunition non-single manager for conventional ammunition items.

(1) Functional requirements.

(a) Heavy lifting, 45 pounds and over.

(b) Heavy carrying, 45 pounds and over.

(c) Reaching above shoulder.

(d) Use of fingers.

(e) Both hands required or ability to demonstrate manual dexterity with prosthetic or remaining limb.

(f) Walking (6–8 hours).

(g) Standing (6–8 hours).

(h) Crawling (0–1 hours).

(i) Kneeling (0–1 hours).

(j) Repeated bending (1–2 hours).

(k) Climbing, use of legs and arms.

(l) Both legs required or ability to demonstrate mobility with prosthetic.

(m) Operation of crane, truck, tractor, or motor vehicle.

(n) Ability for rapid mental and muscular coordination simultaneously.

(o) Distant visual acuity of at least 20/40 (Snellen) in each eye without corrective lenses or visual acuity separately corrected to 20/40 (Snellen) or better with corrective lenses.

(p) Ability to distinguish basic colors.

(q) Hearing (aid permitted).

(r) Mental and emotional stability.

(2) Ability to withstand environmental factors.

(a) Ability to work both in an outside and inside environment, to include hardstand and temporary facilities such as tents.

(b) Excessive heat.

(c) Excessive cold.

(d) Excessive humidity.

(e) Excessive dampness or chilling.

(f) Dry atmospheric conditions.

(g) Excessive noise, intermittent.

(h) Dust.

(i) Fumes, smoke, or gases.

(j) Solvents (degreasing agents).

(k) Grease and oils.

(l) Radiant energy.

(m) Electrical energy.

(n) Slippery or uneven walking surfaces.

(o) Working around machinery with moving parts.

- (p) Working around moving objects or vehicles.
- (q) Working on ladders or scaffolding.
- (r) Working with hands in water.
- (s) Explosives.
- (t) Working alone.
- (u) Working with paints and thinners.
- (v) High altitude.
- (w) Wearing respiratory protective devices.

Appendix C

Internal Control Evaluation

C–1. Function

The function covered by this evaluation is the management of the QASAS Program.

C–2. Purpose

The purpose of this evaluation is to assist the QASAS program manager in evaluating key internal controls listed. It is intended as a guide and does not cover all controls.

C–3. Instructions

Answers must be based on the actual testing of key internal controls (for example, document analysis, direct observation, interviewing, and sampling). Answers that indicate deficiencies must be explained and the corrective action identified in supporting documentation. These internal controls must be evaluated at least once every 5 years. Certification that the evaluation has been conducted must be accomplished on DA Form 11–2 (Internal Control Evaluation Certification).

C–4. Test questions

- a.* Does the CP management office recruit personnel to meet authorized program levels?
- b.* Does the CP management office provide adequate training of QASAS personnel to meet program objectives?
- c.* Does the CP management office prioritize sufficient funds and other resources to conduct required careerist training?
- d.* Are annual assessments conducted to ensure that the proper number of QASAS are available to conduct unit responsible ammunition functions and operations?

C–5. Supersession

This evaluation replaces the evaluation previously published in AR 702–12, dated 30 August 2012.

C–6. Comments

Help make this a better tool for evaluating internal controls. Submit comments to the DCS, G–4 (DALO–SPM), 500 Army Pentagon, Washington, DC 20310–0500.

Glossary

Section I

Abbreviations

ACOM

Army command

AE

ammunition and explosives

AFSB

Army field support brigade

AR

Army regulation

ARIMS

Army Records Information Management System

ASC

Army Sustainment Command

ASCC

Army service component command

CP

career program

DA

Department of the Army

DA Pam

Department of the Army pamphlet

DCS

Deputy Chief of Staff

DRU

direct reporting unit

DSN

defense switched network

GS

general schedule

NGB

National Guard Bureau

QASAS

quality assurance specialist (ammunition surveillance)

RRS–A

Records Retention Schedule–Army

Section II

Terms

Ammunition and explosives

Operations that involve the research, development, testing, production, transport, storage, use, demilitarization, or planned or emergency responses involving AE.

Quality assurance specialist (ammunition surveillance) in charge

The senior or chief QASAS of the local surveillance organization. In organizations without an assigned QASAS, QASAS in charge relates to the person of the supporting ammunition surveillance organization. The commander of

organizations with assigned QASAS will appoint the QASAS in charge. Normally, the commander appoints the senior QASAS, by grade, within the organization as the QASAS in charge.

Quality assurance specialists (ammunition surveillance)

DA Civilians, GS-1910 series (CP 20). They accomplish the Ammunition Surveillance Program functions at Department of Defense installations, activities, and commands that receive, store, issue, maintain, dispose, perform surveillance on, or test ammunition.

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