

**Army Regulation 614-1**

**Assignments, Details and Transfers**

# **The U. S. Army Replacement System**

**Headquarters  
Department of the Army  
Washington, DC  
2 September 1969**

**Unclassified**

# ***SUMMARY of CHANGE***

AR 614-1

The U. S. Army Replacement System

Assignments, Details and Transfers

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By Order of the Secretary of the Army:

W. C. WESTMORELAND  
General, United States Army  
Chief of Staff

Official:

KENNETH G. WICKAM  
Major General, United States Army  
The Adjutant General

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**History.** This UPDATE printing publishes a revision of this publication. Because the publication has been extensively revised, the changed portions have not been highlighted. This publication has been reorganized to make it compatible with the Army electronic

publishing database. No content has been changed.

**Summary.** This regulation is necessary to replace AR 616-5, rescinded by DA Circular 310-70, to provide a description of the U.S. Army Replacement System and the responsibilities for the various parts of that system. Local limited supplementation of this permitted but is not required. If supplements are issued, Army Staff agencies and major Army commands will furnish one copy of each to the Deputy Chief of staff of Personnel; other commands will furnish one copy of each to the next higher headquarters.

**Applicability.** Not applicable.

**Proponent and exception authority.** The proponent agency of this regulation is the Office of the Deputy Chief of Staff for Personnel. Users are invited to send comments and suggested improvements on DA

Form 2028 (Recommended Changes to Publications) to Deputy Chief of Staff for Personnel, ATTN: DCPER-DRD, Department of the Army, Washington, DC 20310.

**Army management control process.** Not applicable.

**Supplementation.** Local limited supplementation of this regulation is permitted but is not required. If supplements are issued, Army Staff agencies and major Army commands will furnish one copy of each to the Deputy Chief of Staff for Personnel; other commands will furnish one copy of each to the next higher headquarters.

**Interim changes.** Not applicable.

**Suggested improvements.** Not applicable.

**Distribution.** To be distributed in accordance with DA Form 12-9 requirements for AR, Assignments, Details and Transfers. Active Army: A (quan rqr block NO. 476).

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**RESERVED**

## 1. General.

The U. S. Army Replacement System consists of the collective units and activities which are governed by appropriate policies and procedures that are concerned with the efficient flow of personnel into, within, and out of the Army in order to maintain the personnel strength of commands and unit. The system spans four of the five first-order personnel management functions: procurement, training, distribution, and separation (fig 1). The fifth function, sustainment is not included.

## 2. Purpose.

This regulation sets forth the concept, principles, and responsibilities of the operating units and activities for the U.S. Army Replacement system. It does not attempt to provide specific selection and assignment policies or operating procedures. These details are contained in regulations in the 612 and 614 series for individual replacements, and in the 220 series for unit replacements.

## 3. Principles.

The U. S. Army Replacement System provides a base for the contraction or expansion of Army replacement operations under all conditions of peace or war and is guided by the following principles:

a. The goal is to have the right person in the right job in the right place at the right time

b. The number of personnel in the replacement stream must be kept as low as possible in order to maximize effective utilization of personnel.

c. Each element of the replacement system must operate in the most effective and efficient manner possible; improvements in the system will be sought constantly to enhance personnel management and utilization.

d. Unit strengths normally will be sustained by provision of individual replacements (rather than by unit replacements).

e. Personnel management and strength data for the Army's Personnel Information Systems (PERSINS) are maintained and used by the Data Processing activities at Headquarters of major commands, CONUS armies, and at U. S. Army Data Support Command. Timely and accurate personnel data are essential for an effective and responsive replacement system.

## 4. Activities.

a. *Armed Forces Examining and Entrance Stations (AFEES)*. Functions assigned to AFEES include the determination of moral, mental, and medical qualifications of pre-inductees and inductees; the mental and medical qualifications of applicants for the Armed Forces and related administration; enlistment processing for individuals who have been accepted for active duty by the Armed Forces; induction into the Armed Forces of those individuals referred for induction by the Selective Service System; and arrangement for transportation of personnel from the AFEES to the next station (normally a reception station). *See AR 601-270*.

b. *Reception stations*. Enlisted personnel entering the Army or ordered to active duty are directed to U. S. Army reception stations for approximately 3 days of processing prior to entry into training. This processing is prescribed by AR 612-10 and includes orientation, interviewing, testing, and classification of personnel with a recommendation of the training these personnel should receive.

c. *Overseas replacement stations*. The overseas replacement stations house, mess, and administrator those military personnel directed to those stations for onward movement to overseas commands; these stations are responsible for the movement of personnel to the port of embarkation concerned. *See AR 612-40*.

d. *Returnee-reassignment stations*. The returnee-reassignment stations receive and process overseas-returnee personnel returning to the United States for reassignment or separation from active duty, those personnel en route to assignment in another overseas command, and those personnel temporarily absent from their overseas command (e.g., for leave or temporary duty). *See AR 612-5*.

e. *Transfer stations*. The transfer stations, transfer points, and

some unit personnel sections conduct transfer processing and related administration for individuals being separated by discharge, by release from active duty, or by retirement. *See AR 635-10*.

f. *Army personnel centers*. An Army personnel center in comprised of a headquarters and two or more of the stations listed in b through e above. The headquarters provides command, logistical, management, and administrative support for all elements of the personnel center and for the permanently-assigned and transient personnel; this includes the supervision and coordination of administrative processing and providing for or coordinating such common processing functions and services as medical, finance, data processing, and personnel movement.

g. *Overseas facilities*. U. S. Army Replacement System facilities are also operated within overseas commands. One example is the operation of a replacement battalion within the United States Army, Europe.

## 5. Responsibilities.

a. At Headquarters, Department of the Army:

(1) The Deputy Chief of Staff for personnel is responsible for staff supervision of the U. S. Army Replacement System, except for those units which will replace units. Within the Office of the Deputy Chief of Staff for Personnel, the Director of Procurement and Distribution is the primary point of contact for matters concerning the U. S. Army Replacement System. DA Staff offices will insure that coordination of matters concerning the U. S. Army Replacement System (except Logistics) includes DCSPER, ATTN: DRD.

(2) The Assistant Chief of Staff for Force Development has staff responsibility for maintaining an approved force structure through unit activation's, inactivation's and reorganizations.

(3) The Deputy Chief of Staff for Military Operations is responsible for the deployment of units which will replace units.

(4) The Chief of Personnel operations implements policies and supervises procedures for the reception stations, overseas replacement stations and the returnee-reassignment stations; and is responsible for providing supporting information and recommending changes to policy concerning establishment, location, relocation, and discontinuance of reception stations, overseas replacement stations, returnee-reassignment stations, and transfer stations.

(5) The Adjutant General implements policies and supervises procedures for transfer activities.

b. The commanding General, United States Continental Army Command is responsible for the operation of the facilities of the U. S. Army Replacement System within CONUS, except for the Armed Forces Examining and Entrance Stations.

c. The major overseas commander is responsible for the operation of the facilities of the U. S. Army Replacement System within his command, except for the Armed Forces Examining and Entrance Stations.

d. The Commanding General, United States Army Recruiting Command is responsible for the operation of the Armed Forces Examining and Entrance Stations.

e. Major commanders will forward request for approval to establish, locate, relocate, or discontinue a reception, overseas replacement station, returnee-reassignment station, or a transfer station to Chief Personnel Operations, ATTN: EPPMP-P, Department of the Army, Washington, DC 20310.

## 6. Coordination.

For clarity, and to insure smooth operation of the U. S. Army Replacement System, the following delineates point of coordination and responsibility:

a. From procurement of personnel until their arrival at the Reception Station: DCPER, Procurement Division (DCPER-PD).

b. From arrival of personnel at the reception station until completion of basic and advanced training and arrival at next unit to which assigned, or arrival at a unit of assignment for on-the-job training and further assignment to that unit: DCSPER, Army Training Center Division (DCSPER-ATCD).

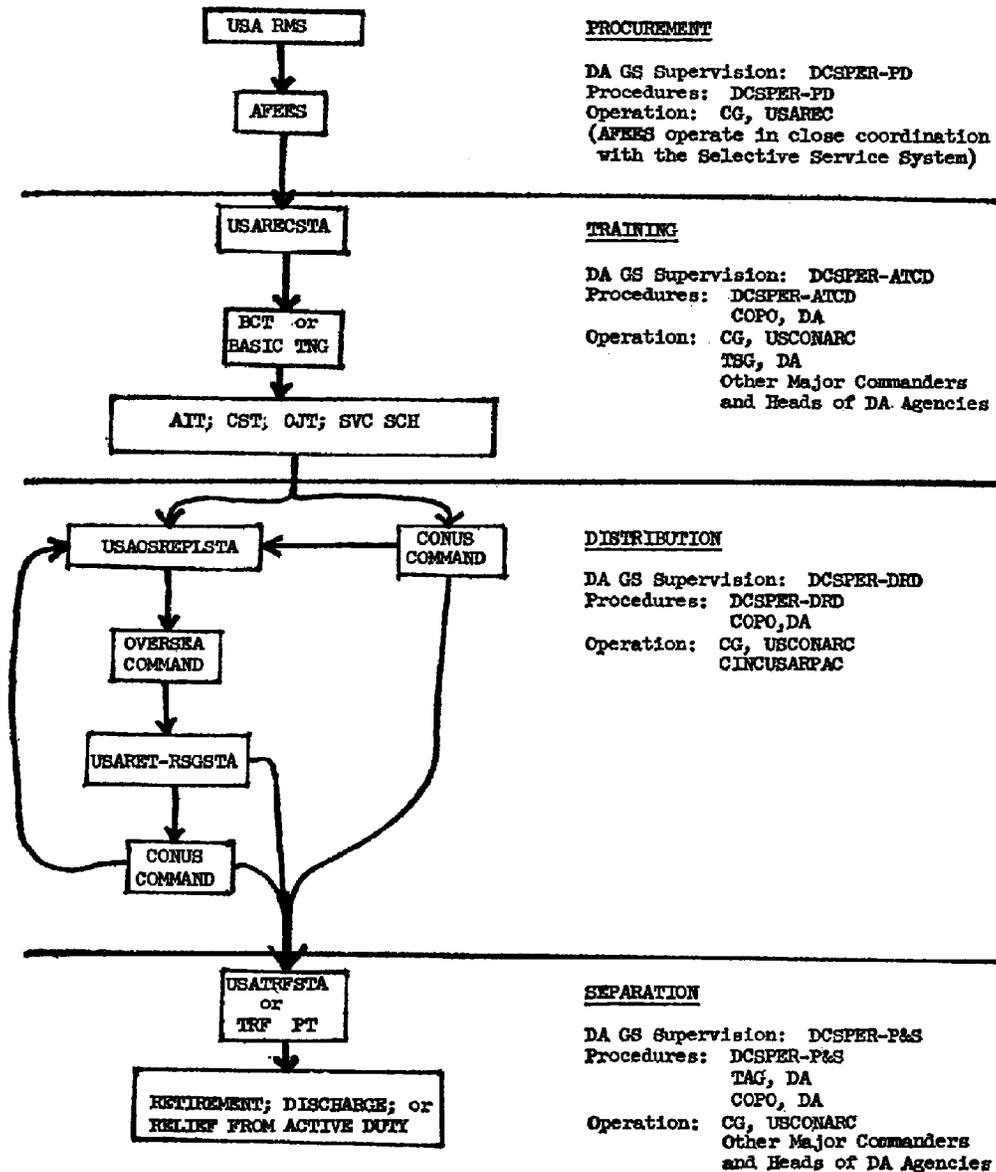
c. From arrival of personnel at an overseas replacement station until departure for an overseas command or for a CONUS unit if it is

subsequently determined an individual is not to be assigned overseas: DCSPER, Distribution and Readiness Division (DCSPER-DRD).

*d.* From arrival of personnel at a returnee-reassignment station until departure for their next unit of assignment: DCSPER-

*e.* From arrival of personnel at a transfer station or transfer activity until separated: DCSPER, Promotion and Separation Division (DCSPER-P&S).

*f.* Throughout the Army Replacement System, policy and procedures for the Army's Personnel Information Systems: DCSPER, Director of Personnel Systems (DCSPER-DPS).



PROCUREMENT

DA GS Supervision: DCSPER-PD  
 Procedures: DCSPER-PD  
 Operation: CG, USAREC  
 (AFES operate in close coordination with the Selective Service System)

TRAINING

DA GS Supervision: DCSPER-ATCD  
 Procedures: DCSPER-ATCD  
 COFO, DA  
 Operation: CG, USCONARC  
 TEG, DA  
 Other Major Commanders and Heads of DA Agencies

DISTRIBUTION

DA GS Supervision: DCSPER-DRD  
 Procedures: DCSPER-DRD  
 COFO, DA  
 Operation: CG, USCONARC  
 CINCUSARPAC

SEPARATION

DA GS Supervision: DCSPER-P&S  
 Procedures: DCSPER-P&S  
 TAG, DA  
 COFO, DA  
 Operation: CG, USCONARC  
 Other Major Commanders and Heads of DA Agencies

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Figure 1.

**Unclassified**

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