Army Regulation 350–3

Training

Tactical Intelligence Readiness Training Program

Headquarters
Department of the Army
Washington, DC
30 August 1995

Unclassified

SUMMARY of CHANGE

AR 350–3
Tactical Intelligence Readiness Training Program

This revision--

- Defines a new target population (paragraph 2-2).
- Establishes new controls for accountability of funds (paragraph 2-5, paragraph 2-6, paragraph 2-7).
- Introduces two new DA directed REDTRAIN programs (paragraph 3-2).
- Redefines five participating command programs (paragraphs 3-3 through 3-4).
- Establishes an annual inspection program (chapter 4).

Headquarters
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Effective 27 September 1995

Training

Tactical Intelligence Readiness Training Program

By Order of the Secretary of the Army:

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General, United States Army
Chief of Staff

Official:

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History. This UPDATE printing publishes a revision of this publication. Because the publication has been extensively revised, the changed portions have not been highlighted.

Summary. This regulation on the Tactical Intelligence Readiness Training (REDTRAIN) Program has been revised to reflect changes and growth in the program since 1984 and to establish management controls that ensure resources are being utilized effectively. Chapter 1 introduces the regulation and provides an overview of the purpose and content of the program and assigns Program implementation, support, and management responsibilities to include those of the DCSINT as ARMY Program Manager, and CG, INSCOM as the DA Program Administrator for the REDTRAIN Program, and commanders with assigned intelligence personnel. Chapter 2 outlines means of fiscal accountability, and requirements for the annual REDTRAIN plan projecting program activities and expenditures for the next fiscal year. Chapter 3 describes REDTRAIN programs, restrictions, and general implementation guidance. Chapter 4 introduces the REDTRAIN inspection program and penalties.

Applicability. This regulation applies to the Active Army, the Army National Guard, and the US Army Reserve.

Proponent and exception authority. The proponent of this regulation is the Deputy Chief of Staff for Intelligence (DCSINT). The DCSINT has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. Proponents may delegate the approval authority, in writing, to a division chief under their supervision within the proponent agency who holds the grade of colonel or the civilian equivalent.

Army management control process. This regulation contains management control provisions in accordance with AR 11–2. It contains management control provisions and a checklist for conducting management control reviews.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from HQDA DAMI–POD, WASH DC 20310–1000.

Interim changes. Interim changes to this regulation are not official unless they are authenticated by The Administrative Assistant to the Secretary of the Army. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA ODCSINT, The Pentagon, DAMI–POD, Room 2 B 479, WASH DC 20310–1000.

Distribution. Distribution of this publication is made in accordance with the requirements on DA Form 12–09–E, block number 2161, intended for command level C, D, and E for the Active Army, the Army National Guard, and the U.S. Army Reserve.

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Glossary

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Chapter 1
Introduction

1–1. Purpose

a. This regulation establishes Department of the Army (DA) policies, responsibilities and procedures for the Tactical Intelligence Readiness Training Program commonly known as REDTRAIN within the Army Intelligence Community. The REDTRAIN program is a Senior Intelligence Officer program oriented primarily at the warfighting commands, designed to help Army intelligence personnel to sustain and improve the technical/analytical and foreign language skills required of them to carry out their combat intelligence missions successfully. These personnel are assigned to tactical intelligence units and staffs, are members of the Special Operations Forces or are serving in critical non–tactical positions.

b. REDTRAIN provides senior intelligence officers (SIO) the means to meet their priority training requirements. The purpose of REDTRAIN is to improve the readiness of wartime tactical intelligence units by enhancing the skills of assigned intelligence personnel. The primary intent of REDTRAIN is to train individual soldiers in primary MOS skills to meet unit training goals.

c. This regulation—

(1) Describes the program.

(2) Specifies the types of units and personnel eligible for program participation.

(3) Defines the roles and responsibilities of commands participating in the REDTRAIN Program..

(4) Establishes program planning, reporting, management control and oversight requirements.

1–2. References

Required and related publications, prescribed and referenced forms, and records keeping requirements are listed in appendix A.

1–3. Explanation of Abbreviations and Terms

Abbreviations and special terms used in this regulation are listed in the glossary.

1–4. Responsibilities

a. General. The REDTRAIN Program operates through the Army's chain of command. The DA Program Manager has overall responsibility for REDTRAIN. The DA Program Manager is assisted in the accomplishment of daily activities by the DA Program Administrator. Funds are issued to military commands participating in the REDTRAIN program. These commands are referred to as Participating Commands. Participating Commands are allocated funds directly by DA through the PPBES process. Participating Commands are responsible for organizing and supervising subordinate commands as deemed efficient for accomplishing REDTRAIN Program objectives.

b. Deputy Chief of Staff for Intelligence (DCSINT) will—

(1) Appoint a DA Program Manager to assist in the Army–wide implementation of this regulation and to serve as the Army Staff point of contact for all REDTRAIN matters.

(2) Supervise the Program Manager who will:

(a) Develop, implement, and evaluate REDTRAIN Program policies, objectives, guidelines, and management controls.

(b) Establish a Management Decision Program (MDEP) for REDTRAIN, and monitor the MDEP throughout the program and budget cycles. Develop and provide program planning guidance. Coordinate REDTRAIN budget distributions with the DA Program Administrator.

(c) Coordinate REDTRAIN policies with the DA Program Administrator (CG, INSCOM). Provide the DA Program Administrator and Participating Commands with initial REDTRAIN FY fund distribution. Review and make recommendations on program policies, objectives, and guidelines developed by the DA Program Administrator. Develop a DA Program Manager response to DA Program Administrator program recommendations within 30 days of receipt of the consolidated REDTRAIN Annual Report.

(d) Provide the DCSOPS with REDTRAIN Program justification and resource related data for inclusion in the Tactical Intelligence and Related Activities (TIARA) Congressional Justification Book.

(e) Maintain oversight over fund allocations and expenditures to ensure compliance with this regulation and established accountability procedures.

(f) Coordinate and chair the annual REDTRAIN Planning Committee.

(g) Assist the DA Program Administrator in the coordination and conduct of REDTRAIN inspections in accordance with this regulation.

c. Commanding General, US Army Intelligence and Security Command (CG, INSCOM) will—

(1) Manage day–to–day operations of the REDTRAIN program as the DA Program Administrator.

(2) Provide an organizational structure with expertise of the intelligence community, able to manage program goals and objectives.

(3) Provide support for a balanced REDTRAIN program respecting all intelligence disciplines.

(4) Establish Army wide REDTRAIN Program reporting requirements to support the planning, programming, and managing of the REDTRAIN Program based on guidance provided by the DA REDTRAIN Program manager.

(5) Establish liaison with unified commands, other MACOMs and Services, and national and allied intelligence agencies to enhance REDTRAIN opportunities.

(6) Determine data requirements for the REDTRAIN Annual Plan and publish such requirements annually. Receive, consolidate, and analyze the results of the REDTRAIN Annual Plan. Report the REDTRAIN Annual Plan's results to the DA Program Manager by 31 August each FY.

(7) Determine data requirements for the REDTRAIN Status Reports and publish such requirements annually. Receive, consolidate, and analyze the results of the REDTRAIN Status Reports. Submit a quarterly Redtrain Expenditure Report Summary to the DA Program Manager within 60 days of the end of the reporting period.

(8) Determine data requirements for the Annual REDTRAIN Report and publish such requirements annually. Receive, consolidate, and analyze the results of the Annual REDTRAIN Report. Forward results to the DA Program Manager within 90 days of the end of the reporting period.

(9) Coordinate and resource REDTRAIN Opportunities and REDTRAIN Initiatives. Advertise Live Environment Training and REDTRAIN Opportunities to intelligence personnel through the REDTRAIN Handbook, newsletters, and other media.

(10) Provide expertise and assistance for Participating Commands (PC) in all REDTRAIN programs. Assist in the coordination of RO between intelligence personnel and host units.

(11) Coordinate and conduct REDTRAIN inspections in accordance with this regulation.

(12) Provide feedback and recommendations on funding allocation to the DA Program Manager. Provide recommendations on program penalties to the DA Program Manager.

(13) Respond to requests for exceptions to policy appropriate to the command.

(14) Coordinate policy decisions with the DA Program Manager.

d. Participating Commands will—

(1) Designate a REDTRAIN Manager to plan, monitor, and oversee REDTRAIN activities within his or her other respective command.

(2) Plan, program, and budget resources to achieve program goals and objectives.

(3) Provide the DA REDTRAIN Program Manager and the REDTRAIN DA Program Administrator with data required for the management of the Program.

(4) Answer information requests and reports as outlined in this regulation.

(5) Coordinate all requests for INSCOM produced materials to support intelligence technical training with the CG, INSCOM

(IAOP–FRT–R) or designated representatives as listed in the REDTRAIN Handbook.

(6) Request from the DA Program Administrator any training aids and special equipment needs to support the REDTRAIN Program that cannot be obtained through normal logistics channels.

(7) Provide command representation on the RPC.

(8) Appoint REDTRAIN Managers in writing. Forward a copy of the orders to the DA Program Manager.

(9) Conduct REDTRAIN inspections in accordance with this regulation. Maintain inspections on file for 2 years.

(10) Evaluate and respond to requests for exception to policy as appropriate to the command.

(11) Account for DA allocated REDTRAIN funds by providing the DA Program Manager and the DA Program Administrator with required reports, conducting inspections, and submitting to inspections as described by this regulation.

(12) Develop supplementation for this regulation as appropriate and submit to the DA Program Manager for approval.

Chapter 2
Policies and Procedures

2–1. Program Management

a. All Participating Commands using REDTRAIN funds will designate REDTRAIN Managers in writing. Appointment orders will reference this regulation and will be maintained by the command's REDTRAIN Manager and at the next higher headquarters.

b. REDTRAIN Managers will familiarize themselves with program policy and guidance, inspection criteria, resource management procedures, and unit intelligence MOS force structure.

c. REDTRAIN Managers will conduct REDTRAIN inspections in accordance with chapter 4.

d. REDTRAIN Managers provide Redtrain Annual Plan, REDTRAIN Status Reports, and inspection results as required.

e. The REDTRAIN Manager will maintain this regulation, the REDTRAIN Handbook, REDTRAIN funding documents, and a roster of their unit REDTRAIN Managers.

f. REDTRAIN Managers will track and account for REDTRAIN funds provided to their commands.

g. REDTRAIN Managers will maintain inspection reports for two years.

2–2. Eligibility

a. The REDTRAIN program provides the means by which Senior Intelligence Officers and commanders can ensure quality intelligence during wartime. In peacetime, REDTRAIN contributes funds for the training of intelligence units and selected individuals.

b. The REDTRAIN Program is designed to provide training opportunities that maintain and improve the skills of MI enlisted, warrant officers, and company grade officers. These soldiers will be identified as the target population in this regulation.

c. The following CMF's are eligible:

(1) CMF 33

(2) CMF 96

(3) CMF 98

d. The following Warrant Officer occupational groups are eligible:

(1) 350

(2) 351

(3) 352

(4) 353

e. REDTRAIN training opportunities are open to area of concentration 35 officers from Second Lieutenant (2LT) to Captain (CPT).

f. Training opportunities for the following MOS's are available, provided those individuals serve in the intelligence sections/staffs of Army Special Operations Forces units and have primarily intelligence–related support functions:

(1) 18F, 18Z, Special Forces Intelligence NCO

(2) 180A, Special Forces Intelligence Technician

g. The Participating Commands will be the approving authority for any cases not covered above. Participating Commands will notify the DA Program Administrator of approved exceptions to policy, giving a brief reason for granting the exception.

2–3. Planning, Programming, Budgeting, and Execution System

a. DA allocated REDTRAIN funds should be used for only approved REDTRAIN opportunities and should not be used for other program or subaccount funds.

b. REDTRAIN funds may not be mixed with, used instead of, or used to supplement funds specifically appropriated to pay for formal educational or MOS producing training (tuition fees at a civilian institution for the purpose of the attainment of a college degree, travel and per diem costs to attend an MOS producing course).

c. Budget Preparation Process:

(1) The preparation of the budget is conducted through the DA Program Objective Memorandum (POM) process. The process begins in the first quarter of the fiscal year and is generally complete during the second quarter. The DA Program Manager participates in the POM by providing recommendations and justification for budget distribution.

(2) Participating Commands identify budget requirements directly to the DA Program Administrator by completing the REDTRAIN Annual Plan (para 2–5) and supplementing the plan through coordination with the DA Program Manager. Participating Commands are encouraged to contact the DA Program Manager to provide additional commentary and justification as appropriate.

(3) The DA Program Manager will coordinate its recommendations for POM budget input with the Participating Commands prior to its submission.

d. Participating Commands should establish Account Processing Codes (APC) which identify REDTRAIN expenses to monitor execution of REDTRAIN dollars.

e. All fund transfers conducted by the DA Program Administrator will be coordinated with the impacted Participating Command REDTRAIN Manager.

2–4. Prioritization

a. Within the broad intent of the regulation, the DA Program Manager, in coordination with the DA Program Administrator, will prioritized the allocation of REDTRAIN funds. The primary purpose of REDTRAIN is to enhance the readiness of warfighting Military Intelligence organizations through quality soldier training in MOS–related skills. Funds, as available, will be distributed to Participating Commands which provide critical support to the warfighting commands. The DA Program Manager will use the following priority when allocating REDTRAIN funds:

(1) The preparation of Active Duty and Reserve forces with tactical intelligence missions for wartime or contingency operations (e.g. Corps and Divisional MI Battalions/Brigades).

(2) Units which directly or indirectly support the tactical forces (e.g. EAC MI organizations).

(3) Training of individual soldiers who can augment or supplement skilled individuals in the tactical forces or the support forces as required.

b. DA will use these priorities to establish the initial allocation of REDTRAIN funds and to distribute funds throughout the fiscal year.

2–5. REDTRAIN Annual Plan (CSGID–161)

a. The DA Program Administrator will determine the data required to supervise and adjust annual funding requirements in the Participating Commands. The Program Administrator will provide data requirements, known as the REDTRAIN Annual Plan to the Participating Commands prior to the end of the first quarter of the fiscal year. Instructions will vary from year to year based on the needs of the DA Program Manager and the DA Program Administrator.

b. REDTRAIN Annual Plans are due to the DA Program Administrator by the end of the 3rd quarter of each fiscal year (30 June).

c. The DA Program Administrator will receive and analyze the PC RAP and will provide a consolidated report to the DA Program Manager on 31 August or each fiscal year.

2–6. REDTRAIN Status Report (CSGID–165)

a. The DA Program Administrator will determine the data required to supervise and adjust annual funding requirements in the Participating Commands. The Program Administrator will provide data requirements, known as the REDTRAIN Status Report to the Participating Commands prior to the end of the first quarter of the fiscal year. Instructions will vary from quarter to quarter based on the needs of the DA Program Manager and the DA Program Administrator.

b. REDTRAIN Status Reports are due at the end of the second and the third quarter of the FY. Specific suspense dates and period of coverage will be published by the DA Program Administrator.

c. REDTRAIN Status Reports will be returned to the DA Program Administrator no later than 45 days after the end of the reporting period. The DA Program Administrator will provide a summarized report to the Program Manager within 60 days of the end of the report period.

2–7. Annual REDTRAIN Report (CSGID–166)

a. The DA Program Administrator will determine the data required to review annual REDTRAIN expenditures in the Participating Commands. Data requirements, known as the Annual REDTRAIN Report will be published by the Program Administrator. Annual REDTRAIN Report instructions will vary annually based on the needs of the DA Program Manager and the DA Program Administrator.

b. Annual REDTRAIN Reports are due to be returned to the DA Program Administrator no later than 45 days after the end of the reporting period. The reporting period will be published by the DA Program Administrator.

c. The DA Program Administrator will provide a summarized report to the Program Manager within 90 days of the end of the reporting period. The summarized report will include the DA Program Administrator recommendations for improvements. The DA Program Manager's will respond to the DA Program Administrator's recommendations within 30 days of receipt of the report.

2–8. Information Requirements

a. Participating Commands will maintain detailed records in order to support the effective management of the REDTRAIN program. This data is required for reports and inspections.

b. Software products distributed by the DA Program Administrator, designed to facilitate accounting procedures and the compilation of REDTRAIN Status Report and Annual REDTRAIN Report requirements, will be utilized as they become available.

2–9. REDTRAIN Planning Committee (RPC)

a. The DA Program Manager, with the assistance of the DA Program Administrator, will host an annual meeting attended by a representative from each REDTRAIN Planning Committee. Representatives from other than Participating Commands may be invited to attend the REDTRAIN Planning Committee when circumstances require their participation.

b. The purpose of the REDTRAIN Planning Committee is to identify new training requirements, examine training and funding problems, review training ideas and concepts, distribute training aids, and revise the regulation.

c. Specific topics to be covered in the REDTRAIN Planning Committee, or information requirements for the conference, will be coordinated with the Participating Commands by the Program Manager and the Program Administrator.

Chapter 3
REDTRAIN Program Management

3–1. Redtrain Programs

a. REDTRAIN is organized into two DA Program Administrator programs, four Participating Command programs, and three supporting programs, all under the general supervision of the DA Program Administrator. REDTRAIN focuses on improving basic MOS skills by encouraging and funding individual and collective training events or by purchasing training devices and material which directly support the training effort.

b. REDTRAIN programs are broad and cover most available MOS–related training available. The SIO is the primary interpreter of what constitutes a REDTRAIN training event. However, the intent of this chapter is to ensure that:

(1) REDTRAIN expenditures are related to the soldier's MOS related skills.

(2) REDTRAIN funds are not used in lieu of operational, mission, or training funds normally available through command channels.

3–2. DA Program Administrator Programs

a. REDTRAIN Opportunities—The DA Program Administrator establishes REDTRAIN Opportunities to utilize and improve intelligence skills in an operational environment. REDTRAIN Opportunities provide high quality, critical training for "train–the–trainer" programs in all target MOS's.

(1) REDTRAIN Opportunities quality is monitored by the Program Administrator through a feedback system implemented by the hosting organization. The feedback format will be included in the REDTRAIN Handbook.

(2) REDTRAIN Opportunities are coordinated through the DA Program Administrator and advertised in the annual REDTRAIN Handbook or message traffic. The DA Program Administrator will monitor the use of REDTRAIN Opportunities and review REDTRAIN Opportunities feedback from the hosting units. If REDTRAIN Opportunities are not being used, or evaluation of the REDTRAIN Opportunities is consistently low, a REDTRAIN Opportunities will be deleted from the catalog. Deletion policy will be established by the DA Program Administrator.

(3) Participating Commands will identify REDTRAIN Opportunity requirements to the DA Program Administrator. The DA Program Administrator will coordinate the REDTRAIN Opportunity with the host. The Program Administrator may also evaluate unsolicited REDTRAIN Opportunities for inclusion in the catalog. Candidates for a REDTRAIN Opportunity apply for the REDTRAIN Opportunity as instructed by the DA Program Administrator, REDTRAIN Handbook, or message.

(4) REDTRAIN Opportunities will have the following characteristics:

(a) REDTRAIN Opportunities are paid for by the DA Program Administrator.

(b) The length of the REDTRAIN Opportunity depends on the type of training envisioned.

(c) Funds are provided by the DA Program Administrator for TDY and travel in accordance with the requirements negotiated with the hosting unit.

(5) REDTRAIN Opportunities are assigned on a first come/first served basis subject to approval by the DA Program Administrator. Approval will depend on preferred geographical distribution, training need, the REDTRAIN fund utilization rate, and overall program evaluation.

b. REDTRAIN Initiatives—REDTRAIN Initiatives assist Participating Commands to establish training programs or infrastructures that are beyond the means of the allocated REDTRAIN budget.

(1) Funds allocated to REDTRAIN Initiatives achieve a set goal through the mixture of one or more REDTRAIN programs.

(2) REDTRAIN Initiatives are funded by the DA Program Administrator and do not impact on the funds already allocated to the requesting command.

(3) REDTRAIN Initiatives are competitive within the FY. Program recommendations are submitted to the DA Program Administrator for approval.

(4) REDTRAIN Initiatives may be submitted any time throughout the fiscal year for current year or future year funds. While funds are dispersed on a first come/first served basis, DA reserves the right to reallocate funds from approved programs to programs with a higher priority provided that the program has not commenced or is within 45 days of commencement.

(5) Funds will be transferred to the Participating Command no later than 45 days prior to the beginning of the REDTRAIN Initiative.

(6) Participating Command REDTRAIN utilization rate and overall program evaluation will influence prioritization of REDTRAIN Initiative funding.

3–3. Participating Command Programs

a. In–Unit Training—REDTRAIN. In–Unit Training provides MOS–related instruction at the garrison location of the trained unit. In–Unit Training funding allows training in common MOS training or collective skills training as required by the unit.

(1) This training may include:

(a) MOS–related or collective training in garrison by unit or outside experts,

(b) MOS–related or collective training received off–site, or training received at the Regional Training Sites–(Intelligence) [RTS–(I)s] , Intelligence Contingency Readiness Center (ICRC), the SIGINT Readiness Facility (SRF), or other such facilities,

(2) Non–target population instructors may be contracted to conduct In–Unit Training.

(3) Non–target group training: Non–target group individuals may be included in an In–Unit Training training program as long as the primary purpose of the class is for target group personnel and the presence of non–target group individuals does not increase the overall cost.

b. Mobile Training Teams—A Mobile Training Team is a full or part–time task force organized to train intelligence soldiers in primary MOS–related skills. Mobile Training Teams are organized and deployed at any echelon for the purpose of concentrating subject matter expertise and training critical MOS–related skills to a target audience at or outside of the garrison location.

(1) A Mobile Training Team is distinct from an In–Unit Training in that only the Mobile Training Team members require REDTRAIN funding (i.e. for training aids, travel, etc.). There is no limit to the size of an Mobile Training Team.

(2) Mobile Training Teams include instructors outside of the target population. Mobile Training Teams may instruct personnel from outside of the target population as long as the overall cost of the Mobile Training Team is not increased.

c. Live Environment Training—Live Environment Training is designed to utilize and improve intelligence skills in an operational environment. Live Environment Training provides critical training for a "train the trainer" programs and are available to all target MOS's.

(1) Live Environment Training is funded by the soldier's parent organization or the hosting unit.

(2) Live Environment Training proposals are submitted by the hosting unit to the DA Program Administrator for validation and approval. The DA Program Administrator will review them to determine if they meet the intent of this regulation and include all required administrative information. Live Environment Training is advertised in the REDTRAIN Handbook, newsletter or message traffic.

(3) Live Environment Training is not required for routine training opportunities desired by the soldiers parent organization. Specific information relating to Live Environment Training recommendations and participation will be included in the REDTRAIN Handbook.

(4) Participating Commands or units will identify potential Live Environment Training opportunities to the DA Program Administrator. Application procedures for Live Environment Training are explained in the REDTRAIN Handbook.

d. Off–Site Training—Off–Site Training are training opportunities tailored to requirements of the Participating Commands. Off–Site Training allows Participating Commands tremendous flexibility in organizing unit training programs.

(1) Off–Site will be directly applicable to the soldier's primary MOS skills. Designation and participation in an OST is at the discretion of the Participating Command REDTRAIN Program Manager.

(2) The following categories of events are authorized for OST:

(a) Conferences, workshops, and seminars dealing exclusively with intelligence training or language training issues.

(b) Non–MOS/SSI producing schools or organizations that strengthen the soldier's MOS skills. However, attendance at schools or classes designed to teach basic language or MOS–skill acquisition are not permissible REDTRAIN expenditures.

(c) Military exercises, deployments, or other events that offer exceptional training opportunities.

(d) "Train–the–trainer"opportunities that would materially benefit the quality of MOS–related training in the command.

(3) Non–target population personnel may use REDTRAIN funds in "train–the–trainer" opportunities.

3–4. Supporting Programs

a. Supporting programs allow Participating Commands the ability to purchase hard to acquire equipment or publications that would materially enhance the quality of the training program. Supporting programs also provide funding to cover administrative costs of the REDTRAIN manager. The intent of the regulation is to avoid incurring costs which would normally be covered by other operational, mission, and training funds.

a. Equipment Purchases

(1) REDTRAIN funds may be used to purchase specialized equipment that significantly enhances MOS skills training of the REDTRAIN targeted population and that is not readily available from other sources.

(2) Existing supply funds will be used for routine purchases of equipment and administrative supplies.

(3) Participating Commands must approve purchases over $1000.00 per item.

(4) REDTRAIN funds will not be used to purchase TOE/TDA and operational equipment,

(5) All equipment and materials purchased by REDTRAIN funds will be inventoried and made available for redistribution when no longer needed by any unit facing drawdown, deactivation, restructuring, or change of mission.

b. Publication Purchases.

(1) REDTRAIN funds may be used to purchase publications and software that are particularly useful in the maintenance or enhancement of MOS skills and which are not readily available through other sources.

(2) Participating Commands must approve purchases over $500.00 per item.

c. REDTRAIN Management Expenditures.

(1) REDTRAIN funds may be used for REDTRAIN management expenses at every level of command. REDTRAIN Managers and REDTRAIN support personnel must be designated, in writing, by the SIO or Intelligence Commander at the time expenses occur to ensure REDTRAIN management expenditures are limited to events that are clearly and predominately REDTRAIN events.

(2) REDTRAIN management expenditures are not restricted to personnel in the target population.

d. Expenditure of REDTRAIN funds for construction and/or maintenance costs is not authorized.

3–5. Expenditures not authorized under the REDTRAIN program

a. In addition to expenditures identified as unauthorized in this chapter, the DA Program Administrator will publish annually a list

of unauthorized expenditures as a means of further clarifying the intent of the regulation. This list is not all–inclusive and does not replace the original intent of the regulation as a means of determining eligibility for REDTRAIN.

b. Procedures for requesting exceptions to policy are identified in paragraph 3–6.

3–6. Exceptions to Policy.

a. This regulation identifies REDTRAIN programs and policies and authorized and unauthorized expenditures. In the spirit of providing maximum flexibility to the SIO, this regulation provides an exception to policy authority to meet unanticipated training opportunities.

b. Exception to policy authority is restricted to the Participating Command, DA Program Administrator, and DA Program Manager levels as specified below. It may not be further delegated. Exceptions to policy will be reviewed on a case by case basis. No "blanket" exceptions to policy are authorized.

c. Participating Commands are delegated exception to policy authority in all but the following areas:

(1) DA Program Manager Exception to Policy approval:

(a) Courses to retrain soldiers in new language skills,

(b) Purchases of TOE/TDA and operational equipment,

(2) DA Program Administrator Exceptions to Policy approval:

(a) Purchases of computer hardware,

(b) Construction and maintenance costs,

(c) Meals/catering and drinks other than normal per diem.

d. Approval authority for exceptions to policy will hold the rank of Colonel (0–6) or the civilian equivalent. Exceptions to policy must be consistent with the intent of this regulation.

e. All Participating Command exceptions to policy are subject to review by the DA Program Administrator or DA Program Manager.

f. Requests for exceptions to policy are submitted and endorsed through command channels to the approving authority. Requests should contain sufficient detail to allow efficient adjudication of the request. Approvals will be justified. Justifications will be maintained as an enclosure to the exception to policy upon approval. Copies of approved exceptions to policy will be provided to the DA Program Administrator with the Resource Status Reports and the Annual REDTRAIN Report.

g. Exception to policy requests will be kept on file for two years after becoming inactive.

Chapter 4
Inspection Program

4–1. Inspection Guidance

a. REDTRAIN inspections are the primary means by which REDTRAIN expenditures are monitored, Participating Command REDTRAIN programs evaluated, and problems and issues identified.

b. The DA Program Administrator, in coordination with the DA Program Manager, and the Participating Command will conduct annual REDTRAIN inspections of the Participating Commands. Annual inspection schedules will be published no later than the end of the preceding FY by the Program Administrator. The DA Program Administrator will use the REDTRAIN inspection checklist included as appendix B as the basis for the inspection. Additional questions, spot inspections, or reinspections are authorized to adequately evaluate the Participating Command REDTRAIN program.

4–2. Annual REDTRAIN Inspection Program

a. Participating Commands will develop an annual inspection program within their commands. The DA Program Administrator will develop and may review inspection checklists. Checklists may follow the format included in appendix B but are tailored for Participating Command requirements. Participating Command reviews are subject to review or spot inspection by the DA Program Administrator.

b. Participating Commands may consider using the Army Management Control Program (MCP) prescribed in AR 11–2 to guide their inspection programs as appropriate.

4–3. REDTRAIN Inspection Requirements and Penalties.

a. Participating Commands will conduct annual REDTRAIN inspections after the first quarter and before the end of the FY.

b. The DA Program Administrator will not conduct the DA REDTRAIN inspection for INSCOM but will coordinate this inspection with the DA Program Manager.

c. Penalties may be imposed at the discretion of the DA Program Manager, DA Program Administrator, Participating Commands, or subordinate commands for non–compliance with the intent of this regulation. Although REDTRAIN funds are not fenced by DA, the clear intent is for REDTRAIN funds to be used for training MI soldiers in their MOS skills so they can better support mission requirements. REDTRAIN management personnel at all levels of command will report potential REDTRAIN program abuses through their chain of command. Penalties may include:

(1) Official alert notification to command SIO,

(2) Withholding or reallocation of funds,

(3) Increased frequency of inspections,

(4) Referral to external inspection or investigating agencies,

(5) Withdrawal of Exception to Policy authority.

(6) Other actions as deemed appropriate by the inspection team and/or the Commander, including administrative, non–judicial, or judicial actions against individuals in cases of criminal intent.

d. Inspection results will be maintained for two years by both the inspected and inspecting commands.

Appendix A
References

Section I
Required Publications

Tactical Intelligence Readiness Training (REDTRAIN) Handbook
(cited in para 1–4*c*) (This publication can be obtained from Commander, INSCOM, ATTN: IAOPS–FR–T–R, Fort Belvoir, VA 22060–5246).

Section II
Related Publications

AR 1–1
Planning, Programming, Budgeting and Execution System (PPBES)

AR 11–2
Management Control

Section III
Prescribed Forms

DA Form 2028

DA Form 12–09–E

DA Form 11–2–R

Section IV
Referenced Forms
This section contains no entries.

Section V
Recordkeeping Requirements
This regulation requires the creation, maintenance, and use of specific records listed below. Pending publication in AR 25–400–2, the disposition of these records will read, "Retain in CFA until disposition instructions are published in AR 25–400–2, MARKS."

FN 350–3a
REDTRAIN Management Files

FN 350–3b
REDTRAIN Training Files (non–individual, Individual Training Files will be keep under file series 350–37a)

FN 350–3c
REDTRAIN Exceptions to Policy

FN 350–3d
REDTRAIN Annual Plan

FN 350–3e
REDTRAIN Financial Reports

FN 350–3f
REDTRAIN Inspection Files

Appendix B
DA REDTRAIN Inspection Checklist (AR 350–3)

B–1. Function.
The function covered by this checklist is the administration of the management control process.

B–2. Purpose.
The purpose of this checklist is to assist assessable unit managers and Management Control Administrators (MCAs) in evaluating/inspecting the key management controls outlined below. It is not intended to cover all controls.

B–3. Instructions.
Answers must be based on the actual testing of key management controls (e.g. document analysis, direct observation, sampling, other). Answers that indicate deficiencies must be explained and corrective action indicated in supporting documentation. These key management controls must be formally evaluated every year. This checklist may be used for Management Control Evaluation as required. Results would be certified on DA Form 11–2–R (Management Control Evaluation Certification Statement).

B–4. Test Questions.
a. Are unit REDTRAIN managers designated in writing?

b. Is a current roster of all REDTRAIN unit managers maintained?

c. Do all REDTRAIN unit managers have a current copy of AR 350–3, (Tactical Intelligence Readiness Training Program) the DA Program Administrator Handbook, and funding documentation?

d. Does the REDTRAIN Manager job standards/OER support form reflect the responsibility for accountability of funds/resources in accordance with AR 11–2?

e. Has an annual unit REDTRAIN Plan been developed per guidance included in the DA Program Administrator's FYXX REDTRAIN Annual Plan Instructions?

f. Has the unit REDTRAIN Annual Plan been returned to the DA Program Administrator per the suspense?

g. Is the participating command submitting REDTRAIN Status Reports to the DA Program Administrator within the suspense?

h. Is the participating command submitting Annual REDTRAIN Reports to the DA Program Administrator?

i. Has the participating command REDTRAIN Manager established internal fiscal control policies (annual plans, periodic reports)?

j. Has an Account Processing Code been established for REDTRAIN? Is it used?

k. Are expended funds documented? How? Are accountability structures adequate?

l. Does the internal budget apparatus established by the REDTRAIN Manager fully account for REDTRAIN funds?

m. Were program funds expended to satisfy requirements set forth in the plan?

n. Were REDTRAIN funds used for identified REDTRAIN training programs? Were funds spent in accordance with the restrictions of chapter 3, AR 350–3?

o. Are REDTRAIN inspections conducted annually? Are the results of the inspections maintained on file for two years?

p. Were penalties imposed in case of misapplication of REDTRAIN funds where appropriate?

q. Are requests for exception to policy investigated prior to approval/denial? Are exceptions signed by the proper authority, maintained on file, and do they meet the spirit and intent of the regulation? Is a justification attached to approved exceptions to policy per AR 350–3, paragraph 3–6*f* ?

B–5. Comments.
Help make this a better tool for evaluating management controls. Submit comments to HQDA ODCSINT, the Pentagon, ADMI–POD, Room 2B479, WASH DC 20310–1000.

Glossary

Section I
Abbreviations

AAA
Army Audit Agency

AC
Active Component

AOC
Area of Concentration

APC
Account Processing Code

ARNG
Army National Guard

ARPERCEN
US Army Reserve Personnel Center

ARR
Annual REDTRAIN Report

ASI
additional skill identifier

CAR
Chief, Army Reserve

CG
commanding general

CI
counterintelligence

CINC
commander in chief

CJB
congressional justification book

CMF
career management field

CNG
Chief, National Guard Bureau

COA
Comptroller of the Army

COMINT
communications intelligence

COUNTER-SIGINT
counter–signal intelligence

DA
Department of the Army

DCSINT
Deputy Chief of Staff for Intelligence

DCSLOG
Deputy Chief of Staff for Logistics

DCSOPS
Deputy Chief of Staff for Operations and Plans

DCSPER
Deputy Chief of Staff for Personnel

DIS
Defense Investigative Service

DLI
Defense Language Institute

ELINT
electronic intelligence

EUSA
Eighth US Army

EW
electronic warfare

FORSCOM
US Army Forces Command

FY
fiscal year

HQ
Headquarters

HQDA
Headquarters, Department of the Army

HUMINT
human intelligence

IMINT
imagery intelligence

INSCOM
U.S. Army Intelligence and Security Command

IRR
Individual Ready Reserve

JCS
Joint Chiefs of Staff

MACOM
major Army command

MASINT
measurement and signal intelligence

MI
military intelligence

MOS
military occupational specialty

MTT
mobile training team

ODCSINT
Office of the Deputy Chief of Staff for Intelligence

NSA/CSS
National Security Agency/Central Security Service

PC
Participating Commands

PPBES
planning, programming, budgeting, and execution system (PPBES)

POM
program objective memorandum

PSYOPS
psychological operations

RC
Reserve Components

RTU
reinforcement training unit

SIGINT
signals intelligence

SIO
Senior Intelligence Officer

SOF
special operations forces

TDA
Table of Distribution and Allowances

TOE
Table of Organization and Equipment

TRADOC
US Army Training and Doctrine Command

TPU
Troop Program Unit

UFR
Unfinanced Requirement

USAR
U.S. Army Reserve

USARC
U.S. Army Reserve Command

USAREUR
U.S. Army, Europe

USARPAC
U.S. Army Pacific

USARSO
U.S. Army South

USASOC
U.S. Army Special Operations Command

USSID
United States Signals Intelligence Directive

Section II
Terms

Army Security Agency (Assistant Secretary of the Army)
A former command responsible for Army–wide signals intelligence, signal security, and electronic warfare operations. Its strategic functions are now carried out by INSCOM. All Active Component former Army

Security Agency units have been either deactivated or absorbed into tactical military intelligence units and redesignated accordingly. Most Reserve Component Army Security Agency units have been similarly absorbed and redesignated. In the meantime, a few retain their Army Security Agency designation.

Communications Intelligence (COMINT)
A category of intelligence derived from the interception of foreign communications by other than the intended recipients.

Counter–intelligence (CI) (Derived from JCS Pub 1)
The aspect of intelligence that is devoted to—

a. Destroying the effectiveness of unfriendly foreign intelligence activities.

b. Protecting information against espionage.

c. Protecting individuals against subversion.

d. Protecting installations against sabotage.

Departmental Intelligence
Intelligence required by the Department of the Army to execute its mission.

Diversion
Programmed resources used for other than REDTRAIN requirements.

Electronic Intelligence (ELINT)
A category of intelligence derived from the exploitation of foreign noncommunications electromagnetic radiation's emanating from other than atomic detonation or radioactive sources; for example, the exploitation of Soviet surface–to–air missile guidance radar.

Electronic warfare (EW)
Military action, involving the use of electromagnetic energy, to determine, exploit, reduce, or prevent hostile use of the electromagnetic spectrum and action that retains friendly use of the electromagnetic spectrum, for example, jamming enemy radio communications. (JCS Pub 1)

Foreign Instrumentation Intelligence
A category of intelligence derived from the exploitation of intercepted foreign telemetry; for example, the exploitation of Soviet ballistic missile data streams flowing between the missile and its ground control.

Global Language
General public/common usage of the language as opposed to technical or military "jargon." The term is used in U.S. Army language training circles.

Human Intelligence (HUMINT)
A category of intelligence derived from

a. The exploitation of the human senses, such as visual observation.

b. The exploitation of human sources, such as enemy prisoners of war.

Imagery Intelligence (IMINT)
A category of intelligence derived from the exploitation of imagery; for example, the interpretation of aerial photos of enemy missile sites.

In–unit training
REDTRAIN supported training conducted in garrison by a tactical intelligence unit within the Participating Command.

Live Environment Training
Live Environment Training is intelligence "hands on" training. It consists of on–the–job, (usually) temporary duty training conducted by intelligence units, elements of teams, or individuals involving actual intelligence or security targets, operations, or situations. Live Environment Training is conducted and funded by the Participating Commands.

Measurements and Signatures Intelligence (MASINT)
Technology and processing techniques to measure objects or events to identify or reidentify them by their signatures. MASINT exploits any other information not gained through HUMINT, IMINT, or SIGINT (e.g. REMBASS).

Mobile Training Team (MTT)
REDTRAIN–supported training in which training teams are dispatched to the training site.

National Intelligence
Integrated intelligence that covers the broad aspects of national policy and national security which transcends the exclusive competence of a single department or agency. (JCS Pub 1)

Off–Site Training (OST)
Training, conducted by the Participating Command, designed to take advantage of time sensitive training opportunities, conferences, workshops, and seminars.

Operations security (OPSEC)
The protection of military operations and activities resulting from indicators of friendly intentions and capabilities susceptible to hostile exploitation. (Derived from JCS Pub 1)

Participating Commands
Military commands that receive direct funding for REDTRAIN from the DA Program Manager via the PPBES process.

Readiness training
The peacetime technical and foreign language sustainment and enhancement unit training of tactical intelligence personnel, teams, elements, and units. REDTRAIN is complementary to tactical training in achieving total unit readiness.

REDTRAIN Automated Management System
A system for automated maintenance and control of Army reporting of unit REDTRAIN expenditures. Used to report training expenditures, equipment purchases, and material acquisitions.

Regional Training Site (Intelligence)
One of a number of existing or planned secure training centers located throughout the continental United States near the centers of mass of existing RC intelligence units and public air transportation hubs. Each Regional Training Site (Intelligence) is equipped and professionally staffed to provide technical and foreign language skill sustainment and enhancement training in a variety of intelligence disciplines. This training is programmed primarily for RC tactical intelligence units and personnel during their weekend drills and annual training. Other intelligence units and personnel may participate in programmed Regional Training Site (Intelligence) training on a space available basis.

Reinforcement training unit
A USAR unit organized specifically to train members of the USAR who are not members of a TPU.

REDTRAIN Initiative
A DA Program Administrator directed program in which Participating Commands compete for DA funding for programs beneficial to the tactical intelligence community.

REDTRAIN Opportunity
A DA Program Administrator directed program, similar to a Live Environment Training, in which participation is funded by DA instead of the sending unit.

Signal security (SIGSEC)
A generic term that includes both communications security and electronic security.

Signals Intelligence (SIGINT)
A category of intelligence comprising...

a. Communications intelligence

b. Electronic intelligence

c. Foreign Instrumentation intelligence

Tactical intelligence personnel
Tactical intelligence personnel are intelligence personnel (defined above) who are:

a. Assigned to a tactical intelligence unit or element (defined below), or

b. Assigned to a nontactical intelligence unit or element, but who are specifically designated, by name or position, to be assigned to a tactical intelligence unit or element under specified conditions or contingencies("reverse REDTRAIN").

Tactical intelligence unit (element)
A tactical intelligence unit or element is—

a. Any Active Component Military Intelligence (MI) unit or intelligence staff element

that is primarily funded BA1 whose primary mission is to support—

(1) A headquarters that controls and conducts combat operations, to include rear area security combat operations.

(2) Any combat or combat support unit, to include special forces and psychological operations units.

b. Any Reserve Component MI unit, except certain designated MI detachments (strategic).

c. Any US Army Reserve reinforcement training unit (RTU) formed specifically to provide intelligence training to its members.

Tactical intelligence team
A group of military personnel in which tactical intelligence personnel are the primary operating elements and which is formed to accomplish a common intelligence task, mission, or common training. Nonintelligence personnel may be included in such a team to provide required support. For example, if the presence of a tactical intelligence team adds significantly to the food service burden of a host unit, cooks may be included in the team to augment the capabilities of the host unit.

Technical Intelligence
Intelligence derived by analyzing information obtained through the study of captured enemy equipment and documentation.

Technical support package
A realistic, multidiscipline training and evaluation vehicle that—

a. Exercises the collective intelligence functions of tactical military intelligence units.

b. Complements and supports the unit's ARTEP.

c. Simulates a technical operating environment by combining the items listed below into a wartime scenario.

(1) Foreign language audio tapes representing communications intelligence.

(2) Video tapes with electronic signals representing electronic intelligence.

(3) Electronic message traffic to exercise traffic analysis skills.

(4) Interrogations of enemy prisoners of war.

(5) Related training materials.

Technical training
Training conducted to ensure the capability of intelligence units or elements and individual soldiers to perform their intelligence missions as described in TOEs and MOS duty descriptions, respectively. Technical training includes unit and individual training in intelligence techniques and doctrine.

TROJAN Program
An operational readiness program to be used by tactical MI Commanders for training and real world SIGINT operational missions in support of unit contingency missions. The TROJAN system is a remotely controlled SIGINT collection system that provides a real–time, live environment for tactical Army SIGINT personnel in or near their garrison locations.

Troop program unit
A US Army Reserve TOE or TDA unit that serves as a unit on mobilization or one that is assigned a mobilization mission.

Section III
Special Abbreviations and Terms
This section contains no entries.

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