

Headquarters
 Department of the Army
 Washington, DC
 15 January 1997

Organization and Functions

Executive Agent Responsibilities Assigned to the
 Secretary of the Army

Applicability. This memorandum applies to Headquarters, Department of the Army agencies only.

Proponent and exception authority. The proponent of this memorandum is the Administrative Assistant to the Secretary of the Army. The Administrative Assistant has the authority to approve exceptions to this memorandum which are consistent with controlling law and regulation.

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1. Purpose

This memorandum list the specific responsibilities performed by the Secretary of the Army (SA) for entities external to the Department of the Army (DA). It includes executive agent responsibilities assigned to the Army by the Department of Defense (DOD) and Congress and responsibilities the SA has accepted from other sources. In most cases, the assigned executive agent responsibilities involve a service or function which is performed for some other Military Department, a Federal agency, or a public sector service organization. This memorandum does not include short-term or one-time agent assignments unless those assignments exceed one year, are national in scope, or involve substantial resources. It also prescribes responsibilities for periodically maintaining the list.

2. Explanation of Terms

a. Abbreviations.

- (1) DA Department of the Army.
- (2) DOD Department of Defense.
- (3) MACOM.....major Army Command.
- (4) MIA.....missing in action.
- (5) NATO North Atlantic Treaty Organization.
- (6) POW.....prisoner(s) of war.
- (7) SA Secretary of the Army.

b. Terms.

(1) DOD executive agent. A DOD component which has been designated by the President, DOD, or Congress as the sole agency to perform a function or service for others. (Other terms are also used to express executive agency responsibility. These include single manager, management agent, and so forth.)

(2) Source authority. The document authorizing assignment of executive agent responsibilities. Examples of source authorities are legislative action, Presidential directives, DOD directives and instructions, and Secretary of Defense memoranda.

(3) Responsible officials. The Headquarters, Department of the Army principal officials (Secretariat and Army Staff) or the commander of the major Army command (MACOM) to which the responsibilities for accomplishing the executive agent assignment have been assigned.

3. Responsibilities

Responsible officials will biennially review and provide updated information and estimated resource data for each of their assigned executive agent responsibilities listed in Appendixes A through N. The Administrative Assistant to the Secretary of the Army will coordinate the biennial updating.

4. Questions and Points of Contact

Questions concerning this document should be referred to the Administrative Assistant to the Secretary of the Army, (POLICY AND PLANS, 105 ARMY PENTAGON, WASH D.C. 20310-0105), telephone (703) 697-6900. Questions pertaining to specific executive agent responsibilities should be directed to the identified responsible officials.

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Appendix A

Administrative Services and Support

ARMED FORCES SUPPORT OF CEREMONIES FOR OFFICIAL ACTIVITIES IN THE NATIONAL CAPITAL REGION

Source authority: Assistant Secretary of Defense (Public Affairs) memoranda, 12 November 1976, 28 October 1977, and 29 April 1987

The SA acts as DOD executive agent in coordinating joint military participation in local ceremonies and public events where the President of the United States, Secretary of State, Secretary of Defense, or Chairman of the Joint Chiefs of Staff is involved. The Commander, U.S. Army Military District of Washington, fulfills these responsibilities for the SA in the National Capital Region and in other areas as directed.

Responsible official:

MACOM: Commander, U.S. Army Military District of Washington

ARMED SERVICES BOARD OF CONTRACT APPEALS

Source authority: Office of the Secretary of Defense memorandum, 3 September 1977

The SA is responsible for providing administrative support (budgeting, funding, fiscal control, personnel management and administrative services) to the Armed Services Board of Contract Appeals.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

ARMY AND AIR FORCE EXCHANGE SERVICE REGULATIONS

Source authority: Memorandum of Agreement between Army and Air Force, 1941

The SA has administrative responsibility for the publication of Army and Air Force Exchange Service Regulations (ARs 15-110, 60-10, 60-20, 60-21, and 60-31).

Responsible official:

Army Staff: Assistant Chief of Staff for Installation Management

COOPERATION AND ASSISTANCE WITH SCOUTING ORGANIZATIONS IN FOREIGN AREAS

Source authority: DOD Instruction 1015.9

As executive agent for DOD, the SA cooperates with and provides assistance to the Girl Scouts and Boy Scouts of America on installations overseas as part of the military services morale, welfare, and recreation programs. In coordination with appropriate military departments, the SA assigns administrative responsibilities for geographic areas to overseas commands.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Assistant Chief of Staff for Installation Management

DOD EXPLOSIVE SAFETY BOARD

Source authority: DOD Directive 6055.9

The SA has the responsibility to provide administrative support for the Board and its Secretariat to include budgeting, funding, civilian personnel security, and any other required administrative services.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

ENVIRONMENTAL SUPPORT GROUP

Source authority: Deputy Secretary of Defense memorandum, 26 April 1982 and 19 June 1989

The SA is the executive agent of the Environmental Support Group which was established as a records research organization designed to support science, litigation, medical, political, and morale initiatives concerning Agent Orange. Additionally, the

Environmental Support Group conducts research on Post Traumatic Stress Disorder claims, other environmental factors related to service in Vietnam, and exposure to other herbicides, chemicals, medications, and tropical diseases.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

HERALDIC SERVICES

Source authority: 10 USC 4594

The SA, as DOD executive agent, is responsible for providing heraldic services to the Office of the Joint Chiefs of Staff, Office of the Secretary of Defense, and the Executive Office of the President on a nonreimbursable basis. Heraldic services are also provided to the other military services and Federal agencies on a reimbursable basis.

Responsible official:

Army Staff: Deputy Chief of Staff for Personnel

MORTUARY AFFAIRS

Source authority: Deputy Secretary of Defense memorandum, 15 March 1991

The SA serves as executive agent of the DOD for mortuary affairs. In this capacity, he is responsible for establishing and implementing policy to govern mortuary affairs for DOD.

Responsible official:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

NATIONAL DEFENSE UNIVERSITY

Source authority: Secretary of Defense memorandum, 19 August 1982

The SA, as executive agent for the National Defense University, provides the logistical and administrative support required for the University's operation and performs all fiscal arrangement functions. The responsibility also includes fiscal, administrative, and logistical support for the Department of Defense Computer Institute which was transferred from the Department of the Navy to the National Defense University.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Deputy Chief of Staff for Operations and Plans

OPERATION OF ARLINGTON NATIONAL CEMETERY

Source authority: Public Law 93-43

The Army has statutory responsibility to operate and maintain Arlington National Cemetery and to prescribe certain policies for general administration and burial eligibility. (Regulations governing eligibility for burial must be approved by the Secretary of Defense.)

Responsible officials:

Secretariat: Assistant Secretary of the Army (Civil Works)
Assistant Secretary of the Army (Manpower and Reserve Affairs)

MACOM: Commander, U.S. Military District of Washington

PARTICIPATION IN ARMED FORCES NATIONAL AND INTERNATIONAL SPORTS ACTIVITIES

Source authority: DOD Directive 1330.4

The Armed Forces Sports Council acts for the Office of the Assistant Secretary of Defense (Public Affairs) in all matters pertaining to interservice competition and joint armed service participation in national and international sports. Membership includes one representative from Army, Navy, Air Force, and Marine Corps with chairmanship

rotated bi-annually. The SA provides administrative support to the council. This is defined as budgeting, funding, personnel and security administration, facilities, supplies and other administrative provisions and service. Program supervision is excluded.

Responsible official:

Army Staff: Assistant Chief of Staff for Installation Management

PASSPORT AND PASSPORT AGENT SERVICES

Source authority: Director of Administration and Management, Office of the Secretary of Defense memorandum, 1 April 1991

The SA is executive agent for providing passport application services to DOD-sponsored personnel and their family members, as authorized by the Department of State. The executive agent shall monitor the DOD Passport Agents Program, maintain and annually furnish the Department of State a complete up-to-date list of all passport agents including all installations designated to provide passport agent services.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

PER DIEM TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

Source authority: DOD Directive 5154.29

Committee responsibilities are to prescribe uniform travel and transportation allowance regulations in implementation of applicable law for members of the Uniformed Services and DOD civilian personnel. The SA is responsible for providing all administrative support required by the committee. This includes civilian personnel, office facilities, funding, and logistical support.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

REGISTRY OF OPERATION DESERT STORM PARTICIPANTS

Source authority: Deputy Secretary of Defense memorandum, 13 July 1992

Section 734, of Public Law 102-190 provides for a registry of members of the armed forces exposed to fumes of burning oil in connection with Operation Desert Storm. The SA, as DOD executive agent, is responsible for (1) constructing a roster of troops assigned in areas affected by the Kuwaiti oil well fires, (2) construction of a file of daily unit locations for the period January 15, 1995 through the date the last unit withdrew from the Persian Gulf, and (3) creation and maintenance of a central file containing information on air pollutant levels of various troop locations.

Responsible officials:

Secretariat: Administrative Assistant to the Secretary of the Army

MACOM: Commander, U.S. Army Medical Command

SINGLE MANAGER FOR MILITARY POSTAL MATTERS

Source authority: DOD Directive 4525.6

The SA, as the single manager for military postal matters, operates a jointly-staffed agency, under broad policy guidance from the Deputy Under Secretary of Defense for Logistics. A General Officer (or equivalent civilian grade), serves as the Executive Director, Military Postal Service Agency, and is delegated the authorities of the SA for execution of DOD's single manager operations.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

SUPPORT TO DEFENSE ACTIVITIES IN THE NATIONAL CAPITOL REGION

Source authority: DOD Directive 5335.2; DOD Directive 4640.7; DOD Directive 5335.1; Deputy Secretary of Defense memorandum, 21 October 1985; DOD Instruction 4515.7

The SA has been delegated responsibility for:

Administering and operating the Defense Supply Service-Washington. The

Defense Supply Service-Washington provides the National Capital Region a full range of administrative contracting support; plus complete service for the acquisition, disposal, warehousing and distribution of supplies.

Administering and operating the Defense Telecommunications Service-Washington. The Defense Telecommunications Service-Washington provides telecommunications for Defense activities in the National Capital Region.

Directing and controlling the Pentagon Library. The library provides professionally directed library and information resources and services to DOD personnel who are located elsewhere in the National Capital Region but do not have access to library facilities.

Directing and controlling the Pentagon Motor Pool. The Motor Pool provides official chauffeured motor transportation and scheduled bus service for DOD personnel in the Washington metropolitan area. It provides official transportation support to DOD personnel, visiting foreign and United States dignitaries, and members of Congress.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

SUPPORT TO DEFENSE PERSONNEL IN THE PENTAGON

Source authority: Memorandum of Understanding between Washington Headquarters Services and Army, April 1990; Assistant Secretary of Defense memorandum, 14 January 1986; Director of Administration and Management memorandum, 9 June 1992

The SA has been delegated responsibility for:

Providing a variety of physical fitness activities, programs, and services for DOD personnel in the Pentagon. This is accomplished through the Pentagon Athletic Club, a nonappropriated fund instrumentality reporting to the U.S. Army Service Center for the Armed Forces, a subordinate activity of Headquarters Services Washington.

Operating shower facilities in the Pentagon to further support physical fitness within the DOD. The facilities are available for the use by all building occupants.

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Providing chaplain services for DOD personnel assigned in the Pentagon.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

SUPPORT TO THE RED CROSS DURING TIMES OF CONFLICT

Source authority: Assistant Secretary of Defense (Force Management and Personnel) memorandum, 5 May 1992

The SA, as lead for the DOD, is responsible for providing the necessary deployment support to the Red Cross during times of conflict. When deployments occur, costs of transportation, training, and uniforms, except for those paid by the Red Cross, will be borne initially by the Army. The other Services will reimburse the Army, on request, for the cost of deploying Red Cross employees supporting Navy, Marine Corps, or Air Force units and personnel.

Responsible officials

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Appendix B

Civil Works

PANAMA CANAL RESPONSIBILITIES

Source authority: Deputy Secretary of Defense memorandum 18 July 1980

The following authorities listed below have been delegated to the SA for the management and operation of the Panama Canal:

- a. Approve regulations adopted by the Board of Directors, Panama Canal Commission.
- b. Direct the vote of United States members of the Board.
- c. Exclude employees of the DOD from coverage under the Panama Canal Employment System.
- d. Coordinate employment and wage practices of agencies participating in the Panama Canal Employment System.
- e. Designate 20 officials of the Commission for diplomatic privileges and immunities.
- f. Approve property transfers between agencies.

Responsible official:

Secretariat: Under Secretary of the Army
Assistant Secretary of the Army (Civil Works)

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Appendix C

Communications

DEFENSE ENVIRONMENTAL CORPORATE INFORMATION MANAGEMENT INITIATIVE

Source authority: 1992 Environmental Corporate Information Management Charter, Deputy Assistant Secretary of Defense memorandum, "Defense Management Report Decision 920, subject: DOD Environmental Management," 13 December 1991

The SA, as the DOD executive agent for implementation of the Environmental Corporate Information Management (CIM), will be responsible for establishing and managing the Environmental CIM Program Office and for assuring that acquisition and development activities for the Environmental CIM are adequate to meet the functional user requirements.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Assistant Chief of Staff for Installation Management

GROUND MOBILE FORCES TACTICAL SATELLITE COMMUNICATIONS

Source authority: Deputy Secretary of Defense memorandum No. 37, 14 May 1992

The Deputy Secretary of Defense established the Joint Ground Mobile Forces Tactical Satellite Communications under the Director, Telecommunications and Control Systems, Office of the Secretary of Defense. The SA was designated executive agent responsible for research, development, engineering, procurement, and life cycle logistics support for satellite terminals; communications satellite equipment; antijam equipment; control equipment; air conditioners; jeeps; vans; power generation; and related tri-service equipment.

Responsible official:

Secretariat: Director of Information Systems for Command, Control, Communications, and Computers

GROUND SYSTEMS FOR DEFENSE SATELLITE COMMUNICATIONS SYSTEM

Source authority: Deputy Secretary of Defense memorandum No. 37, 14 May 1992

The Secretary of Defense established the Defense Satellite Communications System for development of a strategic worldwide satellite communications system. The Army is responsible for the ground system which includes research, development, engineering procurement, installation, and life cycle logistics support for satellite terminals; satellite communications equipment; satellite and communications control equipment; air conditioning equipment; antijam equipment; trucks, vans, and mobilizers; power generating equipment; and related equipment.

Responsible official:

Secretariat: Director of Information Systems for Command, Control,
Communications, and Computers

INFORMATION MANAGEMENT AND TELECOMMUNICATIONS AGENT FOR THE PENTAGON RENOVATION

Source authority: Office of Administration and Management, Office of the Secretary of Defense memorandum, 13 September 1991; DOD Directive 8220.1

The Army is the executive agent for accomplishing the Pentagon Renovation. The U.S. Army Corps of Engineers is responsible for the construction work while the U.S. Army Materiel Command is responsible for managing the information management and telecommunication efforts associated with the renovation. Estimated completion date for the renovation project is 2004.

Responsible official:

MACOM: Commander, U.S. Army Materiel Command

JOINT TASK FORCE COMMUNICATIONS NETWORK MANAGEMENT

Source authority: Assistant Secretary of Defense (Command, Control, Communications and Intelligence) memorandum, 17 August 1993

The SA is responsible for the development of a joint task force communication system within DOD and to establish an integrator for all DOD communications network management systems. Executive agency applies to all communications network management services including configuration control, post development software support, fielding, testing, certification, and system upgrades. Executive agent responsibilities apply to systems administered, managed, acquired, operated, or used by the DOD components and Military Services.

Responsible officials:

Secretariat: Director of Information Systems for Command, Control, Communications, and Computer

MACOM: Commander, U.S. Army Materiel Command

SUPPORT TO THE ALTERNATE JOINT COMMUNICATIONS CENTER

Source authority: Secretary of Defense memorandum, 9 December 1964

The Secretary of Defense established the Alternate Joint Communications Center to serve as an alternate command center for the National Command Authority. The Office of the Director of Information Systems for Command, Control, Communications, and Computers and Forces Command are responsible for supporting the Army's Executive Manager responsibility for the center.

Responsible officials:

Secretariat: Director of Information Systems for Command, Control, Communications, and Computers

MACOM: Commander, Forces Command

TACTICAL SWITCHED SYSTEMS

Source authority: Assistant Secretary of Defense for Command, Control, Communications, and Intelligence memorandum, 21 September 1992, 7 July 1993, and 26 November 1993

The SA is responsible for ensuring interoperability among switched systems within the DOD. These responsibilities apply to all switched system services to include configuration management, post deployment software support, fielding, testing, certification, and system upgrades. All systems managed, administered, acquired, operated, or used by the DOD components and Military Services are covered under this agreement. The responsibility was expanded to include packet (data) switched systems under the Integrated Tactical-to-Strategic Data Network program plan and embraced an additional tasking to be the single DOD point of contact for all switching issues: circuit, message, and packet. All new switch requests for proposal or enhancements are to be reviewed to ensure adequate testing and program/design reviews prior to industry release. Responsibility also includes ensuring that specifications for new switches or enhancements satisfy requirements validated by the Joint Staff and that proposed contracts are reviewed for continuity with the requests for proposal prior to award.

Responsible officials:

Secretariat: Director of Information Systems for Command, Control, Communications, and Computers

MACOM: Commander, U.S. Army Materiel Command

Appendix D

Financial Management

ARMY AND AIR FORCE CIVILIAN WELFARE FUND/POST RESTAURANT FUND REGULATION

Source Authority: DOD Directive 7000.12; DOD Regulation 1015.8-R

The Assistant Chief of Staff for Installation Management acts on behalf of the SA as executive agent for development of and publication of the joint regulation outlining policy and regulatory guidance pertaining to civilian employee nonappropriated funds.

Responsible official:

Army Staff: Assistant Chief of Staff for Installation Management

ARMY AND AIR FORCE CIVILIAN WELFARE FUND/POST RESTAURANTS FINANCIAL REPORTING

Source authority: Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics) memorandum, 15 December 1981

The Assistant Chief of Staff for Installation Management acts on behalf of the SA for reporting Army and Air Force Civilian Welfare Fund/Post Restaurant yearly appropriated and nonappropriated fund financial and personnel data to the Office of the Secretary of Defense.

Responsible official:

Army Staff: Assistant Chief of Staff for Installation Management

ARMY AND AIR FORCE EXCHANGE SERVICE FINANCIAL REPORTING

Source authority: Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics) memorandum, 15 December 1981

The Assistant Chief of Staff for Installation Management acts on behalf of the SA for reporting Army and Air Force Exchange Service appropriated and nonappropriated fund financial and personnel data to the Office of the Secretary of Defense.

Responsible official:

Army Staff: Assistant Chief of Staff for Installation Management

DOD NONAPPROPRIATED FUND INSTRUMENTALITIES BUDGETING FOR DEFENSE LOGISTICS AGENCY

Source authority: DOD Directive 1015.1; DOD Instruction 1330.20; DOD Instruction 7000.12; July 1989 Memorandum of Understanding between Community and Family Support Center and Defense Logistics Agency,

The Assistant Chief of Staff for Installation Management acts on behalf of the SA for DOD Nonappropriated Fund budget review, approval and oversight for Defense Logistics Agency installations.

Responsible official:

Army Staff: Assistant Chief of Staff for Installation Management

FOREST PRODUCTS PROGRAM

Source authority: DOD Instruction 7310.5

The SA is the DOD executive agent for monitoring and coordinating financial management of the DOD Forest Products Program. DOD Instruction 7310.5 prescribes responsibilities and procedures for DOD reimbursement and for States' entitlement to share in net proceeds derived from lumber and timber products sold from military installation or facilities.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Financial Management and Comptroller)

Army Staff: Assistant Chief of Staff for Installation Management

OVERSEAS TRANSPORTATION OF ARMY AND AIR FORCE EXCHANGE SERVICE MERCHANDISE - FINANCIAL RESPONSIBILITY

Source authority: Assistant Secretary of Defense (Comptroller) memorandum, 12 June 1979; DOD Directive 1015.6

The Department of the Army is the executive agent for fiscal requirements associated with overseas transportation of Army and Air Force Exchange Service (AAFES) cargo. Responsibilities include budgeting appropriated fund support of overseas transportation and port handling of AAFES merchandise.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Financial Management and Comptroller)

Army Staff: Deputy Chief of Staff for Logistics

REPORTING OF NATO INFRASTRUCTURE FUNDS

Source authority: DOD Directive 2010.5

The SA, as executive agent, is responsible to account for NATO infrastructure funds, submitting a monthly obligation report and preparing sections of the "Annual Report on NATO Infrastructure." (Each service is to program, budget, and fund costs incidental to implementation of NATO-funded infrastructure projects).

Responsible officials:

Secretariat: Assistant Secretary of the Army (Financial Management and Comptroller)

Army Staff: Assistant Chief of Staff for Installation Management

STARS AND STRIPES NEWSPAPER FINANCIAL REPORTING

Source authority: Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics), 15 December 1991; DOD Instruction 5120.4

The Assistant Chief of Staff for Installation Management acts on behalf of the SA, as executive agent, for reporting Stars and Stripes appropriated and nonappropriated fund

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financial and personnel data to the Office of the Secretary of Defense annually and as otherwise required by cited instruction and memorandum.

Responsible officials:

Secretariat: Chief of Public Affairs

Army Staff: Assistant Chief of Staff for Installation Management

SUPPORT OF INTERNATIONAL MILITARY ACTIVITIES

Source authority: DOD Directive 2010.1

DOD Directive 2010.1 assigns the Army responsibility for programming and budgeting annual United States contributions to the various North Atlantic Treaty Organization (NATO) bodies in the Operations and Maintenance, Army appropriation. The only exceptions are funding arrangements for the NATO Airborne Early Warning and Control Force and the NATO Airborne Early Warning Management Agency.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Financial Management and Comptroller)

Army Staff: Deputy Chief of Staff for Operations and Plans

Appendix E

Health Affairs

ARMED FORCES EPIDEMIOLOGICAL BOARD

Source authority: Public Law 92-463, 24 April 95

The SA is designated as the executive agent for the Armed Forces Epidemiological Board with management control under The Surgeon General. The Board serves as a continuing scientific advisory body to the Assistant Secretary of Defense (Health Affairs) and the military Surgeons General concerning operational programs, policy development, and research needs for the prevention of disease and injury.

Responsible official:

Army Staff: The Surgeon General

ARMED FORCES INSTITUTE OF PATHOLOGY

Source authority: DOD Directive 5154.24

The SA has been delegated responsibility for management control of the Armed Forces Institute of Pathology. The Institute serves as the central laboratory for pathologic specimens for the DOD and, with the approval of the Board of Governors, other Federal agencies as may be agreed upon by the SA and the head of the agency concerned.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: The Surgeon General

ARMED FORCES PEST MANAGEMENT BOARD

Source authority: DOD Directive 4715.1, DOD Instruction 4150.7

The Armed Forces Pest Management Board was established to serve as a joint activity of DOD with the SA as executive agent. Responsibilities for the administrative and logistical management of the Board are delegated to The Surgeon General. The Board

develops and recommends policy to the Deputy Under Secretary of Defense (Environmental Security) for the DOD Pest Management Program; serves as a scientific advisory body to DOD components; functions as a coordinating activity of the DOD for pest management; approves any introduction, stockage, and deletion of pest management material; operates the Defense Pest Management Information Analysis Center; coordinates and develops requirements for pest management research, development, and testing with the DOD; and provides liaison with other governmental agencies on pest management.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: The Surgeon General

ARMED SERVICES BLOOD PROGRAM OFFICE

Source authority: DOD Directive 6000.12

The SA is designated as the executive agent for the Armed Services Blood Program Office with management control under The Surgeon General. The office is chartered to coordinate the blood programs of the armed services to ensure the needs for blood and blood components of all patients receiving medical care in military medical treatment facilities. The Assistant Secretary of Defense (Health Affairs) provides policy guidance regarding blood support and the Director for Logistics, Joint Staff is responsible for review and provision of guidance on all matters regarding blood support in joint operational planning.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: The Surgeon General

CIVILIAN EMPLOYEE HEALTH SERVICE

Source authority: Secretary of Defense memorandum 6 April 1950

In order to affect maximum economy in the administration of civilian health services, centralized control of health facilities has been directed in areas where buildings are occupied jointly and there is a high proportion of civilian employees. In the Washington,

D.C. area, the SA has been designated to provide authorized services for DOD civilians in those buildings meeting the above criteria. The Civilian Employee Health Service operates under technical and professional control of The Surgeon General of the Army.

Responsible officials:

Secretariat: Administrative Assistant to the Secretary of the Army

Army Staff: The Surgeon General

CORPORATE EXECUTIVE INFORMATION SYSTEM PROGRAM

Source authority: Executive Agent Contract between the Assistant Secretary of Defense for Health Affairs and the Army Surgeon General, 21 June 1995

The Army, as executive agent, is responsible for the technical implementation of the Corporate Executive Information System (CEIS). Responsibilities include:

1. Deploying an open, distributed, client-server Decision Support System and Executive Information System capable of providing timely, accessible, and accurate information for all customers within the Military Health Services System (MHSS) with primary focus at the military treatment facility and lead agent levels.
2. Providing customer service and improving user satisfaction with MHSS information resources.
3. Maintaining and operating legacy systems and projects until they are incorporated by CEIS.
4. Developing a fully integrated support infrastructure that can adapt to the changing needs of the MHSS.

Responsible official:

Army Staff: The Surgeon General

DEFENSE MEDICAL STANDARDIZATION BOARD

Source authority: DOD Directive 6430.2

The SA is responsible for administrative support of the Defense Medical Standardization Board. The Defense Medical Standardization Board staff, working with each Military Service, provides effective management of the clinical and technical aspects of standardization of medical materiel; provides joint integration of defense medical standards, and controls costs and maintains the quality of products furnished to the Military Services through cooperative efforts with the federal government and industrial organizations concerned with medical materiel.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: The Surgeon General

DOD VETERINARY FUNCTIONS

Source authority: Deputy Secretary of Defense memorandum, 16 October 1980; DoD Appropriations Bill of 1980; Letter of Instruction, Office, Secretary of Defense (Health Affairs) 5 August 1993

The SA shall ensure uniform use of veterinary services throughout the DOD. Army's veterinary services shall be used by all Military Departments and shall include:

- a. Control of animal diseases communicable to man.
- b. Veterinary care for Government-owned animals supported by appropriated funds.
- c. Military veterinarians for Research and Development when required by the Military Departments.
- d. The development of military sanitary standards for commercial food plants providing products to DOD components.
- e. The development of list of food suppliers published by the DA. The Air Force products are procured for individual Air Force installations.
- f. On-base inspection of food products, except food preparation facilities, shall be done by Army Veterinary Services at all joint procurement and storage facilities and facilities under the control of the Navy and Army. Air Force shall provide food inspection program at Air Force bases.

g. Laboratory examination of food products.

Responsible official:

Army Staff: The Surgeon General

NUTRITIONAL STANDARDS AND EDUCATION

Source authority: DOD Directive 3235.2; DOD Regulation 3235.2-R

The SA is designated the overall responsibility for prescribing nutritional standards, establishing dietary allowances for the daily food allowance, and nutritional educational programs for use by the Services.

Responsible official:

Army Staff: The Surgeon General

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Appendix F

Installations/Logistics Management

AUTOMATED IDENTIFICATION TECHNOLOGY

Source authority: Under Secretary of Defense (Logistics) memorandum,
6 November 1995

The Army is the designated executive agent responsible for:

1. Merging the Logistics Applications of Automated Marking and Reading Symbols and Microcircuit Technology in Logistics Applications programs into a unified Automated Identification Technology (AIT) program.
2. Coordinating logistics AIT research and applications with other functional areas and chairing a joint AIT Coordination Group.
3. Representing DoD interests in AIT related technical committees of national and international standard bodies.
4. Participating in private sector AIT user groups to improve commercial and military logistics interoperability.
5. Advocating process improvements through the use of AIT, and approving AIT applications.
6. Granting waivers to standard, as appropriate, to meet military requirements.
7. Supporting demonstrations aimed at expanding the use of AIT to other logistics functions, particularly those key to effective deployments, ensuring compatibility of devices, codes, and equipment.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Logistics

MACOM: Commander, U.S. Army Materiel Command

CHEMICAL AGENT SECURITY PROGRAM

Source authority: DOD Directive 5210.65

DOD Directive 5210.65 establishes policies and procedures for safeguarding chemical agents stored in permanent storage facilities during normal peacetime operations. The SA is the single manager for conventional ammunition. The SA has the responsibility for developing criteria for implementing the program's policies, approving waivers for exceptions to the Directive as it pertains to assets for which the single manager has assigned custodial responsibility provided adequate compensatory security measures are instituted, evaluating information concerning threats to the security of chemical agents, and establishing maximum allowable limits of concentration and quantity for dilute solutions that are not defined as chemical agents.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

CHEMICAL WARFARE MATERIEL DESTRUCTION

Source authority: Deputy Secretary of Defense memorandum, 13 March 1991

The SA is designated as the DOD executive agent for chemical demilitarization activities. Responsibilities include planning, programing, and executing disposal operations of the United States Chemical Weapons Stockpile Program and all chemical warfare related materiel (Non-Stockpile Chemical Materiel Program). The Non-Stockpile Program includes non-stockpile chemical weapons, production facilities, contaminated containers, and buried materiel. Responsibilities also include programing and executing the Chemical Stockpile Emergency Preparedness Program. The accomplishment of these functions are assigned to the U.S. Army Chemical Materiel Destruction Agency.

Responsible official:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

CRITICAL ELECTRIC POWER MODERNIZATION

Source authority: Secretary of Defense memorandum, 8 December 1981;
DODD-S 5100.44

The SA is designated the DOD executive agent for Critical Electric Power Modernization of command centers and facilities supporting the National Military Command Center. The Army on a continuing basis establishes utility electrical design criteria and standards, evaluates facilities and system performance, and provides a focal point to resolve inadequacies.

Responsible officials:

Secretariat: Director of Information Systems for Command, Control,
Communications and Computers

Army Staff: Chief of Engineers

DEFENSE COMPLEX - PANAMA REAL ESTATE PROJECT OFFICE

Source authority: Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics) memoranda, 19 October 1978 and 12 April 1979

The Defense Complex Panama Real Estate Project Office was established in October 1979, under the direction of the U.S. Army District Engineer in Mobile, Alabama, and administrative supervision of the Panama Area Engineer. This office is responsible for real estate management of all land and water areas in the Defense Complex Panama, as contemplated by the Panama Canal Treaty, and providing acquisition, management and disposal services to all DOD agencies in Panama.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Chief of Engineers

DEFENSE ENVIRONMENTAL RESTORATION PROGRAM FOR FORMERLY USED DEFENSE SITES

Source authority: Charter for the Defense Environment Restoration Program Formerly Used Defense Sites, (DERP-FUDS) Assistant Secretary of Defense (Production and Logistics), 7 May 1990 and 29 June 1994

In the October 1986, Superfund Amendments and Reauthorization Act, Congress created the Defense Environmental Restoration Account and called for DOD to establish a program to manage the cleanup of properties. This program is called the Formerly Used Defense Site Program (FUDS). On 29 Jun 1994, after coordination with the Office of the Deputy Under Secretary of Defense (Environmental Security) and the Services, the Deputy Assistant Secretary of the Army (Environment, Safety, and Occupational Health) (DASA(ESOH)) approved a revised FUDS charter which designated the Department of the Army as the executive agent for the FUDS Program with the DASA(ESOH) providing general program oversight. The Director of Environmental Programs within the Office of the Assistant Chief of Staff for Installation Management, is the Army Staff proponent for the FUDS Program. The charter further delegates FUDS responsibilities to the Chief of Engineers. The Director of Military Programs is assigned FUDS execution responsibility.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Assistant Chief of Staff for Installation Management
Chief of Engineers

DEFENSE RELOCATION SERVICES FOR EMPLOYEES

Source authority: Department of Defense Civilian Personnel Management Service memorandum, 11 July 1994

Relocation Services are offered to eligible Department of Defense civilian transferees as an alternative in selling their residence under the direct reimbursement vouchering system. Defense Management Report Decision 974 consolidates the relocation services functions with the Army acting as executive agent for the program. The U.S. Army Corps of Engineers, Baltimore District is the operation center for these services. The relocation services include residential sales assistance, home finding for buyers and renters, and mortgage counseling. Other services such as spouse counseling and property management, are available through the contract.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Chief of Engineers

DOD ENVIRONMENTAL COORDINATOR FOR FEDERAL REGIONS IV, V, VII and VIII

Source authority: DOD Instruction 4715.2

The Army is the executive agent for Federal regions IV, V, VII, VIII. Responsibilities include coordinating regional matters for the assigned regions and updating the Environmental Safety and Occupational Health Policy Board on regional environmental issues and matters forwarded by the DOD Regional Coordinators for other Federal Regions.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Assistant Chief of Staff for Installation Management

DOD MILITARY CUSTOMS INSPECTION PROGRAM

Source authority: DOD Directive 5030.49; DOD Regulation 5030.49-R

Army is the DOD executive agent for the DOD Military Customs Inspection Program. Under the supervision of the U.S. Customs Service and the U.S. Department of Agriculture, Military Custom Inspectors conduct preclearance inspections for customs and agriculture for personnel and materiel leaving the overseas theater.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Logistics

DOD SMALL ARMS SERIALIZATION PROGRAM

Source authority: DOD 4000.25-2-M

The Army has been assigned the lead role for the standardization of an optimum and comprehensive control system for small arms throughout the defense community. The objective of this system is to control small arms by serial numbers and to provide a reliable and convenient central reference file for law enforcement inquiries. The U.S. Army Materiel Command Logistics Support Activity maintains the DOD Small Arms Serial Number Control System as well as the DA central registry.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Logistics

MACOM: Commander, U.S. Army Materiel Command

ENVIRONMENTAL DECONTAMINATION TECHNOLOGY AND CRITERIA

Source authority: Defense Environmental Quality Program Policy Memorandum 81-5, 11 December 1981, Office, Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics)

The Army is designated as lead service for compiling and refining applicable environmental decontamination criteria and developing new or improved technology. Assistance is provided to other components on installation restoration as resources permit and on a reimbursable basis.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Chief of Engineers

ENVIRONMENTAL MATTERS IN SELECTED HOST-NATIONS

Source authority: Assistant Secretary of Defense (Production and Logistics)

memorandum, 7 July 1992

As executive agent for environmental matters in selected host-nations where Army has a presence, the SA is responsible for establishing nation-specific environmental standards. Responsibilities include developing nation-specific environmental standards, conducting a comparative analysis for the host-nation environmental laws and standards with the criteria and standards contained in DOD's Overseas Environmental Baseline Guidance Documents. When promulgated, DOD components are responsible for compliance with the nation-specific environmental standards. U.S. Army Europe fulfills these responsibilities in the Netherlands, Belgium and Germany. Eighth U.S. Army fulfills these responsibilities in Korea.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environmental)

MACOM: Commander, U.S. Army Europe
Commander, Eighth U.S. Army

HOMEOWNERS ASSISTANCE PROGRAM

Source authority: DOD Directive 4165.50

The SA was delegated responsibility in 1967 for administration, management, and execution of the Homeowners Assistance Program on behalf of eligible claimants of all Services, including the Coast Guard. Administration of the program was further delegated to the U.S. Army Corps of Engineers.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Chief of Engineers

JOINT COMPUTER-AIDED ACQUISITION AND LOGISTICS SUPPORT

Source authority: Assistant Secretary of Defense memorandum, 25 March 1992

The Army is designated the lead service to accomplish the Joint Computer-Aided Acquisition and Logistics Support (JCALS) program with the participation of the other Services and Defense Logistics Agency. Responsibilities include developing a draft joint management plan for the joint functional requirements determination process and integrating the joint functional requirements, as they are defined, into the JCALS program.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Logistics

MACOM: Commander, U.S. Army Materiel Command

JOINT NUCLEAR, BIOLOGICAL, AND CHEMICAL DEFENSE BOARD

Source authority: Secretary of Defense memorandum, 26 February 1994; Joint Service Agreement, 2 August 1994

Section 1701 of Public Law 103-160 requires DOD to consolidate the management and oversight of the Chemical and Biological Warfare Defense Program into a single office within the Office of the Secretary of Defense and to execute oversight of the Program through the Defense Acquisition Board. The Act also directs the Secretary of Defense to designate the Army as the executive agent for coordination and integration of the program. The SA coordinates and integrates the research, development, test, evaluation, and acquisition of chemical and biological defense through the Joint Nuclear, Biological, and Chemical Defense Board.

Responsible officials:

Army Staff: Deputy Chief of Staff for Operations and Plans

MACOM: Commander, U.S. Army Materiel Command
Commander, U.S. Army Training and Doctrine Command

LAND-BASED WATER RESOURCES

Source authority: DOD Directive 4705.1

The SA is the executive agent for the DOD Land-Based Water Resources Program. This authority is assigned through the Chief of Staff to the Deputy Chief of Staff for Logistics. It includes developing and coordinating policies, procedures, and doctrine for all aspects of water support for United States forces in joint contingency operations. This function does not include: fixed installation water supply, ship board or aircraft water systems designed for internal use.

Responsible officials:

Army Staff: Deputy Chief of Staff for Logistics

MACOM: Commander, U.S. Army Forces Command

MANAGEMENT OF OVERLAND PETROLEUM SUPPORT

Source authority: DOD Directive 4140.25-M; DOD 4140.25-M

The Secretary of the Army provides management of overland petroleum support, including inland waterways, to U.S. land-based forces of all the DOD components. To ensure wartime support, the Army tactical storage and distribution systems supplement existing fixed facilities including host-nation assets and commercial storage. The Army is responsible for inland distribution planning during wartime.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Logistics

MACOM: Commander, U.S. Army Forces Command

PANAMA CANAL TREATY IMPLEMENTATION

Source authority: Deputy Secretary of Defense memorandum, 9 February 1988

The SA, as DOD executive agent, is responsible for all joint fiscal and logistical aspects of the Panama Treaty Canal Implementation.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Civil Works)

Army Staff: Deputy Chief of Staff for Operations and Plans

RECRUITING FACILITIES PROGRAM

Source authority: DOD Directive 5160.58

The SA is the DOD executive agent for the acquisition, disposal, and maintenance of space needed for recruiting offices, intermediate command stations, and main stations of the armed services and for the Navy Processing Stations. The SA has further delegated these responsibilities to the Chief of Engineers.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Chief of Engineers

REIMBURSEMENT OF STATE SERVICES ON DEFENSE ENVIRONMENTAL RESTORATION PROGRAM ACTIVITIES

Source authority: Deputy Assistant Secretary of Defense (Environment) memorandum, 7 February 1990

The SA, as executive agent for the DOD, manages a program to process and act on Defense and State Cooperative Agreements for the reimbursement of state services for defense environmental restoration activities. The Chief of Engineers acts on the SA's behalf in defining the application review process and developing a tracking system.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics and Environment)

Army Staff: Chief of Engineers

SAUDI ARABIAN ARMY ORDNANCE CORPS PROGRAM

Source authority: Office, Secretary of Defense memorandum, 5 October 1966

The SA has been designated DOD executive agent for carrying out the provisions of an agreement between the United States and Saudi Arabia. The Deputy Chief of Staff for Logistics is the principal in-country agent for the Army. The program includes the sale of military vehicles and equipment, construction of maintenance facilities, maintenance and supply services, and support, training, financial management, contract administration and Foreign Military Sales case oversight.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

Army Staff: Deputy Chief of Staff for Logistics

SAUDI ARABIA NATIONAL GUARD MODERNIZATION PROGRAM

Source authority: Office, Secretary of Defense memorandum, 10 April 1973

The SA has been designated DOD executive agent for carrying out the provisions of an agreement between the United States and Saudi Arabia. The approved program consists of implementing actions for the organizing, equipping, and training required to modernize the Saudi Arabian National Guard as an effective self sustaining defensive force. The program encompasses a complete medical primary care (hospital), clinical and combat infrastructure, military school system, communications, signal school and support base, national logistics system, automated data processing centers, and a large scale engineering and construct effort.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

Army Staff: Deputy Chief of Staff for Logistics

SINAI MULTINATIONAL FORCE AND OBSERVERS

Source authority: Secretary of Defense memorandum, 22 October 1981

The SA is the DOD executive agent for matters pertaining to United States military participation in and support of the Sinai Multinational Force and Observers. The Commander, U.S. Army Forces Command fulfills this mission on behalf of the SA. In December 1981, Congress approved funds for the multinational force and legislation to commit a maximum of 1,200 United States soldiers to the mission.

Responsible officials:

Army Staff: Deputy Chief of Staff for Operations and Plans

MACOM: Commander, U.S. Army Forces Command

SINGLE MANAGER FOR CONVENTIONAL AMMUNITION

Source authority: DOD Directive 5160.65; DOD Instruction 5160.68

The SA is assigned the DOD single manager responsibilities for procurement, production, supply, maintenance, renovation, and demilitarization and disposal of conventional ammunition. The Commander, U.S. Army Materiel Command was delegated the authorities of the SA for execution of single manager operations.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

MACOM: Commander, U.S. Army Materiel Command

**STATE AND LOCAL GOVERNMENT PURCHASES OF LAW ENFORCEMENT
EQUIPMENT SUITABLE FOR COUNTERDRUG ACTIVITIES**

Source authority: Department of Defense Coordinator for Drug Enforcement Policy and Support memorandum 23 March 1994

The SA has been designated DOD executive agent for the development, implementation, and management of Section 1122 of the National Defense Authorization Act for Fiscal Year 1994. Section 1122 authorizes state and local governments to purchase law enforcement equipment, suitable for counterdrug activities, through the Federal Government. The program affords state and local governments the opportunity to take advantage of the discounts available to the Federal Government and thus be able to maximize their budget dollars in purchasing items required for the completion of their law enforcement missions.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics and Environment)

Army Staff: Deputy Chief of Staff for Logistics

MACOM: Commander, U.S. Army Materiel Command

SUPPORT FOR UNITED NATIONS IRAQ-KUWAIT OBSERVATION MISSION

Source authority: Deputy Secretary of Defense memorandum, 16 April 1991

The SA is the executive agent for DOD support to the United Nations Iraq-Kuwait Observation Mission, including personnel assignments, and logistics support.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

SUPPORT FOR UNITED NATIONS MISSIONS IN WESTERN SAHARA, ANGOLA, AND EL SALVADOR

Source authority: Deputy Secretary of Defense memorandum, 21 November 1991

The SA serves as the DOD the executive agent for support for United Nations Missions in Western Sahara, Angola, and El Salvador. To support the missions, the SA may direct the Secretaries of the Military departments concerned and the heads of DOD components to, under appropriate terms and conditions and with due regard to the requirements of national defense: (a) detail to the United Nations personnel of the Armed Forces, (b) furnish facilities, services, supplies, equipment or other assistance consistent with the United Nations Participation Act, and (c) obligate funds, procure assistance, and replace items consistent with the act.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installation, Logistics and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

SUPPORT FOR UNITED NATIONS PEACE KEEPING OPERATIONS IN CAMBODIA

Source authority: Deputy Secretary of Defense memorandum, 14 May 1992

The SA is the DOD executive agent for furnishing supplies, equipment, services and other assistance consistent with the United Nations Participation Act, obligating funds, procuring assistance and replacing items consistent with the act.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

SUPPORT FOR UNITED NATIONS TRUCE SUPERVISION ORGANIZATION

Source authority: Secretary of Defense memorandum, 20 June 1973

The SA is the DOD executive agent for matters pertaining to United States personnel assigned as United Nations Military Observers of the United Nations Truce Supervision Organization.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

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Appendix G

Intelligence/Investigations

AUDIT OF THE AMERICAN RED CROSS

Source authority: DOD Directive 1330.5

The Army is designated as the agency to perform oversight review of Red Cross accounts under the provisions of 36 USC 6. Accordingly, the U.S. Army Audit Agency conducts an oversight review of the contracted audit of the American Red Cross and renders an opinion as to the fairness of the Combined Statement of Support, Revenue, and Expenses and the Combined Statement of Functional Expenses by Object Classification. The U.S. Army Audit Agency's annual report is transmitted through the DA and the DOD to the Speaker of the House of Representatives and the President of the Senate.

Responsible official:

Secretariat: The Auditor General

COUNTERINTELLIGENCE AND OPERATIONS SECURITY SUPPORT FOR DEFENSE NUCLEAR AGENCY

Source authority: DOD Directive 5240.3; Assistant Secretary of Defense for Command, Control, Communications and Intelligence memorandum, 24 February 1992

The Army was directed by DOD in January 1983, to establish and maintain a unit to provide dedicated, tailored counterintelligence (CI) and operations security (OPSEC) support to the Defense Nuclear Agency (DNA) and its field activities. This unit advises the DNA on CI security support matters involving special access and limited dissemination programs, OPSEC, counterespionage, technical security, computer security, COMSEC, TEMPEST, and FIS/terrorist threats as they apply to DNA missions, activities, and personnel. They also coordinate and provide CI security support; and investigate and report CI activity which impacts on DNA sponsored activities.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Intelligence

MACOM: U.S. Army Intelligence and Security Command

COUNTERINTELLIGENCE SUPPORT FOR HEADQUARTERS, DEFENSE MAPPING AGENCY

Source authority: Assistant Secretary of Defense for Command, Control, Communications and Intelligence memorandum, 24 February 1992, subject: CI Responsibility for DOD Agencies

Under the above tasking memorandum, the Assistant Secretary of Defense (C3I) directed that the Army would provide counterintelligence support to the Defense Mapping Agency.

Responsible official:

Army Staff: Deputy Chief of Staff for Intelligence

INSPECTION OF THE ARMY AND AIR FORCE EXCHANGE SYSTEM

Source authority: AR 60-10; AFR 147-7

The responsibility for inspections alternates between The Inspector General, U.S. Army, and The Inspector General, U.S. Air Force, utilizing joint inspection teams.

Responsible official:

Secretariat: The Inspector General

VISIT SUPPORT FOR OFFICIAL FOREIGN GUESTS OF THE SECRETARY OF DEFENSE AND THE CHAIRMAN, JOINT CHIEFS OF STAFF

Source authority: DOD Directive 7250.13, 23 February 1989

On a recurring basis and in coordination with the sponsoring official, the SA is tasked to provide visit support for official foreign guests of the Secretary of Defense and the Chairman, Joint Chiefs of Staff. This includes coordinating trip itinerary, accommodations, transportation, escorts and other related support.

Responsible official:

Army Staff: Deputy Chief of Staff for Intelligence

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Appendix H

Legal Affairs

ALLEGED LAW OF WAR VIOLATIONS AGAINST U.S. PERSONNEL

Source authority: DOD Directive 5100.77

The SA acts as the DOD executive agent for administration of the DOD Law of War Program with respect to alleged violations of the law of war committed against United States personnel. The SA acts for DOD in the development and coordination of plans and policies for investigation and, subject to the provisions of DOD Directive 5000.19, collection, recording and reporting of information related to enemy violations of the law of war.

Responsible official:

Army Staff: The Judge Advocate General

COMMUNICATIONS/UTILITIES RATE PROCEEDINGS, LEGAL REPRESENTATION

Source authority: Memorandum of Understanding between the Director, Defense Communications Agency, and The Judge Advocate General, 19 July 1976

The Judge Advocate General acts as legal advisor and trial counsel in regulatory matters of interest to the Army concerning the specialized area of communications and public utilities regulation for DOD, the Defense Information Systems Agency, other military departments, and at times, Federal executive agencies.

Responsible official:

Army Staff: The Judge Advocate General

FOREIGN CRIMINAL JURISDICTION STATISTICAL REPORTING

Source authority: DOD Directive 5525.1

The SA acts as the executive agent for the DOD in preparing the Annual Report on the Exercise of Criminal Jurisdiction by Foreign Tribunals over United States personnel and

DA Memo 10-1

the Quarterly Report of United States Personnel in Foreign Penal Institutes Pursuant to Sentence of Foreign Courts.

Responsible official:

Army Staff: The Judge Advocate General

IRAQI WAR CRIMES INVESTIGATION

Source authority: Deputy Secretary of Defense Memorandum, 21 March 1991

The SA exercises overall responsibility within DOD for all matters pertaining to the collection, recording, reporting, and investigation of alleged or suspected Iraqi war crimes against United States military and civilian personnel and other United States nationals.

Responsible officials:

Secretariat: The General Counsel

Army Staff: The Judge Advocate General

MANAGEMENT OF ARMED SERVICE PATENT ADVISORY BOARD

Source authority: DOD Directive 5535.2

The SA has been delegated management control of all powers conferred upon the Secretary of Defense by 35 USC 181, 182, and 184, with respect to secrecy of certain inventions and withholdings of patents.

Responsible official:

Army Staff: The Judge Advocate General

OPERATIONS OF THE UNITED STATES RECEIVING STATE OFFICE

Source authority: DOD Directive 5515.8

The SA is responsible for operating the Receiving State Office and the settlement of claims generated by a member or an employee of the Armed Forces of a sending State who is in the United States pursuant to the terms of the NATO Status of Forces Agreement. The Army pays claims found to be meritorious and is reimbursed 75 percent of the settlement costs by the responsible sending State.

Responsible official:

Army Staff: The Judge Advocate General

REIMBURSEMENTS TO CERTAIN FOREIGN COUNTRIES UNDER 10 USC 2734a/2734b

Source authority: DOD Directive 5515.3

The SA is responsible for reimbursing those foreign countries in which the Army has single service claims responsibility for the United States share of settlement costs pursuant to the NATO Status of Forces Agreements or other agreements.

Responsible official:

Army Staff: The Judge Advocate General

SETTLEMENT OF FEDERAL TORT CLAIMS GENERATED BY DOD EMPLOYEES

Source authority: DOD Directive 5515.9

The SA is charged with resolving tort claims arising from acts or omissions of civilian employees of DOD.

Responsible official:

Army Staff: The Judge Advocate General

SETTLEMENT OF INCIDENT-TO-SERVICE CLAIMS OF DOD EMPLOYEES UNDER 31 USC 3721 (THE MILITARY PERSONNEL AND CIVILIAN EMPLOYEES CLAIMS ACT)

Source authority: DOD Directive 5515.10

The SA is responsible for settling claims by DOD employees for the loss or damage to personal property incident to their service.

Responsible official:

Army Staff: The Judge Advocate General

SINGLE SERVICE RESPONSIBILITY FOR PROCESSING CLAIMS

Source authority: DOD Directive 5515.8

The Army has single service responsibility for settlement of claims arising from acts of DOD employees in Austria, Belgium, El Salvador, France, the Federal Republic of Germany, Grenada, Haiti, Honduras, Korea, Kuwait, the Marshall Islands, the Netherlands, the Rwanda Refuge Crisis Area, Switzerland, Croatia, Serbia, Bosnia-Herzegovina, Macedonia, Slovenia, Montenegro, Hungary, Slovakia, and the Czech Republic under the following statutes and agreements:

- a. 10 USC 2734 (Foreign Claims Act).
- b. 10 USC 2733 (Military Claims Act).
- c. 10 USC 2734a, 2734b (pro rata cost sharing of claims pursuant to international agreements).
- d. NATO Status of Forces Agreement and other similar agreements.
- e. 42 USC 2651-2653 Act of 25 September 1962 (claims for Reimbursement for Medical Care Furnished by the United States).
- f. 10 USC 2737 (claims not known under any other provision of law).
- g. 31 USC 3711 (the Federal Claims Collection Act of 1966 is implemented by DOD Directive 5515.11, 10 December 1966)
- h. 10 USC 2736 (advance or emergency payments).

Responsible officials:

Secretariat: Assistant Secretary of the Army (Financial Management and Comptroller)

Army Staff: The Judge Advocate General

UNITED STATES REPRESENTATIVE TO TECHNICAL PROPERTY COMMITTEE UNDER TECHNICAL PROPERTY AGREEMENTS

Source authority: Department of State message 319694, 29 February 1988, "Designation of United States Representative to Technical Property Committee under Technical Property Agreements"

The Army has been designated the representative from DOD to the various technical property committees associated with the Agreements to Facilitate the Interchange of Patent Rights and Technical Information for Defense Purposes. This resulted from nomination by DOD and delegation of the Department of State to the Intellectual Property Counsel of the Army, Office of the Judge Advocate General.

Responsible official:

Army Staff: The Judge Advocate General

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Appendix I

Military Engineering/Construction

CONSTRUCTION FOR DEFENSE AGENCIES AND SELECTED DOD ACTIVITIES

Source authority: 10 USC 2851; DOD Directive 4270.5

The Chief of Engineers has been designated as construction agent for certain DOD agencies and activities which are not under a military department. U.S. Army Corps Engineers provides planning, design, construction and related services for various DOD agencies and activities, principally for execution of DOD Military construction programs at locations for which U.S. Army Corps of Engineers is designated as the DOD Construction Agent by DOD Directive 4270.5. These include the Defense Mapping Agency, Defense Logistics Agency, Defense Intelligence Agency, and the National Security Agency. U.S. Army Corps of Engineers Districts are funded by the agencies from project funds (military construction appropriations or other agency appropriations).

No resources from the Army operating budget are expended at the District level to execute these projects.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Chief of Engineers

CONSTRUCTION FOR MILITARY (AIR FORCE AND NAVY)

Source authority: DOD Directive 4270.5

In 1982, DOD Directive 4270.5 authorized the Army Corps of Engineers to perform design and Construction services for the Army. Department of the Air Force may use services of COE for design and construction of annual military construction program. In accordance with DOD Directive 4270.5, Navy is their own construction agent in the continental United States. Outside the continental United States construction agency is designated by DOD 4270.5. The Corps of Engineers designs and constructs military construction projects for the Navy in countries where the Army is the DOD Construction Agent and for Navy projects located on Army or Air Force installations in the continental United States. U.S. Army Corps of Engineers is the DOD Construction Agent for the Air Force in the continental United States.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Chief of Engineers

MACOM: Commander, U.S. Army Corps of Engineers

CONSTRUCTION FOR NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

Source authority: Memorandum of Understanding between the National Aeronautics and Space Administration and the U.S. Army Corps of Engineers, 14 March 1961

In December 1961, the SA and the Chief of Engineers entered into agreement with National Aeronautics and Space Administration whereby the U.S. Army Corps of Engineers would provide the full range of construction services such as design, engineering, and supervision. However, the degree of service has changed considerably over the years. Initially, the U.S. Army Corps of Engineers assisted with construction; now the Corps provides service only when specifically requested.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Civil Works)

Army Staff: Chief of Engineers

MACOM: Commander, U.S. Army Corps of Engineers

CONSTRUCTION FOR SELECTED FOREIGN NATIONS

Source authority: 10 USC 2851; DOD Directive 4270.5

The Chief of Engineers has been designated construction agent for certain geographic areas. These areas are Canada, including Newfoundland; the Canal Zone; Egypt; Europe, excluding Spain, Portugal, Italy, Greece; Greenland; Israel; Japan, including the Ryukyu Island (Okinawa); Korea; Taiwan; the Marshall Islands; the Middle East, including the Saudi Arabian Peninsula; Southern Asia, from Iran to Myanmar; and Turkey. As the designated DOD Construction Agent, the Corps of Engineers provides

foreign military sales design, construction and procurement services in the Middle East, Africa, and in Central and South America initiated by foreign government and/or United States Embassy United States Military Group.

Responsible officials:

Army Staff: Deputy Chief of Staff for Logistics

MACOM: Commander, U.S. Army Corps of Engineers

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Appendix J

Military Support for Civil Disturbances and Civilian Agencies

ALTERNATE JOINT COMMUNICATIONS CENTER PROTECTION PROGRAM

Source authority: DOD Directive 5210.64

It is DOD policy that maximum security protection be ensured for the Alternate Joint Communications Center so that operations can continue in the event of a national emergency. DOD Directive 5210.64 assigns the SA the following responsibilities: development and implementation of a security plan, external and internal security, programming, budgeting, and accounting for the program, processing requirements for specialized security equipment, coordinating with tenants, and conducting operations security surveys.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

DOD SUPPORT TO THE 1996 OLYMPIC GAMES

Source authority: Deputy Secretary of Defense memorandum, 2 August 1996

The Secretary of the Army is executive agent for the 1996 Olympic Games. Responsibilities include execution of Olympic Games support missions request by the Atlanta Committee for the Olympic Games and other non-DOD entities from DOD resources. The Secretary of the Army exercises this authority through a joint task force established by U.S. Army Forces Command (FORSCOM). The Secretary of the Army receives policy guidance concerning Olympic support from the Olympic Steering Group, chaired by the Deputy Secretary of Defense. FORSCOM responsibilities, as the Lead Operating Authority, include establishing a Joint Task Force to plan, coordinate, and execute all non-emergency DOD support to the 1996 Olympic and Paralympic Games, and developing appropriate emergency contingency plans.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and

Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

MACOM: Commander, U.S. Army Forces Command

DOMESTIC DISASTER RELIEF

Source authority: DOD Directive 3025.1

The SA is the DOD executive agent for military support in response to the Federal Emergency Management Agency. Included are those disasters occurring outside of military reservations associated with the National Oil and Hazardous Substances Pollution Contingency Plan. Defense components coordinate planning with the Army and furnish support to civil authorities under conditions of imminent seriousness as they deem necessary and in declared disasters as required by the SA. In certain situations, the SA may be appointed as the DOD executive agent for undeclared disasters.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

EXPLOSIVE ORDNANCE DISPOSAL PROTECTIVE SUPPORT FOR THE U.S. SECRET SERVICE AND THE DEPARTMENT OF STATE

Source authority: DOD Directive 3025.1; Office of the Secretary of Defense memorandum, 20 June 1990

The SA is the DOD executive agent for requests of explosive ordnance disposal protective support for the United States Secret Service and United States Department of State for locations worldwide. The Commander, U.S. Army Forces Command is designated the operating agent to act on behalf of the SA to plan, coordinate, task and execute routine explosive ordnance disposal protective support employing assets from the armed services and the unified and specific command.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and

Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

MACOM: Commander, U.S. Army Forces Command

EXPLOSIVE ORDNANCE DISPOSAL SERVICE FOR NATIONAL EMERGENCIES

Source authority: DOD Directive 3025.1

The Army is assigned the responsibility for providing explosive ordnance disposal service and planning assistance to civil authorities in the development and operation of any military support of civil defense explosive ordnance programs.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Logistics

MILITARY ASSISTANCE TO SAFETY AND TRAFFIC PROGRAM

Source authority: DOD Directive 4500.9

The Military Assistance to Safety and Traffic Program provides medical emergency helicopter transportation to civilians within the 50 states. The SA's designee, the Assistant Secretary of the Army (Installations, Logistics and Environment), serves as the DOD executive agent for the program and in that capacity: implements DOD policy; provides direction on plans, procedures, and requirements; and tasks DOD Components having cognizance over military resources that may be employed in support of the program.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

SUPPORT TO FEDERAL AGENCIES IN IMMIGRATION EMERGENCIES

Source authority: Deputy Secretary of Defense memorandum, 20 August 1991

The SA is designated the DOD executive agent for the provision of support within the United States to other Federal agencies, consistent with applicable law, in the event of sudden, large immigrations of individuals into the United States. The SA has authority, direction and control of DOD military and civilian personnel and assets providing such support within the United States.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installation, Logistics and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

SUPPORT TO THE UNITED STATES POSTAL SERVICE

Source authority: DOD Directive 5030.50

The SA, as DOD executive agent, may be called upon to assist in restoring and maintaining essential postal services under the direction and supervision of the United States Postal Service. The SA has tasking authority over the other Services.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics and Environment)

Army Staff: Deputy Chief of Staff for Operations and Plans

USE OF MILITARY RESOURCES IN THE EVENT OF CIVIL DISTURBANCES

Source authority: DOD Directive 3025.12

The SA is the executive agent for the DOD in planning guidance, plans and procedures for military support for civil disturbance. The DOD executive agent has the authority of the Secretary of Defense to task the DOD Components to plan for and to commit DOD resources, in response to requests from civil authorities under military support for civil disturbance.

Responsible officials:

Secretariat: Under Secretary of the Army

Army Staff: Deputy Chief of Staff for Operations and Plans

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Appendix K

Personnel Management and Training

ARMED FORCES PROFESSIONAL ENTERTAINMENT PROGRAM OVERSEAS

Source authority: DOD Instruction 1330.13

The SA has responsibility for administering the Armed Forces Professional Entertainment Program overseas. To enhance morale, the Armed Forces Professional Entertainment Program provides live entertainment for American service personnel overseas. Targeted at the interests of young enlisted personnel, groups offering entertainment are regularly scheduled for tours of isolated and remote bases in the Pacific, Alaska, Greenland, Europe, and the Mediterranean and Caribbean areas.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Assistant Chief of Staff for Installation Management

DEFENSE FOREIGN LANGUAGE PROGRAM

Source authority: DOD Directive 5160.41

The SA is the DOD executive agent for the Defense Foreign Language Program. This includes total management of a training program to meet DOD language training requirements. The Army operates the Defense Language Institute Foreign Language Center at the Presidio of Monterey, California, for this purpose.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Deputy Chief of Staff for Operations and Plans

MACOM: Commander, U.S. Army Training and Doctrine Command

DOD ENEMY PRISONER OF WAR/DETAINEE PROGRAM

Source authority: DOD Directive 2310.1

The SA is the executive agent for the administration of the DOD Enemy Prisoner of War or Detainee Program. In this capacity, the SA acts for the DOD in planning, policy development, and coordination for the operation of a program for those personnel captured or detained by the Armed Forces of the United States and personnel transferred to United States custody. The Deputy Chief of Staff for Operations and Plans is designated as the single point of contact within the Army relative to detainee matters.

Responsible officials:

Army Staff: Deputy Chief of Staff for Operations and Plans

DOD GEOGRAPHIC MANAGER FOR ARMED FORCES RADIO AND TELEVISION

Source authority: DOD Directive 5120.20; DOD Directive 5122.10;
DOD Regulation 5120.20-R

The Army Broadcasting Service is the DOD executive agent for armed forces radio and television broadcast operations in Germany, Belgium, the Netherlands, Italy, Panama, Central and South America, Korea, the Marshall Islands and worldwide for contingency broadcast operations. Responsibility includes operations management, program production, budgeting, engineering, contingency planning and managing personnel for these facilities which provide the only mass communications capability to effectively distribute time-sensitive command information, world-stateside-local news and entertainment programs to DOD personnel and their family members in areas where English language broadcasting is severely limited or nonexistent.

Responsible official:

Secretariat: Chief of Public Affairs

DOD STRATEGIC DEBRIEFING COURSE

Source authority: Under Secretary of Defense Research and Engineering memorandum, 18 March 1982

Army is designated as the executive agent for a joint DOD debriefer and interrogator training program to improve the capabilities of human resource intelligence personnel to acquire and

exploit strategic intelligence from foreign and domestic sources. This includes management of the training program to satisfy the requirements of the armed services. Training is conducted at Fort Huachuca, Arizona.

Responsible official:

Army Staff: Deputy Chief of Staff for Intelligence

EXPLOSIVE ORDNANCE DISPOSAL TRAINING FOR CIVIL LAW ENFORCEMENT PERSONNEL

Source authority: Deputy Chief of Staff for Personnel memorandum, 8 July 1970

At the request of the Federal Bureau of Investigation, the Army conducts a course of instruction to train law enforcement or public safety personnel in the design, construction, rendering safe procedures, and disposal of various hazardous explosive devices and explosive material using equipment available to public safety agencies. The Commander, U.S. Army Training and Doctrine Command fulfills this responsibility for the SA.

Responsible official:

MACOM: Commander, U.S. Army Training and Doctrine Command

FAMILY ADVOCACY STAFF TRAINING COURSE

Source authority: Memorandum of Agreement between the Office of the Secretary of Defense and the Services, 1 October 1992

The SA acts as DOD executive agent for training professionals from the armed services on the detection, prevention, intervention, and treatment of child and spouse abuse. The Family Advocacy Staff Training course is conducted at the Academy of Health

DA Memo 10-1

Sciences, Army Medical Department Center and School, at Fort Sam Houston, Texas.

Responsible official:

Army Staff: Assistant Chief of Staff for Installation Management

LONG-TERM PRISONER SUPPORT

Source authority: Deputy Secretary of Defense memorandum, 29 November 1990

The SA is the DOD executive agent for incarceration of all members of the armed forces who are long-term prisoners, except for those long-term prisoners transferred by a Secretary of a military department to the United States Bureau of Prisons. The Army operates, funds and staffs the facilities needed to perform this executive agency.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Deputy Chief of Staff for Operations and Plans

MANUAL MORSE TRAINING

Source authority: Assistant Secretary of Defense memorandum on Consolidation of Cryptologic Manual Morse Training, 5 April 1985.

The DOD designated the SA as executive agent for Manual Morse training. This includes total management of the training program to meet the requirements of the armed services. The training is executed at Fort Huachuca, Arizona.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Deputy Chief of Staff for Intelligence

MILITARY DISCHARGE REVIEW BOARD MATTERS

Source authority: DOD Directive 1332.28

The SA is designated the administrative focal point for Military Discharge Review Board matters. This includes the following responsibilities:

- a. Coordinating with government agencies on discharge.
- b. Reviewing suggested modifications to DOD Directive 1332.28, monitoring implementation by other military departments, resolving differences, recommending specific changes, providing supporting rationale to the Office of the Secretary of Defense for decisions and providing appropriate documentation for publication in the Federal Register.
- c. Responding to inquires regarding discharge matters.
- d. Providing guidance to and supervision of the Armed Forces Discharge Review/Correction Board Reading Room including quarterly publication of indexes for all boards, with staff augmentation, as required, by the Navy and the Air Force.

Responsible official:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

MILITARY ENTRANCE PROCESSING COMMAND

Source authority: DOD Directive 1145.2

The SA acts as the executive agent for DOD on all matters pertaining to the operations of the U.S. Military Entrance Processing Command. This includes development of policies and procedures in coordination with the other Services for programming, budgeting, financing operation costs, and civilian personnel staffing. These responsibilities have been delegated to the Deputy Chief of Staff for Personnel.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Deputy Chief of Staff for Personnel

NONCOMBATANT EVACUATION AND REPATRIATION

Source authority: DOD Directive 3025.14

The SA is the executive agent for repatriation plans and operations. This includes coordination within DOD and with other Federal, State and local agencies in planning for the reception and onward movement of United States citizens and designated aliens in the continental United States and/or Hawaii who have been evacuated from overseas areas in time of emergency.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Deputy Chief of Staff for Personnel

MACOM: Commander, U.S. Army Forces Command

Appendix L

Research, Development, Test, and Evaluation/Acquisition

BLACK HAWK AND T-700 ENGINE PROCUREMENT

Source authority: Memorandum of Understanding with Air Force and Navy

Under a memorandum of understanding with Air Force and Navy, the procurement of T-700 engines and associated support was centralized as a function of the Army Black Hawk Project Manager. The initial assignment was in 1981. The agreements are updated annually.

Responsible official:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

CHEMICAL BIOLOGICAL DEFENSE PROGRAM

Source authority: Public Law 103-160 Title III; Joint Service Agreement, 24 April 1995

The Secretary of the Army, is designated as the executive agent for the Chemical Biological Defense Program. Responsibilities include coordinating and integrating research, development, test, and evaluation, and acquisition requirements of the military departments for chemical and biological warfare defense programs of the Department of Defense. All funding for this program shall be reviewed by the Secretary of the Army.

Responsible official:

Secretariat: Assistant Secretary of the Army (Research, Development and Acquisition)

Army Staff: Deputy Chief of Staff for Operations and Plans

MACOM: Commander, U.S. Army Materiel Command

COMBAT DENTISTRY RESEARCH

Source authority: Under Secretary of Defense (Research and Engineering)
memorandum, 6 January 1982

As the executive agent, the Army is the military lead in developing improved and/or simplified procedures for the care of combat maxillofacial wounds/injuries and preventive dental medicine. As such, the combat dentistry function is responsible for preserving available human resources through the development of countermeasures aimed at reducing the effects of dental maladies to allow for immediate return to duty and the restoration of maxillofacial form and function following trauma. Management control is under the U.S. Army Medical Research and Development Command. The program is executed based upon DA and DOD guidance, Joint Service Agreement requirements, the Concepts Based Requirements System, and Science and Technology Objectives with tri-service coordination through the Armed Services Biomedical Research Evaluation Management Committee.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Research, Development and Acquisition)

Army Staff: The Surgeon General

MACOM: Commander, U.S. Medical Command

DOD FOOD AND NUTRITION RESEARCH, DEVELOPMENT, TEST, EVALUATION AND ENGINEERING PROGRAM

Source authority: DOD Directive 3235.2; DOD Regulation 3235.2-R

The SA is responsible for the formulation of the DOD Food and Nutrition Research, Development, Test, Evaluation and Engineering Program. This is subject to the review and approval of the Under Secretary of Defense for Research and Engineering.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

MACOM: Commander, U.S. Army Materiel Command

DOD IN-HOUSE RESEARCH, DEVELOPMENT, TEST AND EVALUATION

ACTIVITIES REPORTING SYSTEM

Source authority: Director, Defense Research and Engineering memoranda,
1 January 1971 and 8 July 1976

The SA is the executive agent for collecting and assembling the laboratory data from the Services and publishing an annual report. The Army develops policy, procedures, and guidelines for this report. Commanders and heads of research, development, test and evaluation organizations of all Services have primary responsibility for ensuring that data is submitted promptly and accurately in accordance with regulations. The Commander, U.S. Army Materiel Command, has major execution responsibilities in this area.

Responsible official:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

MACOM: Commander, U.S. Army Materiel Command

INFECTIOUS DISEASE RESEARCH

Source authority: Under Secretary of Defense (Research, Development, and Acquisition) memorandum, 6 January 1982

The Army is designated as the lead agent for combating infectious disease with management control under the U.S. Army Medical Research and Development Command. It is responsible for preserving available human resources through the development of countermeasures aimed at neutralizing the threat of naturally occurring diseases. Research initiatives include combat dentistry, Acquired Immune Deficiency Syndrome, and biological defense.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

Army Staff: The Surgeon General

MACOM: Commander, U.S. Medical Command

JOINT COMMITTEE ON TACTICAL SHELTER PROGRAM

DA Memo 10-1

Source authority: Deputy Secretary of Defense memorandum, 4 August 1974

The SA has been designated as the Chairman of the Joint Committee and lead service for executing the DOD Tactical Shelter Program. The program entails the identification and development of a family of rigid or expandable transportable structures. The primary purposes of the program are to assure a higher degree of commonality, achieve the necessary standardization for effective inter- and intra-theater movement, and eliminate duplication, thereby eliminating unnecessary new shelters. Shelters included in this program typically address requirements for communications or electronic equipment, hospital and administrative facilities, and maintenance or repair facilities.

Responsible official:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

JOINT SERVICES SMALL ARMS PROGRAM

Source authority: Deputy Under Secretary of Defense (Research and Engineering) memorandum, 10 May 1978

As the executive agent for the Joint Services Small Arms Program, the Army harmonizes requirements among the Services and conducts work involving research, development, test, evaluation, and introduction into Service use for small arms. The U.S. Army Materiel Command has major execution responsibility.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

MACOM: Commander, U.S. Army Materiel Command

MEDICAL BIOLOGICAL AND CHEMICAL DEFENSE RESEARCH

Source authority: DOD Directive 5160.5

As the executive agent, the SA takes the lead in coordinating the chemical weapons/chemical biological defense requirements and the research, development and acquisition programs for the armed services. The Commander, U.S. Army Medical Research and Development Command, as the SA's agent, plans, programs, and budgets for the medical chemical and biological defense research program. The program is executed based upon DA and DOD guidance, Joint Service Agreement requirements, the Concepts Based Requirements Systems, and Science and Technology Objectives with tri-service coordination through the Armed Services Biomedical Research Evaluation Management Committee.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Research, Development and Acquisition)

Army Staff: The Surgeon General

MACOM: Commander, U.S. Medical Command

MOBILE ELECTRIC POWER PROJECT MANAGER

Source authority: DOD Directive 4120.11

The Secretary of Defense has assigned executive agent responsibility to the SA for establishing a jointly approved charter and appointing the DOD Project Manager for Mobile Electric Power. The Project Manager has authority over the planning, direction, and acquisition of mobile electric power generating sources. The major goal is generator standardization.

Responsible official:

Secretariat: Assistant Secretary of the Army (Research, Development, and Acquisition)

DA Memo 10-1

**RESEARCH AND ENGINEERING OF SPECIFIED PHYSICAL SECURITY
EQUIPMENT**

Source authority: DOD Directive 3224.3

The Army is assigned the management, operation and support functions for the research and engineering of interior physical security equipment including barriers, lighting systems, command and control systems, and robotic systems.

Responsible official:

Secretariat: Assistant Secretary of the Army (Research, Development, and
Acquisition)

Appendix M

Reserve and National Guard

INTERALLIED CONFEDERATION OF RESERVE OFFICERS

Source authority: Assistant Secretary of Defense (Manpower and Reserve Affairs)
Memorandum, 14 March 1986, extended 20 January 1995 through
FY2000

The Army is the DOD executive agent providing support and coordinating activities for the annual summer and winter Congresses of the Interallied Confederation of Reserve Officers. Activities include support of initiatives which contribute to the strengthening of the defense of the NATO. These involve increasing the capacity of the reserve forces, establishing closer relations between reserve officers of the Atlantic Alliance, support of the policies of the Atlantic Alliance, and full cooperation in carrying out its objectives. The Army is also responsible for coordinating, recruiting, selecting, training and supervising members of the all-service United States Interallied Confederation of Reserve Officers Military Competitions Team. This is an annual program for reserve officers of the Atlantic Alliance.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Chief of Army Reserve

NATIONAL COMMITTEE FOR EMPLOYER SUPPORT OF THE GUARD AND RESERVE

Source authority: DOD Directive 1250.1

The SA is designated as the DOD executive agent for the Committee. In this capacity, the SA provides all administrative and logistical support to the Committee and its support staff, to include budget, personnel, facilities, and office services.

Responsible official:

Secretariat: Administrative Assistant to the Secretary of the Army

STATE DEFENSE FORCES

Source authority: 32 USC 109

Currently, 25 states and the Commonwealth of Puerto Rico have State Defense Forces.

These forces are state militia personnel who could move into armories and camps to provide internal security if National Guard units are mobilized to active duty. The National Guard Bureau monitors and supports this program.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Manpower and Reserve Affairs)

Army Staff: Chief, National Guard Bureau

SUPERVISION AND CONTROL OF THE NATIONAL GUARD OF THE DISTRICT OF COLUMBIA

Source authority: DOD Directive 5030.46

The SA is directed to act for the Secretary of Defense to supervise, administer, and control the Army National Guard of the District of Columbia. This responsibility includes periodic Headquarters visits, observations during drills, exercises and annual training, and maintenance of Time/Attendance data on permanent full-time staff.

Responsible official:

Secretariat: Secretary of the Army

Appendix N

Transportation

LOCOMOTIVE MANAGEMENT

Source authority: DOD Directive 4500.9

The SA serves as executive agent for acquisition of all railroad equipment (locomotives, rolling stock, and track maintenance items) within the DOD. This responsibility includes establishing the following: equipment requirements; replacement criteria; inspection policies; operating policies; maintenance policies; information management systems on equipment condition and location; track standards; and information management systems on track condition and construction.

Responsible officials:

Secretariat: Assistant Secretary of the Army (Installations, Logistics, and Environment)

Army Staff: Deputy Chief of Staff for Logistics

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(SAAA-PP)

By Order of the Secretary of the Army:

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[Signed]

JOEL B. HUDSON
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