

Army Regulation 930-1

Service Organizations

Army Use of United Service Organizations, Inc., Services

**Headquarters
Department of the Army
Washington, DC
16 July 2004**

UNCLASSIFIED

SUMMARY of CHANGE

AR 930-1

Army Use of United Service Organizations, Inc., Services

Specifically, this revision--

- o Implements DOD Directive 1330.12, dated 1 November 2000.
- o Changes proponency office in the U.S. Army Community and Family Support Center (para 1-4).
- o Updates references and addresses throughout the regulation.
- o Deletes listing of United Service Organizations' overseas activities.

Service Organizations

Army Use of United Service Organizations, Inc., Services

By order of the Secretary of the Army:

PETER J. SCHOOMAKER
General, United States Army
Chief of Staff

Official:



JOEL B. HUDSON
Administrative Assistant to the
Secretary of the Army

History. This publication is a major revision.

Summary. This regulation prescribes policies, procedures, and responsibilities for the United Service Organizations, Inc. (USO). It also implements DOD Directive 1330.12.

Applicability. This regulation applies to the Active Army, the Army National Guard of the United States (ARNGUS), and the United States Army Reserve within the continental United States and overseas when in accord with treaties and international agreements. It does not apply

to the Army National Guard (ARNG) in its Title 32 (United States Code) state status. The term Army National Guard of the United States refers to personnel in a Title 10 (United States Code) active duty status.

Proponent and exception authority.

The proponent of this regulation is the Assistant Chief of Staff for Installation Management. The proponent has authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25-30 for specific guidance.

Army management control process.

This regulation does not contain internal control provisions.

Supplementation. Supplementation of this regulation and establishment of command or local forms are prohibited without prior approval from HQDA (DAIM), 600 Army Pentagon, Washington, DC 20310-0600.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Commander, USACFSC, ATTN: CFSC-CR, 4700 King Street, Alexandria, VA 22302-4418.

Distribution. This publication is available in electronic media and is intended for command levels C, D, and E for the Active Army and D and E for the U.S. Army Reserve and the Army National Guard of the United States (ARNGUS).

Contents (Listed by paragraph and page number)

Chapter 1

Purpose, Responsibilities and Relationships, page 1

Purpose • 1-1, page 1

References • 1-2, page 1

Explanation of abbreviations and terms • 1-3, page 1

Responsibilities • 1-4, page 1

Relationships • 1-5, page 1

Chapter 2

United Service Organizations, Inc., Services Provided to the Department of the Army, page 1

Mission • 2-1, page 1

Policy • 2-2, page 1

*This regulation supersedes AR 930-1, dated 25 September 1989.

Contents—Continued

Professional entertainment • 2–3, *page 2*

Chapter 3

Support to the United Service Organizations, Inc., *page 2*

Support for on–post USO centers in the continental United States • 3–1, *page 2*

Support for USO centers outside continental United States • 3–2, *page 2*

Reporting dead, missing, or seriously ill personnel in overseas commands • 3–3, *page 3*

Appendixes

A. References, *page 4*

B. Memorandum of Understanding between the DOD and the USO, *page 4*

Figure List

Figure B–1: Memorandum of Understanding between DOD and USO, *page 6*

Figure B–1: Memorandum of Understanding between DOD and USO-Continued, *page 7*

Glossary

Chapter 1

Purpose, Responsibilities and Relationships

1–1. Purpose

This regulation provides information on the mission and operation of the United Service Organizations, Inc. (USO). It states the Army's responsibilities and policies regarding the cooperation and service the USO provides to the Army.

1–2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1–3. Explanation of abbreviations and terms

Abbreviations and terms used in this regulation are explained in the glossary.

1–4. Responsibilities

a. The Secretary of the Army will designate the Deputy Assistant Secretary (Civilian Personnel, Nonappropriated Funds (NAF) and Personnel Security Policy) in the Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs) (OASA(M&RA)) as the official Army liaison officer with the USO.

b. Installation Management Agency (IMA) Regional Office Directors will—

(1) Appoint a staff officer as liaison officer with the USO.

(2) Provide the name of each liaison officer and any changes to the U.S. Army Community and Family Support Center (USACFSC) at the address below.

Commander
U.S. Army Community and Family Support Center
ATTN: CFSC–CR
4700 King Street
Alexandria, VA 22302–4418

(3) Provide an information copy to the ASA(M&RA) at the address below.

Assistant Secretary of the Army (Manpower and Reserve Affairs)

ATTN: SAMR

103 Army Pentagon

Washington, DC 20310–0103

c. Commander, USACFSC will advise the Under Secretary of Defense (Personnel and Readiness) of designated liaison officers.

1–5. Relationships

Department of Defense/United Service Organizations, Inc., Memorandum of Understanding (MOU) appears in appendix B. This memorandum establishes relationships between the two organizations and agreements on DOD support, other than direct expenditure of funds, which are available to the USO.

Chapter 2

United Service Organizations, Inc., Services Provided to the Department of the Army

2–1. Mission

a. The USO mission is to enhance the quality of life of the personnel within the U.S. Armed Forces military communities and to create a partnership between the U.S. military and civilian communities worldwide. Additionally, the USO educates and communicates with the American public about the military, its mission, and sacrifices.

b. The USO is a Federally sanctioned private organization, chartered under Title 36, section 2201 of the United States Code (USC).

2–2. Policy

a. It is Department of the Army policy to make resources, other than direct expenditure of funds, available to the USO, to the maximum extent permitted by law and policy. A MOU at appendix B outlines the scope of this support, as agreed to between the DOD and USO.

b. Commanders may make facilities under their jurisdiction available to the USO on a no-cost basis when initiatives, programs, or facilities for the benefit of the men and women of the Armed Forces are co-sponsored by the USO with other organizations and corporations.

c. The USO may solicit funds for the accomplishment of its mission. The Army will not be responsible for such fund raising and will not be an active participant in USO fund-raising activities.

d. Direct communication concerning the entertainment of U.S. Armed Forces personnel is authorized between the USO and the Armed Forces Entertainment (AFE), previously identified as the Armed Forces Professional Entertainment-Overseas.

e. In accordance with DODD 1330.12, the Secretary of the Air Force is the executive agent for coordinating USO entertainment within the DOD.

f. The USO may serve the U.S. Armed Forces through the establishment of USO centers, activities, programs, and facilities, as agreed to by the Under Secretary of Defense for Personnel & Readiness (USD(P&R)) and the President of the USO.

g. Conflicts between the USO and the morale, welfare, and recreation program pertaining to duplication of services will be forwarded to USACFSC for resolution by the USD(P&R).

h. AR 210–22 provides additional information for commanders when considering the appropriate level of support authorized for the USO.

2–3. Professional entertainment

a. Armed Forces Entertainment program overseas is administered according to AR 215–6. The AFE is the DOD executive agency that procures the bulk of professional entertainment groups for the Departments of the Army, Navy, Air Force, and the U.S. Marine Corps.

b. The USO is recognized as the principal, but not exclusive, civilian agency for procuring celebrity entertainment for the U.S. Armed Forces.

c. In addition to the AFE and the USO celebrity groups, local commanders are authorized to accept and schedule other local civilian talent to entertain military personnel within their command.

Chapter 3

Support to the United Service Organizations, Inc.

3–1. Support for on–post USO centers in the continental United States

USO centers operated on Army installations in the continental United States (CONUS) may be granted limited logistical support.

3–2. Support for USO centers outside continental United States

a. Supplies and services listed in paragraphs (1) and (2), below may be provided to outside continental United States (OCONUS) USO centers by the overseas commander when requested by the USO executives and professional staff (see DOD 5500.7–R). Overseas commanders will ensure that support provided to the USO center is not precluded by Status of Forces Agreements or other treaties or agreements of the host country. Authorized logistical support may be provided if within the capability of the local commander and without detriment to the commander's ability to fulfill the military mission and is subject to the availability of logistic support. Supplies and services include the following:

(1) *Common support services.* Services such as utilities, fire protection, and official common user telephone service may be provided to an on–station USO center established at the request of overseas commanders as an exception to basic policy without reimbursement.

(2) *Transportation for USO personnel.* Transportation to, from, and within overseas areas for executive and professional staff when travel provides direct service to the U.S. Armed Forces and is at the invitation of the overseas commander. The USO will request appropriate theatre and/or area clearances of the appropriate commands prior to travel.

(3) *Commissaries.* Subject to the capability of the major overseas commander, and when it is without detriment to his or her ability to fulfill the military mission, commissary privileges may be extended to the DOD recognized USO centers and agencies to purchase subsistence supplies for use in center snack bars that support active duty military members and their families (see DOD 1330.17–R, chap 2).

(4) *Exchanges.* In overseas areas, exchange privileges (see AR 60–20, chap 2) may be extended to certain officials of the USO (area executives, executives, and assistant executive directors) who are U.S. citizens on invitational travel orders and assigned duties (permanent and/or temporary) overseas when it is within the capability of the exchange and will not impair the military mission.

(5) *Recreational facilities.* USO personnel may patronize overseas recreational facilities (see AR 215–1, chap 6).

(6) *Hospitalization, medical treatment, and dental care facilities.* Overseas emergency medical treatment and dental care may be provided to USO professional personnel and their accompanying dependents on a space available and fully reimbursable basis (see AR 40–400). Subsistence charges will be collected locally.

(7) *Dependents schools.* Minor dependents of USO personnel may attend overseas dependents schools on a space available, tuition-paying basis (see DODD 1342.13).

(8) *Military postal services.* USO personnel may use overseas military postal services if they are U.S. citizens and eligible under any existing agreement between the United States and the host government.

(9) *Mortuary services.* USO personnel are eligible for mortuary services (when available) on a reimbursable basis for U.S. citizens overseas (see AR 638-2).

(10) *Military banking facilities.* USO personnel may use military banking facilities operated under DOD contract in overseas areas.

(11) *Quarters.* Within the capability of the overseas command and when not prohibited by status of forces agreements, the USO executive and professional staff on valid invitational travel orders may occupy DOD quarters (permanent or temporary) on a reimbursable basis. Rates charged will be equal to the housing allowance or rates charged to the equivalent grade civil service employees (see AR 210-50).

(12) *Supplies and equipment.* The USO may purchase supplies and equipment on a reimbursable basis through DOD supply channels for use in USO facilities (not for personal use of USO employees). Transportation of these supplies and services to overseas locations will be provided through DOD channels on a non-reimbursable basis.

b. USO centers not recognized by DOD will not receive support funded from appropriated or nonappropriated funds.

3-3. Reporting dead, missing, or seriously ill personnel in overseas commands

United Service Organizations, Inc., personnel who support USO centers outside the continental United States (see para 3-2, above) and are citizens or residents of the United States will be reported by the USA Installation Management Agency Region liaison officer to the Commander, Human Resources Command (HRC) at the following address in accordance with AR 600-8-1:

Commander
Human Resources Command
ATTN: AHRC-PEC
200 Stovall Street
Alexandria, Virginia 22332

Appendix A References

Section I Required Publications

AR 40-400

Patient Administration. (Cited in para 3-2a(6).)

AR 60-20

Army and Air Force Exchange Service Operating Policies. (Cited in para 3-2a(4).)

AR 210-22

Private Organizations on Department of the Army Installations. (Cited in para 2-2h.)

AR 210-50

Housing Management. (Cited in para 3-2a(11).)

AR 215-1

Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities. (Cited in para 3-2a(5)).

AR 215-6

Armed Forces Professional Entertainment Program-Overseas. (DYNAVIST 1710.4B; AFR 215-10; MCO 1710.23B) (Cited in para 2-3a.)

AR 600-8-1

Army Casualty Operations/Assistance/Insurance. (Cited in para 3-3.)

AR 638-2

Care and Disposition of Remains and Disposition of Personal Effects. (Cited in para 3-2a(9).)

DOD Directive 1330.12

United Service Organizations, Inc (USO). (Cited in para 2-2e.) (Available at www.dtic.mil/whs/directives/.)

DOD 1330.17-R

Armed Services Commissary Regulations (ASCR). (Cited in para 3-2a(3).) (Available at www.dtic.mil/whs/directives/.)

DOD 5500.7-R

Joint Ethics Regulation. (Cited in para 3-2a.) (Available at <http://www.dtic.mil/whs/directives/>.)

Section II Related Publications

A related publication is merely a source of additional information. The user does not need to read it to understand this regulation. There are no entries for this section.

DOD 4515.13-R

Air Transportation Eligibility. (Available at <http://www.dtic.mil/whs/directives/>.)

Title 36, Section 2201, United States Code

United Service Organizations, Inc. (Available at <http://uscode.house.gov/usc.htm>.)

Section III Prescribed Forms

This section contains no entries.

Section IV
Referenced Forms

This section contains no entries.

Appendix B
Memorandum of Understanding between the DOD and the USO

B-1. Memorandum of Understanding

This appendix contains a Memorandum of Understanding between the DOD and the USO.

B-2. Excerpt

Figure B-1, below, is a clean excerpt of the Memorandum of Understanding from DOD Directive 1330.12.

**Memorandum of Understanding
between DOD and USO**

The Department of Defense (DoD) recognizes the longstanding and mutually beneficial relationship that has existed, and continues to exist, between the Department and the United Service Organizations, Inc. (USO).

The USO was founded at the request of the President of the United States in 1941. This relationship is also reflected in the Congressional Charter passed in 1979. The importance of this relationship to the men and women of the Armed Services is recognized by DoD Directive 1330.12, "United Service Organizations, Inc."

The purpose of the USO is to provide a vehicle by which the people of the United States of America may help serve the religious, spiritual, social, welfare, educational and entertainment needs of the men and women of the Armed Forces in peace and in war within or outside the territorial limits of the United States, and to contribute to the morale of these men and women. The USO mission is to enhance the quality of life of the personnel within U.S. Armed Forces military communities and to create a partnership between U.S. military and civilian communities worldwide.

The USO is a principal, but not exclusive, channel through which the public participates in a program for the U.S. Armed Forces and, therefore, it plays an active role in coordinating local civilian community resources for the U.S. Armed Forces, and in fostering a general civilian interest in the welfare of the U.S. Armed Forces personnel and their families.

Under its statutory charter, the USO may serve as a conduit of public support to meet the morale and welfare needs of the men and women of the Armed Forces of the United States. To achieve this underlying statutory purpose and to further support the morale of the men and women of the Armed Forces, the USO agrees to undertake the additional mission of educating and communicating with the American public about the military, its mission and sacrifices. The Department recognizes and supports this mission, which is particularly important in an era of the all-volunteer force and with the prosperity that America enjoys. This prosperity is a direct result of the strength of the U.S. military as a deterrent and its ability to project a peace across the world. With the size of the all-volunteer force today, not all Americans have the opportunity to serve their country in the military; this heightens the importance of re-connecting the American military with the American public and ensuring that Americans in all walks of life see and learn the value of a strong military, and that they are aware of the sacrifices that are made by the men and women of the Armed Forces of today. Recognizing the importance of this mission, the Department of Defense agrees to support the USO in these efforts to the maximum extent permitted by law and as agreed to by the President of the USO and the Under Secretary of Defense (Personnel and Readiness), who is designated by the Secretary of Defense as the official Department of Defense liaison to the USO.

The Department recognizes that in some locations and situations overseas, the USO is the primary provider of morale support services to the military personnel of the Armed Forces. In other locations, the USO supplements services to support the Armed Forces. In both cases, it is the Department's goal to support fully USO activities, consistent with mission requirements and in accordance with applicable law and Department policy. In the case of perceived duplication of services, unless the USO service seriously detracts from the Department of Defense Morale, Welfare and Recreation program affected, the USO service will be authorized to continue.

Conflicts concerning duplication of services will be forwarded to Under Secretary of Defense (Personnel and Readiness) for resolution.

The USO may serve the U.S. Armed Forces through the establishment of USO Centers, activities, programs and facilities, as agreed to between the Under Secretary of Defense (Personnel and Readiness) and the President of the USO.

Figure B-1. Memorandum of Understanding between DOD and USO

The Department recognizes that the USO World Headquarters is the official contact for USO chartered councils, boards of directors, cooperating agencies and all USO activities and centers; and that the USO is responsible for the coordination of the work of USO affiliates in any program for military personnel financed by the USO.

The Department recognizes that, under current law, the USO as a private corporation may compete for DoD contracts in accordance with the Competition in Contracting Act and the Federal Acquisition Regulation (FAR).

The Department further recognizes that, under current law, the USO as a private corporation may negotiate with corporations and organizations to co-sponsor initiatives, programs, or facilities for the benefit of the men and women of the Armed Forces. To the extent permitted by law, the Department agrees that Commanders may make facilities under their jurisdiction available to the USO on a no-cost basis for such co-sponsored initiatives, programs, or facilities.

The USO is responsible for soliciting funds for the accomplishment of its mission, accepting the cooperation of other civilian agencies experienced in specialized types of related work to meet particular needs of the members of the Armed Forces, and accepting the cooperation of individual citizens in accomplishing its purposes. The Department of Defense shall not be responsible for funding and shall not be an active participant in USO fund-raising activities.

The Department of Defense and the USO periodically shall review this MOU and make changes to it as may be mutually agreed upon.

Nothing in this MOU shall affect relationships between the Department of Defense and any other entities that the Department of Defense may invite to provide supplemental services in specific areas.

This MOU supersedes the MOU between the Department of Defense and the USO issued November 9, 1987.

This MOU becomes effective on the date of the last signature below. This MOU may be terminated by either the USO or the Department of Defense upon notification to the other party in writing.

(signed) by the Deputy Secretary of Defense
(dated) Nov 1, 2000

(signed) by John H. Tilelli, Jr.
General, U.S. Army (Ret)
President and CEO, USO
(dated) Nov 1, 2000

Figure B-1. Memorandum of Understanding between DOD and USO-Continued

Glossary

Section I Abbreviations

AFE

Armed Forces Entertainment

HQDA

Headquarters, Department of the Army

HRC

Human Resources Command

IMA

Installation Management Agency

Memorandum of Understanding

MOU

NAF

Nonappropriated fund

OASA(M&RA)

Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs)

OCONUS

outside continental United States

USACFSC

U.S. Army Community and Family Support Center

USC

United States Code

USD(P&R)

Under Secretary of Defense for Personnel & Readiness

USO

United Service Organizations, Inc.

Section II

Terms

Armed Forces Professional Entertainment Program

The DOD organization that supplies non-celebrity entertainment units to satisfy requirements of overseas commanders.

Morale, welfare, and recreation programs

Programs (exclusive of private organizations) on military installations or on property controlled (by lease or other means) by a military department or furnished by a DOD contractor that provide for the esprit de corps, comfort, pleasure, contentment, as well as mental and physical productivity of authorized DOD personnel. They include recreational and leisure-time programs, self-development programs, resale merchandise and services, or general welfare programs outlined in AR 215-1.

United Services Organization

A voluntary civilian organization through which the people of the United States may serve the religious, spiritual, social, welfare, educational, and entertainment needs of the men and women of the U.S. Armed Forces. The USO is the primary provider of celebrity entertainment units.

Section III
Special Abbreviations and Terms

This section contains no entries.

UNCLASSIFIED

PIN 004651-000