

Army Regulation 601-337

Personnel Procurement

Army General Counsel's Honors Program

**Headquarters
Department of the Army
Washington, DC
1 July 1984**

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SUMMARY of CHANGE

AR 601-337

Army General Counsel's Honors Program

This administrative revision, dated 11 May 2012--

- o Corrects title from Army General's Honors Program to Army General Counsel's Honors Program (cover).
- o Updates publication to current formatting standards (throughout).

Effective 1 August 1984

Personnel Procurement

Army General Counsel's Honors Program

By Order of the Secretary of the Army:

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General, United States Army
Chief of Staff

Official:


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Administrative Assistant to the
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History. This publication is an administrative revision.

Summary. This regulation tells how to apply for the Army General Counsel's Honors Program. This revision clarifies the criteria to be used in determining the grade and date of rank of successful applicants.

Applicability. This regulation applies to the active Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve. It also applies to all qualified individuals, with or

without military status, who may be considered for active duty as commissioned officers under the Army General Counsel's Honors Program.

Proponent and exception authority. The proponent of this regulation is the General Counsel. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25-30 for specific guidance.

Army management control process. Not applicable.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from the General Counsel of the Army, HQDA (SAGC), 104 Army Pentagon, Washington, DC 20310-0104.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA (SAGC), 104 Army Pentagon, Washington, DC 20310-0104.

Distribution. This regulation is available in electronic media only and is intended for command levels C, D, and/or E for the active Army, the Army National Guard/Army National Guard of the United States, and the U.S. Army Reserve.

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Glossary

*This regulation supersedes AR 601-337, 15 April 1982.

1. Purpose

This regulation prescribes policy, acceptance criteria, and procedures for applicants applying for the Army General Counsel's Honors Program.

2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

4. Responsibilities

The General Counsel will consider all qualified applicants for the Army General Counsel's Honors Program and make selections as vacancies occur.

5. Program criteria

Periodically, a limited number of attorney positions become available under the Army General Counsel's Honors Program. Individuals meeting program criteria may apply whether or not they already have military status. To be accepted in the program, an applicant must—

- a.* Have a juris doctorate or Bachelor of Laws degree from a law school approved by the American Bar Association. A senior in such a law school may apply for admission to the program. However, the applicant must receive a degree before acceptance.
- b.* Have an outstanding undergraduate and law school record.
- c.* Be potentially qualified for appointment as a Reserve commissioned officer (see AR 135–100). This applies only if the applicant is not already an active Army or Reserve commissioned officer.
- d.* Meet medical fitness standards (see AR 40–501). Required medical examinations will be conducted at an Armed Forces medical facility.
- e.* Successfully undergo a National Agency Check or personnel security investigation of broader scope.
- f.* Be admitted to practice before a Federal court, or the highest court of a State or of the District of Columbia. The applicant must also be a member in good standing of the bar. A law school graduate may be accepted into the program, conditionally, before admission to the bar. However, failure to gain such admission (for example, by failing a bar examination) will result in termination of the assignment to the Office of the General Counsel (OGC). This does not diminish the 3–year service obligation described in paragraph 9.

6. Submission of applications

Applications for the program will be submitted directly to the Department of the Army, Office of the General Counsel, 104 Army Pentagon, Washington, DC 20310–0104.

- a.* An applicant not holding a current appointment as a commissioned officer will submit the following:
 - (1) Application in letter form.
 - (2) DA Form 61 (Application for Appointment) in duplicate. (See AR 135–100 for guidance in preparing this form.)
 - (3) DA Form 160–R (Application for Active Duty) in one copy. (See AR 135–210 for guidance in preparing this form.) Item 13 will be annotated as follows: “If selected, I volunteer to serve on active duty for 3 years following assignment to the Office of the Army General Counsel.”
 - (4) DD Form 2808 (Report of Medical Examination) in one copy.
 - (5) FD Form 258 (Standard Fingerprint Form) in two copies. This form may be completed at any military facility or law enforcement agency.
 - (6) Transcripts of all undergraduate and law school work. These transcripts must be prepared by the schools where the work was completed. The transcripts should show class standing if available.
 - (7) Law School Aptitude Test Score.
 - (8) A certificate or statement from one of the following:
 - (a)* The clerk of the highest court of a State or of the District of Columbia showing admission to practice and good standing before the bar.
 - (b)* The applicant that he or she has taken a bar examination, the date of the examination, and the expected date of admission to the bar.
 - (c)* The applicant of his or her intent to take a bar examination, if one is required for admission to practice, as soon as the applicant becomes eligible; the date of such examination; and the expected date of admission to the bar.
 - (9) Letters based on personal acquaintance from at least 3 judges, lawyers, law school professors, or other knowledgeable persons concerning the applicant's reputation and professional standing. Letters should be forwarded by the writers directly to the Department of the Army, Office of the General Counsel, 104 Army Pentagon, Washington, DC 20310–0104.

(10) A description of the applicant's full-time or part-time legal experience. Legal experience includes private practice; Government, judicial, teaching, and military legal experience; and legal clerkships.

(11) Any additional information concerning the special qualifications of the applicant that would contribute to appointment.

b. An applicant holding a Reserve commission, but not on active duty, will submit the documents listed in paragraph *a*, except for DA Form 61 and FD Form 258.

(1) A U.S. Army Reserve officer will submit these documents through—

(*a*) Commander, U.S. Army Human Resources Command, (AHRC-OPD-A), 1600 Spearhead Division Avenue Dept. 240, Reserve Appointments and Accessions Branch, Fort Knox, KY 40122-5204.

(*b*) His or her career management activity.

(2) An Army National Guard officer will submit those documents through the State adjutant general and obtain a conditional release from the State.

c. An applicant serving on active duty will submit, through the applicant's career management activity, the documents listed in paragraphs *a*(1) and *a*(6) through (11). He or she will also submit a signed statement acknowledging and agreeing to the 3-year active duty service obligation described in paragraph 9.

7. Judge Advocate General's Corps officers

The Office of The Judge Advocate General (OTJAG) may nominate active duty Judge Advocate General's Corps (JAGC) officers for the program. Officers so nominated need not submit the documents listed in paragraphs 6*a*(1) through 6*a*(11). Instead, OTJAG will submit the official military personnel file of each nominee. A JAGC officer who is selected and accepts the assignment will sign a statement acknowledging and agreeing to the 3-year active duty service obligation described in paragraph 9.

8. Acceptance

Successful applicants without commissioned status will be appointed as Reserve commissioned officers and ordered to active duty. Successful applicants who are Reserve commissioned officers not on active duty will be ordered to active duty. Successful applicants who are Reserve or Reserve active commissioned officers on active duty will be reassigned in coordination with their career management activity. Successful applicants are designated as Assistants to the General Counsel.

9. Service obligations

Applicants accepted in the program incur an active duty service obligation of 3 years from the effective date of assignment to the OGC. This obligation runs concurrently with, but does not reduce, any previously incurred service obligation. Assignment to the OGC may be curtailed at the discretion of the General Counsel. However, this does not affect any service obligation incurred under this or any other regulation.

10. Grade and date of rank

a. Successful applicants without commissioned status will be appointed as Reserve commissioned officers. The appointment grade will be determined using the standards for appointments with assignment to the JAGC (see AR 135-100). (However, applicants will not be assigned or detailed to the JAGC.) They will be ordered to active duty in that grade. Dates of rank on the Active Duty List will be determined according to AR 600-20.

b. Reserve commissioned officers not on active duty will usually be ordered to active duty in their Reserve grades. However, if an officer would be entitled to a higher grade under the standards in AR 135-100 for appointment with assignment to the JAGC, a new original appointment will be tendered in that higher grade. (However, the officer will not be assigned or detailed to the JAGC.) Dates of rank on the Active Duty List will be determined according to AR 600-20.

c. Officers on active duty at the time of acceptance will retain their present grade and date of rank. However, an officer may be reappointed as indicated in paragraph *b*, if a higher grade or date of rank would result.

d. Personnel assigned to OGC are eligible for award of service credit and constructive service credit under Section 533, Title 10, United States Code and implementing Department of Defense and Department of the Army regulations. The policies in paragraphs *a* through *c*, are intended to use that eligibility to provide for equitable treatment between Army General Counsel's Honors Program personnel and active duty members of the JAGC with equivalent backgrounds. If in a given case those policies do not achieve such equity, other appropriate personnel actions will be initiated.

11. Promotion consideration

First lieutenants in the program who have been admitted to practice will be considered as part of the JAGC Competitive Category for consideration to the grade of captain only. Upon a determination that such a first lieutenant should be considered for promotion to the grade of captain, OGC will provide The Judge Advocate General with a copy of the officer's application packet for consideration by a promotion board. Other officers in the program, except JAGC officers, will be considered as part of the Army Competitive Category for promotion to the next higher grade.

Appendix A References

Section I Required Publications

AR 135–100

Appointment of Commissioned and Warrant Officers of the Army (Cited in paras 5, 6, and 10.)

AR 135–210

Order to Active Duty as Individuals for Other Than a Presidential Selected Reserve Call-up, Partial or Full Mobilization (Cited in para 6.)

Section II Related Publications

A related publication is a source of additional information. The user does not have to read a related publication to understand this publication. Army publications are available on the Army Publishing Directorate Web site at <http://www.apd.army.mil>. Department of Defense publications are available at <http://www.dtic.mil/whs/directives>. United States Codes are available at <http://gpoaccess.gov/uscode>.

AR 40–501

Standards of Medical Fitness

AR 380–67

The Department of the Army Personnel Security Program

AR 600–8–29

Officer Promotions

AR 600–20

Army Command Policy

10 USC 533

Service credit upon original appointment as a commissioned officer

Section III Prescribed Forms

This section contains no entries.

Section IV Referenced Forms

Unless otherwise indicated, DA Forms are available on the Army Publishing Directorate Web site (<http://www.apd.army.mil>).

DA Form 61

Application for Appointment

DA Form 160–R

Application for Active Duty

DA Form 2028

Recommended Changes to Publications and Blank Forms

DD Form 2808

Report of Medical Examination (Available at <http://www.dtic.mil/whs/directives/infomgt/forms/index.htm>.)

FD Form 258

Standard Fingerprint Form (Available at <http://www.fbi.gov/about-us/cjis/background-checks/standard-fingerprint-form-fd-258>.)

Glossary

Section I Abbreviations

JAGC

Judge Advocate General's Corps

OGC

Office of the General Counsel

OTJAG

Office of The Judge Advocate General

Section II

Terms

This section contains no entries.

Section III

Special Abbreviations and Terms

This section contains no entries.

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