



SECRETARY OF THE ARMY  
WASHINGTON

06 FEB 2017

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Directive 2017-09 (Management of the Individual Ready Reserve)

1. References. A complete list of references is at the enclosure.
2. This provisions of this directive are effective immediately and rescind the guidance in reference o.
3. The Individual Ready Reserve (IRR) consists of a pool of individual Soldiers who have been trained, through their service in the active forces or in the Selected Reserve, and are available for mobilization in time of war or national emergency. This directive outlines a priority of effort that enables mobilization readiness in support of our National Security Strategy. The following guidance allows for the management of the IRR population in a way that best supports the Army's commitment to Joint Mobilization Planning doctrine (reference b). This approach will offer greater flexibility and is more prudent given a constrained fiscal environment.
4. The Deputy Chief of Staff (DCS), G-3/5/7 will validate mobilization requirements as our Nation's military commitments change. The DCS, G-1 will identify and provide U.S. Army Human Resources Command (HRC) with Regular Army and reserve component grade and skill shortages. HRC will identify IRR Soldiers who meet the grade and skill shortages, and will continually screen them to support the Nation's military commitments. Upon mobilization, U.S. Army Training and Doctrine Command will assess and provide the appropriate level of training in the relevant military occupational specialty or area of concentration.
5. IRR Soldiers are required to complete an annual readiness update using a virtual muster, personnel accountability muster, mail, or other means, as HRC directs. Soldiers must promptly answer all HRC correspondence and immediately notify HRC of changes to their contact information or medical readiness. If a Soldier does not respond to a request for a readiness update within 45 days, HRC will initiate a second request using certified mail. If an enlisted Soldier who has fulfilled his or her military service obligation and is not subject to any other military obligation does not respond to the second notification, HRC will discharge the Soldier pursuant to reference d. If an enlisted Soldier who has not fulfilled his or her military obligation, or a commissioned officer who has accepted an indefinite appointment, does not respond to the second notification, the Soldier will be designated as an unsatisfactory participant and HRC will implement one of the following options:

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a. Order the Soldier to perform active duty for training for a period of not more than 45 days;

b. Retain the Soldier in the IRR or transfer the Soldier to the Standby Reserve (Inactive Status List) for the duration of the Soldier's military service obligation, current enlistment contract, or military service agreement if the Soldier still possesses the potential for useful military service; or

c. Process the Soldier for separation. If the Soldier is eligible and applies, HRC will transfer the Soldier to the Retired Reserve.

6. The DCS, G-1, in coordination with HRC, will ensure that the Army adheres to the provisions of references a, c, and f in sequencing the IRR population into the three priorities described in this directive. Implementation of a structured and deliberate approach for managing and accessing the IRR population will include coordination with the DCS, G-3/5/7; the National Guard Bureau; and U.S. Army Reserve Command as part of our Total Force effort.

a. Priority 1: This category will include pre-trained individual Soldiers possessing critical skills and in grades based on forecasted mission requirements from peacetime operations through the first 60 days of a partial mobilization.

b. Priority 2: This category will include pre-trained individual Soldiers possessing critical skills and in grades based on forecasted mission requirements beyond the first 60 days of a partial mobilization.

c. Priority 3: This category will include the remaining pre-trained individual Soldiers who do not have the critical skills or are not in the grades needed for priorities 1 and 2.

7. The DCS, G-1, in coordination with the Assistant Secretary of the Army (Manpower and Reserve Affairs), will ensure that necessary internal controls are in place to monitor compliance with this directive.

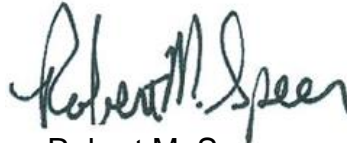
a. The DCS, G-1, in coordination with the DCS, G-3/5/7 and the Deputy Assistant Secretary of the Army (Training, Readiness, and Mobilization), will provide HRC with critical skills and grades based on forecasted mission requirements no later than 1 November 2017 and annually thereafter.

b. As required, common access cards will be issued to IRR Soldiers in accordance with reference g.

8. The Office of the DCS, G-1 is the proponent for this policy and will ensure that these changes in the management and readiness posture of our IRR Soldiers are incorporated into all relevant Army publications by 30 June 2018.

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9. This directive will be rescinded upon revision of the applicable regulations.



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Encl

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## REFERENCES

- a. Title 10, United States Code, section 10149.
- b. Joint Publication 4-05 (Joint Mobilization Planning), 21 February 2014.
- c. Department of Defense (DoD) Directive 1200.7 (Screening the Ready Reserve), November 18, 1999 (Certified Current as of November 21, 2003).
- d. DoD Instruction 1200.15 (Assignment to and Transfer Between Reserve Categories, Discharge from Reserve Status, Transfer to the Retired Reserve, and Notification of Eligibility for Retired Pay), March 13, 2014.
- e. DoD Instruction 1215.13 (Ready Reserve Member Participation Policy), May 5, 2015.
- f. DoD Instruction 1235.13 (Administration and Management of the Individual Ready Reserve (IRR) and the Inactive National Guard (ING)), October 18, 2013.
- g. DoD Manual 1000.13-M, Volume 1 (DOD Identification (ID) Cards: ID Card Life-Cycle), January 23, 2014.
- h. Department of the Army General Order 2003-07 (Establishment of the United States Army Human Resources Command (HRC)), 30 September 2003.
- i. Army Regulation (AR) 135-91 (Service Obligations, Methods of Fulfillment, Participation Requirements, and Enforcement Procedures), 14 March 2016.
- j. AR 135-133 (Ready Reserve Screening, Qualification Records System, and Change of Address Reports), 30 June 1989.
- k. AR 135-175 (Separation of Officers), 28 February 1987, Including Rapid Action Revision No. 2 Issued 4 August 2011.
- l. AR 135-178 (Enlisted Administrative Separations), 12 January 2017.
- m. AR 140-10 (Assignments, Attachments, Details, and Transfers), 15 August 2005.
- n. Memorandum, Secretary of the Army, 25 Sep 2013, subject: Implementation of Army Total Force Policy.
- o. Memorandum, Secretary of the Army, 22 Feb 2006, subject: Individual Ready Reserve Transformation (hereby rescinded).

Enclosure